

Commission Members:

Chair: DebAnn Rippy

Vice Chair: Dave Lyon

2nd Vice Chair: Tom Matus



City Staff:

Nathan Stanley

Garrett Michaelson

Leah Torres



Kuna City Hall Council Chambers, 751 W 4th Street, Kuna, Idaho 83634

Kuna Arts Commission Meeting

MINUTES

Thursday June 6, 2024

6:00 PM – 7:00 PM Regular Meeting

Meeting recording available on the Kuna, ID website

<https://www.kunacity.id.gov/>

1. Call to Order and Roll Call and Introductions

(Timestamp 00:00:20)

Chairwoman DebAnn Rippy It's now 6:01. We're going to call this meeting of the Kuna Arts Commission to order, and we will first of all do roll call.

Deputy City Clerk Garrett Michaelson Second chair Tom Mattis. *[Short Pause]*. Vice Chair Dave Lyon.

Vice Chair Dave Lyon Present.

Deputy City Clerk Garrett Michaelson And Chairwoman Deb Ann Rippy.

Chairwoman DebAnn Rippy Present.

Chairwoman DebAnn Rippy Thank you and thank you to all of you for being here and for committing your time and efforts. It's certainly appreciated.

Chairwoman DebAnn Rippy Doesn't look like we have any introductions for tonight, so we will move on to looking at....

COMMISSIONERS PRESENT

Chairwoman Dana Hennis - Present

Vice Chairman Dave Lyon - Present

Commissioner Tom Matus - Absent

CITY STAFF PRESENT

Arts and History Center Curator Leah Torres

Deputy City Clerk Garrett Michaelson

2. Minutes:

(Timestamp 00:01:02)

Kuna Arts Commission Regular Meeting Minutes February 28, 2024 ACTION ITEM

Chairwoman DebAnn Rippy The action item of approving our regular meeting minutes from February 28th, and we did receive a typed copy essentially verbatim. So, were there any corrections or additions that anyone could see from those minutes? *[Short Pause]* Seeing none, I would ask for unanimous approval for those minutes and to be filed as they have been written. Thank you.

(Timestamp 00:01:02)

Motion To: Approve Minutes Dated February 28, 2024

Motion By: Commissioner Rippy

Seconded By: Commissioner Lyon

Further Discussion: None

Members Voting Aye: Commissioners Rippy, Lyon

Members Voting Nay: None

Members Absent: Commissioner Matus

Approved Via: Unanimous Consent

2-0-1

3. Business:

(Timestamp 00:01:34)

A. Call to Artists Release

Chairwoman DebAnn Rippy Our next item of business is a Call to Artist Release. So Leah, can you lead us through that?

Arts and History Center Curator Leah Torres Yes. So, I wanted to talk about the Call to Artist Release. The last we spoke about it was at the meeting prior to the grand opening. We were discussing about doing one so we can get sort of an inventory of artists so that they can display their work at the Center. So I worked after the grand opening on an information packet and application and a flyer for that. Yeah. So that's in the agenda packet. In the packet I included... I tried to be as inclusive as possible, so I included performance arts, visual arts, literary arts. So there's a wide breadth of options for things that could happen at the center and a lot of different arts categories, included information on how art would be hung, like 2D art, at the center using the hanging system that we do. So that anybody who is looking to submit their work would have that information before they submitted the work so they can decide whether or not it's something they'd want to do, or they can do with their pieces. We have... I put in there our one display case as well for 3D works. Selection would be done by the Arts Commission looking at submissions and then again, the Arts Commission would choose which pieces would be selected and how they would submit those as well with their submission they would turn in an application, an artist statement, an image list and in... the pieces they would want to submit for a show at the center. So that's all in here. And the flyer as well. So, I guess the discussion here today really is going forward with that. We have all

the pieces necessary at this point. You know, the packet, the application and the flyer set to release for that, it's just a matter of when I was... thinking... you know, looking to hear your thoughts about releasing it next week, possibly on to the social media and the website I would get with...the coworker that works on the website to work on also updating the Commission page, because the Commission page is outdated. So putting that information on there, putting the packet and application on here. So, as soon as like next week, that's what I was thinking. And if we go ahead with that...we would be looking to select artists depending on who submits artworks... Possibly the last week of July, it's sort of a short timeline, but that would be looking at... if we wanted to display artists for the next rotation, which would be at the end of August. So I was thinking, you know, end of July, we could set a meeting or try to set a meeting to select... or look at application select works so that there's enough time for those artists to notify them, set up a time before the rotation occurs, so just... wanted to see your thoughts about that plan really for the release.

Chairwoman DebAnn Rippy Well, it looks to me like you've done really nice work. And it's very thorough. I would certainly be in favor of getting that released just as quickly as you're comfortable. And then I presume that we would have sort of some, it would be ongoing, but that we would let people know there's this deadline if you're looking at this quarter, this deadline, probably that would have to adjust as well.

Arts and History Center Curator Leah Torres Yeah. For the release, I could definitely do that. It would be an ongoing... we could have it out at least for now, we could have it out indefinitely you know, so as we're starting it, more people get to know that we have a submission for showing art and then maybe as we build more of a base of artists or more, you know, word of mouth, we can do...set times or something, but I think... yeah, a good point for this first release would be, you know... in the statement I write up for it, I could put if you're looking to be considered for the rotation starting August, submit by the last week of July or have a certain date on there, so that that is set and people know that if they want to show in August, they'd have to submit by this time. I could put that in the release for sure.

Chairwoman DebAnn Rippy Ok that'd be great and then... and then obviously having the submissions will be accepted at any time for future showings. That'd be wonderful.

Arts and History Center Curator Leah Torres Yeah. And then if we get enough, we could, you know, set another meeting to just select works for the end of the year because I know there are... I have a working list of a few artists who show an interest in showing their work. So, when that goes out officially, I will send it to them or contact them personally about showing those works, like the man that came in yesterday to the center looking to show his works, I would contact him personally or the other folks that have so I feel fairly confident that we'll have some submissions for the beginning of the next rotation.

Chairwoman DebAnn Rippy Yeah, and that certainly, like you said, it will grow over time as people realize and notice. Excellent. OK. And would there be, I know that we have... That you have done a very nice job of like doing the history display and then doing a history activity and then changing the history display. Would we also try to incorporate some of those participation activities with the art or are we at that point yet?

Arts and History Center Curator Leah Torres Yeah, I think definitely would look to doing that. I think that would be great. It's later in the packet, but I also included the template we approved at the last meeting on there. We did... I put in there I... Event that we held in April at the center, the Living History Presentation that we set up on a Saturday that was sort of a trial. Few people showed up...and I was thinking, you know, we could continue that on with arts. So if we show this is... you know, just thoughts that I've had, but if we select artists for the next rotation, we could ask those artists or the artist that's

selected to show their works if they would want to do like an artist talk on the weekend like we did with the Living History Presentation. So we have those kind of activities as well for art and history because it's the Arts and History Center. So yeah, those were my things thinking of doing arts events like that.

Chairwoman DebAnn Rippy That sounds exciting.

Arts and History Center Curator Leah Torres Yeah. Yeah.

Chairwoman DebAnn Rippy Dave, what did you... Did you have any thoughts about those things?

Vice Chair Dave Lyon I guess my idea is will the artwork be available for sale? Will they have a price on them? Or...

Arts and History Center Curator Leah Torres Good question.

Vice Chair Dave Lyon Will it be an kind of an option?

Arts and History Center Curator Leah Torres Yeah, good question. So in the packet I did put an option in there that if the artist wants to, or chooses to, they can sell their piece at the center. I don't think we'll have a visible price tag, but if... I will make sort of a piece list, you know, listing all the pieces that are shown, they'll have labels as well. But I think like on a stand or something, we can have the pieces listed out and whether they're for sale or not. So that is an option for artists if they choose to do so. The one thing is that the center would look to get a 20% commission of that piece, because we're putting it on display. So if the artists choose to do so, they can do so at the center.

Vice Chair Dave Lyon If a piece of art is sold who do they pay?

Arts and History Center Curator Leah Torres Yeah. So that would be paid to, it would be paid to... the city because the city runs the center and then that artist would get their 80% of that piece, but it would be paid to the city and then the artist would be paid.

Vice Chair Dave Lyon They would bring their payment into City Hall or...

Arts and History Center Curator Leah Torres Yes.

Deputy City Clerk Garrett Michaelson If I may jump in, payment would be to the City Clerk for that.

Chairwoman DebAnn Rippy Any other thoughts or... concerns to... Is it sufficient that we've just discussed and we are in favor, or do you need an action?

Arts and History Center Curator Leah Torres No, no action. It was just really discussing the upcoming plans for that really. No action needed, just getting your thoughts and questions and thanks for that.

Chairwoman DebAnn Rippy Okay, looks like great work, Leah.

Arts and History Center Curator Leah Torres Thank you.

4. Reports:

(Timestamp 00:11:06)

A. Kuna Arts Commission Update

Chairwoman DebAnn Rippy All right. Then we will move on to reports and under reports a Kuna Arts Commission update.

Arts and History Center Curator Leah Torres Yes. So, for this one, I put this on here because at...Long time ago now, but in our meeting, I think it was in December of last year... discussed making the Arts Commission officially the Arts and History Commission, but as it happens now, we've decided to just keep it solely the Arts Commission, the Kuna Arts Commission, because the Kuna Historical Society still remains its own entity and its own organization. So while they have their own...organization will keep the Kuna Arts Commission its own as well. That doesn't mean that there's no opportunity for collaboration because I do attend Kuna Historical Society meetings. I can... I attend, you know, Kuna Art Commission meetings. So there's... and Dave, who is a member of the Kuna Historical Society, is a member of the Commission... There will still be chances for collaboration, significant collaboration, especially since we...they are housed in the same building. I just wanted to bring that update here to the Commission.

Chairwoman DebAnn Rippy Thank you. I appreciate that. That was one of the things that I was wondering where we were in the process. So that's helpful to get that clarified. *[Short Pause]* All right.

B. Budget FY24 & FY25

(Timestamp 00:12:32)

Chairwoman DebAnn Rippy And then we move to Report B. Budget for fiscal year '24 / '25.

Arts and History Center Curator Leah Torres Yes. So that was a question that was at the last meeting as well. So I decided to bring that here... the budget for the fiscal year of 2024 is \$25,000. None of those funds have been used as we've been focused on opening the facility first, but that is the amount for fiscal year 2024 and the requested amount for fiscal year 2025 will be the same amount, but I just wanted to bring that forward because that was asked at the last meeting as well.

Chairwoman DebAnn Rippy So none of that is committed for maintenance, or staff position, or upkeep, or...that's strictly for arts projects?

Arts and History Center Curator Leah Torres Yeah, Arts Commission and the Center programming.

Chairwoman DebAnn Rippy Okay. And so is that something that the Arts Commission would... would suggest, or is that something that... that you kind of look at and then you tell us what you're doing? How does that work through that process?

Arts and History Center Curator Leah Torres In regards to the funds or...?

Chairwoman DebAnn Rippy The funds.

Arts and History Center Curator Leah Torres Are you asking if I...do the funds...or? I'm not sure I understand your question.

Chairwoman DebAnn Rippy I'm asking... I'm asking if the Commission could make possible suggestions as to how that would be spent during a fiscal year or is that strictly something that the City would look at these are our priorities and then that comes to the Commission and we look at that too, or... how the process might work for expending those funds. And when do those all have to be expended for '24?

Arts and History Center Curator Leah Torres So the fiscal year of... for 2024 ends September 30th, that's... and then a new fiscal year will start.

Chairwoman DebAnn Rippy Okay.

Arts and History Center Curator Leah Torres But for the process to use those funds, I'd have to get more clarification myself. I don't want to misspeak about how the process occurs. It would have to be of course approved but, yeah, I'd have to get more clarification for that for you.

Chairwoman DebAnn Rippy Okay.

Arts and History Center Curator Leah Torres Yeah.

Chairwoman DebAnn Rippy Thank you. It kind of ties in with D the grant discussion, so maybe we can talk a little bit about that too when we get to that. Dave, any questions on the...the budget from your perspective.

Vice Chair Dave Lyon I just wonder when Leah is doing some work on various projects, history or art or whatever...and...do you... does this budget include money for you to get supplies that you need, or do you have to put in a request to the City?

Arts and History Center Curator Leah Torres I guess that would be something I have to clarify as well. I don't see why because it goes... It's for the Arts Commission and for programming at the Center, so that be like events and things like that. I don't see why it couldn't go towards maybe supplies that would be needed at the Center, especially you know, programming includes a lot of things. It could be materials for...let's just say like putting away historical items or needing something to hang a piece or something? I don't see why it couldn't, but yeah, I'd have... I'd have to, again, get clarification for you on the process. Just so we have certainty on what that process is for...you know, whether I make a request or I talk to the Commission, the Commission makes a request and then that goes through approval or not... Yeah.

Vice Chair Dave Lyon With the work you've done so far in setting up these quarterly showings of the historical items. Did you incur a cost in setting up the two that we have so far?

Arts and History Center Curator Leah Torres The two... the two exhibitions?

Vice Chair Dave Lyon Right.

Arts and History Center Curator Leah Torres The two exhibitions that we incur costs for that.

Vice Chair Dave Lyon Yeah.

Arts and History Center Curator Leah Torres So, that was from a different budget. There was a different budget solely for furniture for the Arts and History Center, so that came from a different budget with a different amount of money, so it didn't come from the programming at all. It was a different amount and that was used to buy all the furniture. Um, yeah. So no cost occurred with this budget, a different budget...We use a different... different funds for that... allotted for furniture.

Vice Chair Dave Lyon But how about for... do you copy various things that seem like you had photographs that you put up, up on the wall? Did you copy them somehow?

Arts and History Center Curator Leah Torres No, those were photos that were in the Historical Societies collection. So just photos that I've gone through, you know in the files or in the boxes that were moved over from the last building. Yeah, so none of those were copied. I just got those from the collections themselves.

Vice Chair Dave Lyon So again, in putting together those displays, you haven't personally had to pay for anything.

Arts and History Center Curator Leah Torres Personally, no.

Vice Chair Dave Lyon Okay. That's all I have for now.

Chairwoman DebAnn Rippy That's very helpful to us and that will be helpful going forward, especially to know kind of a clarification process and probably like, ultimately by when do we need to have expenditures so that we can meet that September 30th deadline if we have projects or costs that would be very useful and helpful to us. We don't want to let that money not go used and... and give the impression that oh... Art's not really concerned, but...

Arts and History Center Curator Leah Torres Yeah.

Chairwoman DebAnn Rippy We probably will need to start working on that pretty quickly then to... to meet that September cut off. So we need to know when it has to be submitted so we can get it into this year.

Arts and History Center Curator Leah Torres Yeah, I can bring that to the next meeting. I can ask... for clarification on that and then bring that to the next meeting which...would look... if we're doing the release would be like end of July.

Chairwoman DebAnn Rippy So that would give us August.

Arts and History Center Curator Leah Torres August. Yes. And I don't know, we'll need to spend all those funds by then, you know...

Chairwoman DebAnn Rippy Or if they carry over, that would be helpful to know.

Arts and History Center Curator Leah Torres Yeah. I don't believe they...

Deputy City Clerk Garrett Michaelson We may be able to get specific dates prior to that; however, anything approved would need to be... certainly in a public meeting so.

Arts and History Center Curator Leah Torres Yeah.

Deputy City Clerk Garrett Michaelson We will attempt to get those to you prior to... the dates prior to the...next meeting.

Chairwoman DebAnn Rippy Okay and... and can you just e-mail that to us or do we need to do that in the meeting?

Deputy City Clerk Garrett Michaelson Yes, we can e-mail those to you... once again, any decisions though would certainly need to be made within a public meeting.

Chairwoman DebAnn Rippy Great. Okay, that would give us just maybe a little heads up and give us a little time to think about that too before the... the July meeting and before that September deadline. I know that there have been some projects in the past we've been interested in and you have to allow enough time for some public input and you have to allow enough time to be able to contact the correct people and then time to be able to get that all sort of put together. So I'm just trying to think ahead to...being able to use those the best way we can, both for the Center and for the program and for public art for Kuna essentially. Okay, any other questions or comments? *[Long Pause]*.

C. Events and Schedule Update for the Kuna Arts & History Center
(Timestamp 00:20:57)

Chairwoman DebAnn Rippy All right. Thank you, Leah. Then item C, under reports, Events and Schedule Update for the Kuna Arts and History Center.

Arts and History Center Curator Leah Torres Yes, so this was put in here along with the template that we approved last time just as an update of things that have happened and occurred at the Center or things that can possibly happen... So we have the grand opening that happened in March. In April, we had the ... ongoing was the first display, historical display, and we have the art pieces up. We also had participation wise, we attended the Ross and Indian Creek Elementary School Carnival where we had a booth and we had posters up advertising that the Center was now open and we had the Living History presentation that was mentioned earlier, the day after. And then at the end of May, May 29th, we had the next rotation for historical... the historical exhibit that opened and on the 23rd I had the exhibit set up early so that the senior... seniors from the Senior Center could visit, so they walked around the center, visited, looked at what we had to show for this exhibit as well. And for June... We'll still have the same exhibit and as we discussed, putting that Call to Artists release out. And then looking for July... again, same history exhibit letting that run at the end of July looking to possibly select works... through the submissions that we receive. Looking at the space we have as well and tentative scheduling for Rangers visit as well in July for our participation. But yeah, so I just wanted to put that in here so we can get like a view of what the rest of the year will look like tentatively in the next couple months... plans that we have. Also spoke to...the... during the Senior Center visit that they may possibly come in November as well for our holiday themed history exhibit. So those are some things that I wanted to put in here just as an update of things that have happened since the last meeting, things that we're planning on doing... Using that template.

Chairwoman DebAnn Rippy Okay, and I would presume, because it looks like you are pretty much... you're on top of that history portion and you have pieces and ideas and people. So will there be some ability to sort of be flexible...in the performance portion, because the...the performance we may have performance in December, but short of that we don't really have...

Arts and History Center Curator Leah Torres No. So that's...

Chairwoman DebAnn Rippy Art or Performance yet.

Arts and History Center Curator Leah Torres Yeah. That's hopefully where the submission will come in, because I made it so broad in the categories of arts. So we have performance arts in that submission and that information packet so people, as well as music. So if people... look... are looking to or want to play music or perform at the center they could submit an application to do so. So it is flexible it is just a

matter of if people submit those applications and I do plan to disseminate that information packet and application out to different arts societies and things like that so that we can have a wide range and breadth of who it reaches.

Chairwoman DebAnn Rippy Thank you. Okay, so that we can just beef up the... the... art in the fine and traditional, as well performance and try to help get caught up on that history group. They're on top of it all right. Anything else for the events and schedule?

Arts and History Center Curator Leah Torres No, that was primarily it. Just getting sort of more in depth overview of the rest of the year and seeing things that could happen, you know especially with that...

D. Grants
(Timestamp 00:25:15)

Chairwoman DebAnn Rippy Okay, and then under Reports D, we're looking at grants.

Arts and History Center Curator Leah Torres Yes, so this was put in here because this is also something that was requested to be seen at the last meeting. These are just possible grants or...put in here more so for... grants that are out there, available to be applied to. If we do, you know, since we don't actually have a project that we're working on currently, this is just to get an idea for things that grants could be used for, but if we do, do a grant, it would be for a larger amount. So that...just for a larger amount, but I put this in here...because it was, you know, just to get an idea of what can happen with grants and things that we could do really.

Chairwoman DebAnn Rippy Okay. The other part of grants that I would be interested in is in that \$25,000, if there would be an option to create grants from the City to fine artists or traditional artists, or someone if they...we set up... Okay, we would like this project done. Can we use those funds to grant that to an artist to fulfill that project for us? So let's say we specifically wanted to have... art that represented birds of prey. Could we have a grant that would allow fine artists to submit to us... to say yes, we will create that and that will be part of what goes into... whether it's the halls of City Hall or whether it's in the... the Arts and History's displays. Those are the kinds of grants I'm kind of curious about.

Deputy City Clerk Garrett Michaelson Creating a grant fund from the City...I... we would need to take a look at. We can certainly see if that option is available, but I don't know if either of us have enough experience... With the Treasurer... or speaking with our Treasurer... we will certainly go ahead and do that if that is something that the Commission is interested in and then report back to you on that.

Chairwoman DebAnn Rippy Okay, thank you. I know that for example, the City of Boise and they have way different funding than we do. Does that kind of thing and... and so I know I've applied it and had that.... those grant funds used to create a project for their purpose to be able to do in Boise. I'm just wondering if we can replicate that at least at our appropriate level here and kind of kickstart some of those things that would be healthy and helpful for the community too. So that's why I'm looking at dollars and amounts and... and when we could get that done and if we are in the process of doing that, can we move some of those... funds forward because we... we won't get that all done by September.

Arts and History Center Curator Leah Torres Yeah. I think that's a great question. And especially like looking at other cities and what they do, I think that's good to do. So as well, you know, so we can keep

growing the programming here, but again, it would be something we'd have to ask and discuss more, whether that's a possibility or not. And I can get back to you on that to see if we can start doing that for sure.

Chairwoman DebAnn Rippy Excellent, excellent. I could just see that that might be something that would kick start some people and... and also...has them... has the artists doing the work rather than...then maybe have to go find it or pick it up. Or, okay.

Arts and History Center Curator Leah Torres Yeah.

Chairwoman DebAnn Rippy Well, I would certainly like to see that happen and if we are looking at larger projects then...I... I have done some writing in the past. I'm not saying I'm an expert. I'm not saying that at all, but I'm certainly willing to help as well. Just please know that that I'd be glad to try to help with that too.

Arts and History Center Curator Leah Torres Awesome. Thank you.

Chairwoman DebAnn Rippy Anything else under grants? Any other comments or questions?

5. Set Items for Next Agenda:

(Timestamp 00:29:25)

Chairwoman DebAnn Rippy Okay, then we have already moved to setting items for the next agenda...and that could possibly be in July. So it sounds like from our discussion, we would want to take a look at possibly finding art pieces that we would like to have displayed. Umm. Maybe getting just a little better feel of where or how those dollars would go from the budget, see if we could look at the possibility of grants and how that might look. And just from our discussion about grants and bigger projects, start thinking about what might be a nice big project that would be appropriate for the Arts Commission to... to get behind, whether that's an...an arts day or arts festival or... I don't know, but...but there could be some...some kind of good ideas to start to kick around so that we can start the planning process. So those might be things that would be appropriate, other items for the next agenda that anyone else... would want to include.

Arts and History Center Curator Leah Torres Not for me. I think those are ones that I would agree to as well. Putting those on the next one.

Chairwoman DebAnn Rippy Okay. Are there any other items that we have neglected or that we need to...discuss or at least cover. We are like we are speedy.

Vice Chair Dave Lyon I just have a question regarding our template here. The item 4... July through September says display Kuna Beginnings...and what did you mean by that?

Arts and History Center Curator Leah Torres So that's just the title for the next rotation. It'll just be sort of the settlement and beginnings of Kuna...as you know, the city. So that's what that means is just the title for the next rotation.

Vice Chair Dave Lyon So it would be kind of the history of Kuna and...

Arts and History Center Curator Leah Torres Yeah, the beginnings more so, than sort of like, a wide range of its history, more focused on its beginnings, how it came to be a city... more so, but yes, history of Kuna.

Vice Chair Dave Lyon And how...recent would it come to? I mean, we could start at the very beginning of Kuna...and...how...up to what point would we try to cover 1940, 1950, 2000... Or do you have an idea on that?

Arts and History Center Curator Leah Torres So that really...that comes a little bit later in the process, so... I have, you know, I know ...I have a general idea of the photos that will be put up for that as I get more into, or later into the process. For example, like the display that's up right now regarding the high school. I know, I have a general idea of the photos that I'll pull up and items, but as I... look through more files that I've gone through months ago, when setting up the center first and then putting those. Documents away. I'll go through those again and really get in depth about what will be in the display. So right now, I don't know and also depends on what's available in the collections, because it depends on the collections more so what really goes into the display and what time it will go up to. So I can't say definitely what... you know, era or decade, it'll go up to just because I will have to go more in depth into that still.

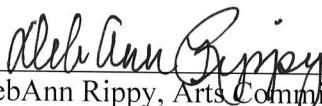
Vice Chair Dave Lyon Okay, thank you.

Chairwoman DebAnn Rippy Okay. Anything else? All right. Well, again, I thank you for your hard work and for your efforts and we will look forward then to hearing from you probably before the next meeting if... if not then by the end of July, hopefully we'll have lots of good things to try to choose from.

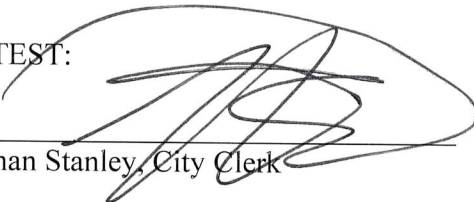
6. Adjournment:

(Timestamp 00:34:02)

Chairwoman DebAnn Rippy And with that, we will adjourn at 6:34, thank you.


DebAnn Rippey, Arts Commission Chair

ATTEST:


Nathan Stanley, City Clerk

Minutes prepared by Cortnee Manning, Kuna City Clerk's Office
Date Approved: CCM 08.01.2024

