



Temporary/Mobile Vendor Application

Please note: If your temporary structure is a covered area or tent over 120 Square Feet a permit and inspection from the Building Department is required.

Permit Duration:

- 30 Days - \$12.50 60 Days - \$18.00 90 Days - \$24.00 180 Days - \$29.00 360 Days - \$35.00

Application Date: _____

Owner Name: _____

Owner Address: _____

Owner Phone Number: _____

Owner Email: _____

Business Name: _____

Business Address: _____

Business Phone Number: _____

Business Email (if applicable): _____

Vehicle License Plate Number (if applicable): _____

Description of Goods or Services Sold: _____

Required for All Temp/Mobile Vendors:

Attach Proof of Fire Department Inspection based on the Southwest Idaho Mobile Unit Requirements (for information, visit <https://www.kunafire.com/forms-and-information>)

OR

Attach Letter of Exemption from Fire Department

Required for Each Vending Location (See Page 2):

Letter from Property Owner – *Required if setting up on private property*

Location setup diagram – *Units shall be parked in a legal manner and vending operations shall be conducted only in approved locations*

Prepared food – *Copy of Central District Health Certification or Exemption required*

Applicant Signature

Date

----- **OFFICE USE ONLY** -----

Copy of CDH certificate or exemption Proof of Fire Department Inspection or exemption

Copy of Letter(s) from Property Owner Copy of Location Set-up Diagram(s)

Fee Collected: \$ _____ Receipt #: _____ Date License Issued: _____

Start Date: _____ Expiration Date: _____ Staff Initials: _____



Temporary/Mobile Vendor Location List

Vending Location	Day(s)/Date(s) of Vending	Times of Vending	Letter from Property Owner	Location Set-up Diagram
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

Kuna City Code 3-9-4 states, “The proposed time and length of operation and the location where the mobile vending unit will be operating with a map, a letter from the property owner should the vending location not be owned by the applicant, and a vehicle license plate number or other means of identification.”

Kuna City Code 3-9-4 states, “Once a license is issued, the applicant has an affirmative duty to maintain all applicable licenses and certifications and to notify the city clerk in writing of any material change in the information provided by the applicant in the original application.”

Kuna City Code 3-9-7 states, “Vendors shall be allowed to engage in their licenses business only between 8:00 AM and 3:00 AM. All mobile vending units must be removed from public property during non-vending hours.”

Information regarding Idaho State Fire Statutes, Rules, Codes, and Standards, visit <https://doi.idaho.gov/state-fire-marshall/statutes-rules-codes-and-standards/>