

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
KUNA JT. SCHOOL DISTRICT NO. 3
711 E PORTER STREET, KUNA, ID 83634
MARCH 12, 2013**

BOARD OF TRUSTEES: Carl Ericson, Chairman - Present
Kevin Gifford, Vice-chairman - Present
Jim Ford, Trustee - Present
Ginny Greger, Trustee - Present
Royleen Anderson, Trustee - Present

**SUPERINTENDENT &
DISTRICT STAFF:** Jay Hummel, Superintendent - Present
Wendy Johnson, Asst. Superintendent - Present
Bryan Fletcher, Treasurer - Present
Shauna Peace, Clerk of the Board - Present

- I. **CALL THE WORK SESSION TO ORDER:** Chairman Ericson called the meeting to order at 5:18 p.m.

Additional Staff in Attendance: Human Resources Manager, Melanie Delashmutt; Administrator of Information Technology, Devan Delashmutt; Facilities Supervisor, Kevin Lindquist; Special Projects Manager, Layne Saxton; Student Information Systems Assessment, Karlynn Laraway.

A. KUNA CITY COUNCIL & KUNA SCHOOL BOARD JOINT MEETING:

1. HUD Good Neighbor Next Door (GNND) Program – Mayor Nelson gave a brief overview of program.
2. City of Kuna and Kuna School District Joint Partnership
 - a. Collaborating on building and grounds maintenance and partnering with City's Parks and Recreation Department – It was agreed that operations for both are very similar and makes sense to work together. The idea of putting together a committee to make recommendations to Council was suggested. Mayor Nelson and Supt. Hummel will meet at a later date to discuss a more intentional plan.
 - b. Specific obstacles, constraints, and opportunities for successful partnerships? Mayor Nelson and Supt. Hummel will meet to discuss.
 - c. What factors would foster an effective and sustainable partnership between the School District and the City? Sharing/Communicating information between the two entities on issues like predicted growth and population, ACHD and transportation information, plat information, legislative issues. Evaluate partnership roles annually and realign as needed.
3. Proposed agenda items and future meeting date - The next meeting date is set for June 18, 2013, 5:30 p.m., at the Kuna City Hall. Group would like to meet quarterly. Agenda items will be decided at a later date.
 - Other items discussed: Community Garden; Round About on Deer Flat and Linder; City's 150th Anniversary Celebration.
4. Adjournment – 6:25 p.m.

Chairman Ericson requested that the Executive Session scheduled on the agenda for after the Regular Session be moved to before the Regular Session. All the Board members present and agreed.

- II. **EXECUTIVE SESSION:** Trustee Gifford motioned to go into Executive Session at 6:39 p.m. Trustee Anderson seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.

BE IT RESOLVED, that the Board of Trustees of Kuna Jt. School District No. 3 recess from an open meeting into executive session pursuant to Section 67-2345, *Idaho Code*, in order to discuss personnel matters as authorized by Section 67-2345 (1) (a)(b)(c) *Idaho Code*.

BE IT FURTHER RESOLVED that following the executive session the Board will reconvene in to open session for the purpose of conducting further business or for adjournment of the meeting. Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows: (Conduct Vote), and no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

A. **PERSONNEL MATTER(S):** Personnel matters were discussed.

- III. **CALL THE REGULAR SESSION TO ORDER:** Chairman Ericson called the meeting to order at 7:04 p.m.

Additional Staff in Attendance: Human Resources Manager, Melanie Delashmutt; Administrator of Information Technology, Devan Delashmutt; Special Projects Manager, Layne Saxton; Student Information Systems Assessment, Karlynn Laraway, KHS Principal, Karla Reynolds; Child Nutrition Supervisor, Val Swanson; Transportation Supervisor, Elizabeth Fisher.

IV. **REGULAR SESSION:**

A. **APPROVE AGENDA:** Chairman Ericson asked for a motion to approve the amended agenda including the following changes:

- Remove from New Business: ARRA (American Recovery & Reinvestment Act) Reporting Letter.

Trustee Ford motioned to approve the amended agenda. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.

B. **COMMUNICATIONS:** Supt. Hummel reminded the Board that the Annual Educational Law Conference is in April and if interested in attending let him know.

C. **SUPERINTENDENT'S REPORT:** None

D. **OTHER REPORTS:**

1. Idaho High School Activities Association 5A Transition Plan – KHS Principal, Karla Reynolds reported the March 1st enrollment numbers determined Kuna will remain in the 4A division for another cycle.

E. CONSENT AGENDA ITEMS RECOMMENDED FOR APPROVAL:

1. February 12, 2013 Regular School Board Meeting Minutes
2. February 28, 2013 Special Session Board Meeting Minutes
3. Elementary & Secondary Check Registers
4. Accounts Payable
5. Budget Status Report
6. Personnel Report

Trustee Gifford motioned to approve the consent agenda. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.

F. DELEGATIONS: None

G. UNFINISHED BUSINESS:

1. Cash Flow Summary Report – Business Manager, Bryan Fletcher explained the January 2013 data and what it represents.
2. Bond Review & Expenditure Approval – Business Manager, Bryan Fletcher presented to the Board a bond money update and an updated/modify priority list of projects to be funded with this money (**Exhibit A**). Supt. Hummel asked the Board to approve the revised list of needed/mandatory expenditures.

Trustee Ford motioned to approve the bond expenditures in the amount of \$472,000 for items on the updated March 2013 list of high priority projects. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.

H. NEW BUSINESS, DISCUSSION/ACTION ITEMS:

1. Valedictorian/Salutatorian Rubric – KHS Principal, Karla Reynolds presented to the Board with a system/tool to help determine top student. Mrs. Reynolds would like to start using rubric for the 2014 class. Mrs. Reynolds offered to do an overlay using current Junior and Senior class information and present data to Board in April.
2. Rescind the 2011-2012 Resolution #3 – Supt. Hummel asked the Board to rescind Resolution #3 based on need to comply with SDE.

Trustee Anderson motioned to rescind the 2011-2012 Resolution #3. Trustee Ford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.

3. Bus Fleet Update & Declare Bus #31 surplus – Business Manager, Bryan Fletcher asked the Board to deem bus #31 as surplus so can liquidate and remove from inventory list. Differential on bus #31 has gone out. Transportation Supervisor, Elizabeth Fisher updated the Board on the current status of the districts bus fleet and provided a bus depreciation schedule (**Exhibit B**).

Trustee Gifford motioned to declare bus #31 as surplus. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.


4. Permission to go out to bid on Managed Print Services – Administrator of Information Technology, Devan Delashmutt explained that Managed Print Services is a process that manages the entire printer fleet in a unified fashion. Contracting with a single vendor on toner, consumable parts repair & maintenance for the districts entire printer fleet can potentially have a cost savings of up to 30%. This process will require monitoring systems for a few months to gather usage numbers to include in bid package.

Trustee Ford motioned to go to bid on Managed Print Services. Trustee Gifford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.


5. J.A. and Kathryn Albertson Foundation Grant Proposal – Supt. Hummel discussed PATHS “Professional Academy of Technology and Health Services” letter of intent to J.A. & Kathryn Albertson Foundation. Supt. Hummel will keep the Board informed of the status of the grant proposals.

- I. **GOOD OF THE ORDER:** Chairman Ericson announced the following reminders:
 1. Reminder – Kuna School District Board of Trustees, Zone 3(Kevin Gifford) & Zone 4(Jim Ford) up for election on May 21, 2013. Last day to file Declaration of Candidacy – March 22, 2013 5:00 p.m.

V. **ADJOURNMENT:** Trustee Gifford motioned to adjourn the meeting at 8:15 p.m. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.



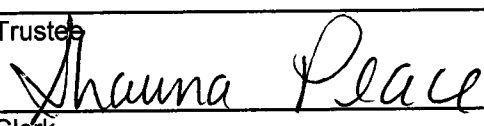
Chairman



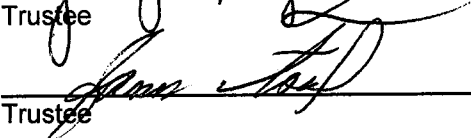
Vice-chairman



Trustee



Trustee
Clerk



Trustee