

Commission Members:

Chair: DebAnn Rippy
Vice Chair: Dave Lyon
2nd Vice Chair: Tom Matus



City Staff:

Nathan Stanley
Garrett Michaelson
Leah Torres



CITY OF KUNA

Kuna City Hall Council Chambers, 751 W 4th Street, Kuna, Idaho 83634

Kuna Arts Commission Meeting

AGENDA

Thursday June 6, 2024

6:00 PM – 7:00 PM Regular Meeting

Meeting recording available on the Kuna, ID website

<https://www.kunacity.id.gov/>

1. *Call to Order and Roll Call and Introductions*

2. *Minutes:*

Kuna Arts Commission Regular Meeting Minutes February 28, 2024 **ACTION ITEM**

3. *Business:*

A. Call to Artists Release

4. *Reports:*

- A. Kuna Arts Commission Update
- B. Budget FY24 & FY25
- C. Events and Schedule Update for the Kuna Arts & History Center
- D. Grants

5. *Set Items for Next Agenda:*

6. *Adjournment:*

NOTICE: Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the City Clerk's Office at 922-5546. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 922-5546 at least forty-eight (48) hours prior to the meeting to allow the City to make reasonable arrangements to ensure accessibility to this meeting.

Commission Members:

Chair: DebAnn Rippy
Vice Chair: Dave Lyon
2nd Vice Chair: Tom Matus



City Staff:

Nathan Stanley
Leah Torres



CITY OF KUNA

Kuna City Hall Council Chambers, 751 W 4th Street, Kuna, Idaho 83634

**Kuna Arts Commission Meeting
AGENDA**

Wednesday February 28, 2024

6:00 PM – 7:00 PM Regular Meeting

Meeting recording available on the Kuna, ID website
<https://www.kunacity.id.gov/>

1. Call to Order and Roll Call and Introductions:

(Timestamp 00:00:07)

Chairwoman DebAnn Rippy Thank you. This meeting will now be called to order. We will proceed with our roll call. Garrett, will you do our formal roll call?

Deputy City Clerk Garrett Michaelson Second Chair Tom Mattus.

Commissioner Tom Mattus Present.

Deputy City Clerk Garrett Michaelson Vice Chair Dave Lyon...Chairwoman DebAnn Rippy.

Chairwoman DebAnn Rippy Present... Do we include staff?

Deputy City Clerk Garrett Michaelson City staff has already been accounted for.

Chairwoman DebAnn Rippy Thank you very much.

COMMISSIONERS PRESENT

Chairwoman Dana Hennis - Present
Vice Chairman Dave Lyon - Absent
Commissioner Tom Mattus - Present

CITY STAFF PRESENT

Arts and History Center Curator Leah Torres
Deputy City Clerk Garrett Michaelson

NOTICE: Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the City Clerk's Office at 922-5546. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 922-5546 at least forty-eight (48) hours prior to the meeting to allow the City to make reasonable arrangements to ensure accessibility to this meeting.

2. Minutes:*(Timestamp 00:00:40)*

- A. Kuna Arts Commission Regular Meeting Minutes December 14, 2023 **ACTION ITEM**

Chairwoman DebAnn Rippy And I don't believe we need any introductions. Our first order of business will be to approve the Minutes from our December 14th meeting. Those Minutes were included in our packet and those were done verbatim from the recording. So, were there any additions or corrections that anyone could see from that set of minutes?

Commissioner Tom Mattus No additions.

Chairwoman DebAnn Rippy Okay, if there are no additions or corrections then we will file those as approved, thank you.

(Timestamp 00:01:06)

Motion To: Approve Minutes dated December 14, 2024

Motion By: Commissioner Tom Matus

Motion Seconded By: Commissioner DebAnn Rippy

Further Discussion: None

Voting Aye: Commissioners Mattus, Rippy

Voting Nay: None

Absent: Commissioner Lyon

Approved Via: Unanimous Consent

2-0-1

3. Business:*(Timestamp 00:01:14)*

- A. 1, 3, 5 Year Planning for the Kuna Arts and History Center **ACTION ITEM**

Chairwoman DebAnn Rippy Okay, then we move to business; and our business is to look at our 1-,3-, and 5- year planning for the Kuna Arts and History Center. And Leah, if you can kind of give us an idea of how you would like us to begin to proceed. I can see there are a couple different directions we might be able to go and we do have again in the packet an idea of a template, but that's certainly not hard and fast. So, if you would fill us in. Thank you.

Arts and History Center Curator Leah Torres Yeah. So, that was put in here. The template was put in here as... to get an idea, I guess, for the planning for this year. And then from there begin to build planning for the following years, 3-, 5- year that down the line. This is just a template to see essentially, you know, the quarters because the display rotations are based on a quarterly basis, so that was put in here and there's also a sample template that was provided. Just get an idea of what that would look like. So this is really to jumpstart that conversation and get it

going and seeing what the rest of this year could look like and then building off of that.

Chairwoman DebAnn Rippy Thank you. So, what would be most helpful for Tom and I to discuss at this point, the framework? Do you want some actual decisions on year 1-,3-,5-; where would you like to see us by the end of the evening?

Arts and History Center Curator Leah Torres It would be to see whether this template would work for the planning of the Center for the rest of the year, and to continue on. See if this template works for the Commission and also to see if there are any ideas for the year that we have, we can, you know if this template is something that you like. That we can, you know, start putting things on there. So that's it's provided on you, it's in the...yeah, electronically.

[Brief Pause]

Chairwoman DebAnn Rippy Thank you. So the template really, as you said, provides for the four different displays for the history portion of the History and Arts Center, and then it also provides an opportunity for us to look at both fine and traditional arts being displayed and/or perhaps activities and then for performance arts, displays and activities. So Tom, have you had a chance to kind of look through that?

[Brief Pause]

Commissioner Tom Mattus It looks like you've got...so looks like everything's planned out, pretty much. I like the template in quarterly on my first review. And I see, you know, the takedown. I'd have to go into it a little bit with a deep dive, but, you know, I think I could certainly support this as written, for sure.

Chairwoman DebAnn Rippy Okay, thank you. So, if we are in agreement that this would at least be a framework for us to use for planning purposes, do you need an action item from us or is it that simply that we would, we would refer to the template?

Arts and History Center Curator Leah Torres Yeah. So it's an action item on here to be approved by you both...

Chairwoman DebAnn Rippy Okay.

Arts and History Center Curator Leah Torres For use.

Chairwoman DebAnn Rippy So the chair would entertain a motion that we approve the proposed annual planning template that's been provided to us.

Commissioner Tom Mattus I second...I move.

Chairwoman DebAnn Rippy And I will second that motion that we approve the proposed

annual planning templates and all in favor, say 'yes.'

Commissioner Tom Mattus Yes.

Chairwoman DebAnn Rippy Yes. Opposed none, so that motion carries. We'll use this template so that we can do planning for Year 1 and then eventually through Year 5.

(Timestamp 00:06:10)

Motion To: Approve Annual Planning Template

Motion By: Commissioner Tom Matus

Motion Seconded By: Commissioner DebAnn Rippy

Further Discussion: None

Voting Aye: Commissioners Mattus, Rippy

Voting Nay: None

Absent: Commissioner Lyon

2-0-1

Arts and History Center Curator Leah Torres Yeah.

Chairwoman DebAnn Rippy Excellent. Okay, so as Tom pointed out, it looks like for the history portion of this, you've already done quite a little bit of work on that and you have that really sort of mapped out for Year 1. Is that correct?

Arts and History Center Curator Leah Torres Yeah, pretty much so for the rest of this year, essentially planned out and I have those dates, it's just about 10 weeks for each display. So history is pretty much, you know, set in stone at this point. It's just about like getting those up and getting those down in time the thing that isn't is the art portion or also events, as well. The display for history is, you know, provided here, but events aren't as well as the art rotations. What we have right now is art pieces that were a part of the Historical Society's collection. And that's about 6 pieces up right now at the center. But I think, you know, something we could do. For the next rotation, which would start May 29th, I believe one here, is maybe get thing, you know, submissions from local artists in the area. That way we can show art from people like in Kuna, around Kuna, and getting that going for displays. Because at the moment the pieces that are up are just about all the pieces that the Historical Society has, so the historical portion is...

Chairwoman DebAnn Rippy Yeah.

Arts and History Center Curator Leah Torres You know, kind of set. The art side is not so, you know, set at this point, yeah.

Chairwoman DebAnn Rippy Right. And you, you had that inventory of history, so obviously that was ready to go. And then the art and whether it's fine or traditional or performance arts, those would be things that perhaps we could make suggestions for or as you come up with ideas and we would take a look at those.

Arts and History Center Curator Leah Torres Yeah, I was. You know, I think an idea I had in my mind, at least for like the next rotation or before the next rotation would be, you know, putting out like a call to artists or something. That way folks can submit their artworks and then we can have those ready, you know, depending on how many people submit artwork, we could have artwork for the next quarterly rotation, and if there are an abundance of submissions, we can also prepare for the next quarter and that way we have art displays ready in that way. And then also, you know, creating events because we've had people show interest already who've, like, emailed the city clerk's e-mail looking to display art. So I think that's the way we could go. Definitely getting your guys opinions on...

Chairwoman DebAnn Rippy Excellent.

Arts and History Center Curator Leah Torres ...On that.

Chairwoman DebAnn Rippy Tom, thoughts? Any thoughts on the arts, the arts portion?

Commissioner Tom Mattus No. I start to look down that I'm seeing sculpture, quilting, the Fine Arts, right? And I know there's some wall space. So I think in in my mind I was just, I was, I was going to start taking some notes is, where that call to artists would be, right? Where do we put that? So that was kind of an action item how do we get this out in front of people? The second part of that is it, I think let's not put the horse before the cart with hey, we got so much. Let's figure out where we do this. Is it websites? Is it you know Idaho Arts Council, maybe? They're doing some things and I'm wondering... I'd like to keep it within the boundaries of Kuna, obviously, and it that that's really a small subset. So my concern is that we... really we wear it out too quick, right? So, I don't know. Again, I'm brainstorming a little bit here because it's new and stuff. So we do a call to artists then let let's hope we get a lot. But then the next one is what if we don't? So I see two paths, one to call to artist and then two we get a ton or we don't get enough. What's our backup plan? What do you guys think?

Chairwoman DebAnn Rippy Well, I think those are very, very valid. I do wonder if we have to sort of be flexible, play it by ear, and do we do just a call to all artists or do we really try to point the call to which parts of these different arts we're highlighting in a certain quarter? This particular sample that I'm looking at is strictly that "*sample*" that's not set in stone in any way shape or form. So I'm just thinking...

Commissioner Tom Mattus I agree, and I like that. I think we could move April, you know, let's say to display quilting to the land or whatever you know, because I don't know if there's a quilting season, there might be, right? It's probably not August or May, but they might be sending it over to the Eastern Idaho, Western Idaho Fair, right? So my...I can... I guess I'm thinking real big picture here is how do we get that that bulk of inventory to put in there and then align it, right? So maybe it's a call to all artists. Because we don't know, we don't know what we don't know. We don't know who's out there, and we just get a bunch and go "okay." You know the enthusiastic people that want to do that and then, you know, there's a grand opening coming up. And but the other side of that too is. That artist, whether it's quilt or would want to have like,

say an opening and you know, hey, it's their first night, right we that that brings people in the door to know about it. So I'm thinking big picture here. The other side is the high schools, right? So I my so as I look at the branches of this tree. I'm thinking, okay, we don't know who we have out there and if we don't fill it, now our backup plan would be okay let's go to the schools, right? We I think we need to really reach out and talk to the art teachers in Middle School, High School, right? So if some of these don't fill in, we. That's going to bring. That's going to bring the residents in because it's family and kids, right? So, that's my two cents.

Chairwoman DebAnn Rippy Thank you. I'm thinking again short term and long term as we have that grand opening, I would really love to see a representation of the arts. Otherwise, it looks like it's strictly a history center. And I would like to see at least some even small displays or something that would indicate that we would have both art displays and then perhaps even we can talk about a survey for what type of participation they would want to have. So, something that indicates to people this is not it; this is not static; this is not the end; this is just the beginning. We want this to grow. We want it to be rich. We want it to be complete. We want people to feel like I need to come back again every quarter to see what's new, what's interesting. I want to come back and participate. So I'm hoping that we could at least have something that would be a part of either fine or traditional arts. I don't know on such short notice if we can get the performance arts, there may be a couple of groups that already meet and could do that. But I would like to see at least some representation in that grand opening so that the arts are always included, as well as the history.

Arts and History Center Curator Leah Torres Yeah. So we do have a few pieces up for art like that are displayed for the opening. So there's six different pieces that are going to be displayed and that are going to be up hung on the wall. So that are there, those are there. I don't know if you're thinking of something else to, you know, speak to the arts because there are pieces that are hung, but I'm not sure if that's what you're getting at or if you're getting at something else?

Chairwoman DebAnn Rippy Is that from the history collection?

Arts and History Center Curator Leah Torres It is from the historical size permit collection, but they are art pieces. They're like pastel and graphite pieces.

But I don't know if... exactly what you're speaking to, because there are pieces up. I don't know if you're looking for something additionally for the opening...

Chairwoman DebAnn Rippy I would hope we could have at least something and Tom not to put you on the spot, but you have lots of incredible art. Would there be a chance even that? That you could display. So do you, do you know what I mean? That that we have people who already have art that is prepared. I'd love to see that and even if it was just a small representation, a few of those so that we can begin to give people an idea, this is where we're going with this. I'm concerned that if somebody walked in and it was all history and the. The art is historical, even if it's lovely. I'm concerned about what that initial reaction is and do we come back or oh, okay, well, that's history, thank you.

Commissioner Tom Mattus I hear what you're saying and I think...the March... the March 13th, is right around the corner and so you're right, I can certainly put some stuff up if that's required. I mean, I don't know how much room. What you have, what's going on? But that being said, I hear you looking at the opener and I'm looking at big pictures, so just for us to align. I guess the question you're asking is how much, how much art do we have for the opener and how's that look? How does that look, Leah?

Arts and History Center Curator Leah Torres So like I said, they're six pieces. They're pretty big. So in the gallery space, down the stairs, if you remember that sort of spot side area, there are three pieces that are pretty big, I think they're... I can't remember the exact dimensions off the top of my head. I think they're like 36 inches wide, so they're, you know, pretty decent size pastel pieces. So there are three down there. And then in the hallway leading to the media room where the chairs and everything are, there are three more pieces along the wall there. So that's what the art looks like at the moment. And I...

Commissioner Tom Mattus Do you feel you could use more?

Arts and History Center Curator Leah Torres I mean, it would be nice, but the thing is, with so... *I hold on, I have it here*. Linearly, we have 29.5 feet of linear space to hang pieces. So if we were to add more pieces, I don't know if we'd have enough space for those to look, you know, so nice, like the three pieces that are on the in the hallway leading to the media room, those are about 27-inches wide. And that space of rail that we have, because they hang off wires, so it's a hanging rail system, is 118 inches long and the... We have three like 27-inch pieces, so there's just enough space in between for labels and so they don't look too crowded, right? There on that. And since there are larger pieces in the gallery as well, I don't know if we could hang like smaller pieces next to them with enough space.

Chairwoman DebAnn Rippy Would your pieces need to be hanging pieces?

Commissioner Tom Mattus Mine would you see mine would be more sculpture to fill with... to fill with sculpting and stuff like that. So not, not that that wouldn't help fill the area if you need that, but that's always available and I can pull from two other artists that I know that are from Kuna. So there's that. I guess what I would also say, maybe we should drop in and just take a look, right? I mean, I'm, I'm free to do that anytime during the day and if you're there, I mean. So I would recommend we just go there for lunch and see what's going on and... cause virtually, right, I know you walk in the door, you come up the ramp and but unless I see it, it's really not.

Arts and History Center Curator Leah Torres Yeah. Sure. Yeah. Yeah, I can set that up. If you guys would like to do a walk through like before the opening so you can see it and I get what you're saying about, like sculptural pieces. The only thing is that we have like 1 display case that could be used for sculpture pieces. We don't have any pedestals that could display our, like, ceramic or 3D arts? We have one white light display case that could be put in there and it's not very big. It's not very big. I would love to have sculptural pieces in there. We just don't have a

bunch of things to actually set those pieces up. At the moment we don't have any pedestals for our... to display that kind of art.

Commissioner Tom Mattus So I think that's something that's when I looked at the date right, sculpture comes up. That's January, February, March. That's going to kind of be over. We opened in March, just quilting, painting and so that's something we going to have a year to look at right to get some pedestals and stuff like that for that section. So Thinking out loud, You know the Fine Arts part and painting and hanging art. If you feel comfortable, but I I'd still like to come in and just take a look, get a get a good idea of where, where it's going.

Arts and History Center Curator Leah Torres Yeah, I can do that, I can schedule a time.

Commissioner Tom Mattus Okay, so I think as an action item, I'd like to just have an action item for us to go down and take a look right and then next action item is do we need a call for artists for opener or is too soon or that's down the road?

Arts and History Center Curator Leah Torres I think that would be best for the next rotation. So like getting we could get it started for sure so that way could be ready for the next rotation. And like you said, we could do another like our artist reception or something and that way we can highlight artists that are showing their art for that next rotation. That way it's not only history we just couldn't get. You know, local artists for the opening because we're working on setting everything up.

Commissioner Tom Mattus So that being said, so think again thinking out loud and maybe I'm going too far down. I don't want if I'm going to rabbit hole, tell me. But if we were to get high school middle schoolers, right, so it's towards the end of the year, right? And I'm thinking we need to contact some of those Art teachers for like end of the year because we're going to have a whole area that we could probably put on the wall or if we got quilts, I'm just wondering how much room do we have to ask if that's something you could give us a ballpark? 8 by 10, No, not 8 by 10. Let's go 24 by 24 or 18 by 24. We could do eight of those per, because I see the wall stuff changing as well kind of staying there, maybe a little longer if necessary or changing because I see the quilts we can hang, we can hang them for the wall. But we're not gonna hang like woodworking stuff. So I don't know. I know that sounds like I'm all over the place, but I'm just trying to think. I love the sample. I can work with that. I'm just trying to think we need to reach out trying to figure who to talk to, how to get inventory and make the place like DebAnn said. Let's To get people come back to see it quarterly, so... Sorry I'm long winded.

Chairwoman DebAnn Rippey No, I think we appreciate your comments. I do think that we are looking at both the short term what, happens in that opening, and then how do we as quickly as possible begin to incorporate some of these other things that we said would be appropriate according to our template. I'm wondering too, if there is a way that we can begin to look at how is that space divided in terms of history and art?

Arts and History Center Curator Leah Torres How is it divided?

Chairwoman DebAnn Rippy *Mhm.* What would you say is the percentage that is allocated for? Do you see what I'm saying?

Arts and History Center Curator Leah Torres I would...percentage wise, I don't know.

Chairwoman DebAnn Rippy Yes, just guess...

Arts and History Center Curator Leah Torres I don't... I mean we, you know, that the center room, that's a history display space in the smaller room that's conjoined with it is also, you know, looking to be a history space, we have the hallway space where we have railings and we have three pieces hung now that leads to the media room. That's a flexible space, but it's looking more like it will be an art space as well. So like we can hang art pieces there and then there's the gallery itself, which has the walls on all one side and then there's a bunch of space as well. If they were, we were to get pedestals or display cases. What have you that could also line the other side with all the windows. Percentage wise I don't know what that looks like because this like the history displays will look different each time because it will have different items, yeah.

Chairwoman DebAnn Rippy Yeah, and different themes.

Arts and History Center Curator Leah Torres Yeah. But so they are. They each have their own allocated space. You know those? I don't intend to have like history override the art.

Chairwoman DebAnn Rippy Then, for our purposes, it sounds like we do want to just say what can we do to encourage that call to artists to begin to create that inventory of arts? It sounds like we probably will not do what was suggested on the sample for the January through March fine and traditional arts and performing arts, would that be accurate?

Arts and History Center Curator Leah Torres Yeah, that's just a sample. It's just to get an idea of what could go there. So, there's none of that is set in stone. That's just, you know, here's something that could be done which would be traditional quilting for one rotational display, right. So it could just be about anything.

Chairwoman DebAnn Rippy So we would dispense with... it sounds like perhaps some. Sculpture I would leave that really to your discretion. When you look at it to see. I would leave to your discretion whether or not your sculpture goes in for the opening, but.

Commissioner Tom Mattus Yeah, but it doesn't have to. I mean, I think that if there's, if there's enough stuff that you know, and that's again. I'd be willing to just if needed last minute I can help, but I mean if it's fulfilled. One item that was brought up and I heard you say it like how much is there and we start talking about inventory. Then it dawned on me, the historical stuff is there. It's not going anywhere, right? We don't have to rely on anybody. You, you move it through. One door and then you it's hard, fast it we know that inventory is there. The other part is that so I'm looking at quilting. And then I look at like Fine Arts and some painting and stuff

and then woodworking at the.. again as an example, but I'm trying to. I'm trying to picture those four categories and how we make those work and then who's taking charge or who's looking at the performing arts part, right? That, that, that to me, I see historical arts and that's kind of a wide category, I think it should be one or the other, right? Because I see history in the room in the building, but then I see art coming and going on the wall and then it could be a performance but it's a living building. It's in my mind it's ever changing and that's why people want to come back. And then I see the performing arts on the side. You know, how can how can that really build with theater, music, and dance in that building? So anyway I. Since I wish I had this earlier to look at and have a better idea, but as I look at it, a lot of stuff's going through my head for, like, brainstorming and organizing, and for you some guidance and help.

Chairwoman DebAnn Rippy So where would you like us to head, Leah? What would be most helpful?

Arts and History Center Curator Leah Torres When it comes to the template, or?

Chairwoman DebAnn Rippy Well, I think the template we're okay with looking at, we will need to fill it in and it sounds like one of our initial pushes will be to try to find artists. And perhaps we can't really fill out the template until we know what might be available for.

Arts and History Center Curator Leah Torres For like a call to artists or something? Yeah. And I know Tom asked his question earlier about where that would go or where we would put that call to artists that could go on to the city website could also go on to the socials as well. The social media to get that out to folks in the community. I also have someone from the Historical Society who's also an artist, who is really interested in. Who's an artist who I could send that call to artists to as well. So there are avenues to get that out there to people so we can start getting submissions and having people submit works and really getting the our portion of it started.

Chairwoman DebAnn Rippy And Tom alluded to the performance art and how that might work and where that might work best. So that might be another phase that we need to start to look at and incorporate and investigate.

Arts and History Center Curator Leah Torres Yeah, for sure. I will admit, I'm not performance art is not my specialty. I've not done a lot with performance art. I think things that I've thought of for performance are at the center. It is a smaller building and you know, looking to have actual performances there, that would be something we'd have to, you know, look at more in depth. I think we have a TV mounted in there now. So there's a TV mount, I mean that. There are ways to broadcast and show performing arts in that way. So that's what I thought of for performance arts, but again I'm not very well versed in performance art. That's a field that I haven't touched positively.

Commissioner Tom Mattus I think that's the best way to get participation, right? Obviously, that's a of the three. I would just see history. You walk through and unless it changes, right, Fine Arts it's the same. But then once you, once you step into that performing arts, you're going to get

a lot more people involved. So I think it's important and I recognize it's part of arts. But like you, I can mix color and do all that sort of stuff, but. I don't look good enough in a dress.

Chairwoman DebAnn Rippy We will not ask you to have to do that either, Tom.

[Laughter]

Arts and History Center Curator Leah Torres No, I would agree that it is definitely important and it's a way to get participation in there. But I also think. For when you're speaking to like Fine Arts participation, that's where, like, events can come in. You know, like, what if we do to, sorry if we were to do a workshop or something, that's a way to get participation as well, right. And doing events and such for both performance art and fine art. Traditional arts. I think that's... Yeah. And...

Chairwoman DebAnn Rippy Yes, and history too.

Arts and History Center Curator Leah Torres History, I think those are ways. Ah. To get participation in hosting events.

Chairwoman DebAnn Rippy I would see that space behind. The center right on the river as an optimal performance space for a number of different types of performances. So that may be that we have to really prioritize having things happen in those April through June, July through September months for performance artists.

Arts and History Center Curator Leah Torres Gotcha. Definitely for the weather and we're looking at that space outside. Yeah, for sure, definitely.

Commissioner Tom Mattus So the as I scroll down and the templates good, we can work with that. I like what you've come up with to give us a baseline. Then as I go down, I look at the quarterly display. And. Stuff and it's very easy to get some type of a game plan because you've got the stuff and can subset it, right? Christmas and you, that's great. I think. We need to right now, I mean it's... I think it's the call right now. Just put the call out to start get people thinking about it right and get some momentum around the grand opening, whether it's websites, whether it's posters, flyers, whatever. I think we need to say. And then what you do is you subset those artists, so you got some fine artists, you've got some sculpting artists and then you know who, to who to contact like quilters, right? You start talking to the quilters. If I think there's no quilters, we open it up to Ada County, right? So that we bring them in and it we we're still covering that. Type of genre because you know that it ran through my head. I don't know how many quilters here. There might be. A lot, I don't know. But we don't know what we don't know. So because we got history over here with a good inventory and we got a good plan over here. History looks dialed in; Arts, Not so much. You're like, oh, what do we do? So honestly, let's get inventory and start asking.

Chairwoman DebAnn Rippy And I think that we can draw upon all those different types of fine

and traditional arts to perhaps even do 2 artists at once, or we do if there aren't a lot of quilters, then maybe there are some leather workers that that could do that... the displays or the presentations. But I think that by having us say this is what we're sort of committing to quarter by quarter and we are committing to display and participation, then that makes us accountable. And then I think that makes the whole thing grow and be way more robust and way more useful. So I will encourage us to look at what we can get for the art inventory and perhaps by next meeting we could start to look at how can we plug things in for the remainder of this year. And as we do that, then start to look at what is our 3 year goal, our 5 year goal and we'll also have a chance within the first year to kind of see where do we have the community coming in and where else do we want to draw people and where else do we need to start to reach out. So it sounds like for the present, since we have approved the template and we are asking Leah to start that whole process of gathering artists to participate it looks like perhaps that's as far as we can go in the 1-, 3-, 5- year at this point. Anyone else have comments or concerns?

Commissioner Tom Mattus I think I'd like to table that I really can't feel comfortable making a 1-, 3-, 5- year plan until I know some more of the inventory and some of the subsets and groups. So for me to come up with a 1-,3-,5- is a little bit premature at this meeting. I can come back at the next meeting and have a better input.

Chairwoman DebAnn Rippy Yeah, I'm sorry if I was not clear. I'm saying I think we've gone as far as we can, right now, until we get some more information and we get some more input from community and then perhaps by next meeting or subsequent we can start to look at those further out. Is that sufficient for the business that you were hoping we could accomplish on A, #3 business A?

Arts and History Center Curator Leah Torres Yeah, definitely wanting to get that, you know, approve. So we can start that and then I can start the process on getting like a call to artists like, you know, making a flyer, making an application for people to submit or making a package. So they have all the information they would need in order to hang art there. Yeah.

Chairwoman DebAnn Rippy That sounds great.

4. Reports:

(Timestamp 00:36:55)

A. Update on Grand Opening of the Kuna Arts and History Center

Chairwoman DebAnn Rippy All right then, if we have no other additional comments for #3 business, it looks like we will move to #4 reports and that's the update on the grand opening.

Arts and History Center Curator Leah Torres Yep. So I've included in the packet a flyer, the first flyer that was put out for the grand opening for promotional reasons. Just so you guys can get an idea of what that promotion is looking like. It's on March 13th. There will be a ribbon cutting at 4:00 PM and an open reception for people to walk through the space. Get the... what's

on display. Look at the media room from 4:30 to 6:30 PM on the 13th and we're going to plan on having some snacks and treats for folks to enjoy while they're looking at the center. I was thinking of also trying to do sort of like a suggestion box or, you know, like a survey, like you were speaking about earlier, seeing if we can get comments from people who come in and seeing what they would like to see at the center. Other events they'd like to see it happen at the center at the opening as well, so we can kind of gauge where the community is at there. We're putting out flyers every week until the opening, so there's going to be another flyer going out tomorrow. So we can, you know, people miss it the first time they can see another flyer and see what's going to happen at the center on the 13th up until the opening and included, and that was just the rotation. As you can see, for the rest of the year, but just wanted to make you all aware of the grand opening and how that's progressing really getting that center ready for the opening, cleaning it up. The history display is pretty sense, like pretty done. The art pieces that we have, those are hung already and we have labels for those as well. So, at this point it's like booking for, you know, getting the snacks when we get closer and insert that.

Chairwoman DebAnn Rippy Thank you it. Looks like you've done lots of work. And he said the flyers go out, the flyers are going to whom?

Arts and History Center Curator Leah Torres So they go on the social media, the city of Kuna social media, and they're also on the website as well. So it's like on the there's an event page on Facebook that was created that way we can gauge, like, how interested people are and what people like, who says they're going or the amount of people that say they're going. It's on the city of Kuna Instagram as well. There was an article on....

[Brief Pause]

Deputy City Clerk Garrett Michaelson There was an article via Boise Dev and the Newspaper.

Arts and History Center Curator Leah Torres Yeah. So that was put out as well. I've sent it to the Historical Society. So the Historical Society is aware of the opening so that they can come if they're available. So that's where that's been sent out.

Chairwoman DebAnn Rippy Thank you. It sounds it sounds very thorough and...

Commissioner Tom Mattus I think we should add Idaho Arts Council on too. I mean, they have got a decent group, so might pull somebody in outside of, you know and reach out to them if they can attend or just I think having them would be a good credibility, you know? So that's a if you need a point of contact, I can provide that.

Arts and History Center Curator Leah Torres Okay. Yeah, that'd be great. That sounds like a great idea for sure.

Chairwoman DebAnn Rippy Very nice. Is there anything else that you need from us to get things ready to go for the opening?

Arts and History Center Curator Leah Torres I mean if you guys have any like questions, suggestions that you'd like to provide, you know, those are welcome. But...

Chairwoman DebAnn Rippy Okay, that looks like it concludes the report.

5. Set Items for Next Agenda:

(Timestamp 00:41:05)

Chairwoman DebAnn Rippy Item 5 says set items for next agenda. One of the things that I would be interested in being able to discuss is the possibility of doing some grants. So that we can help supply assistance to artists and I guess if there were some history projects, as well. Then we could look at perhaps some city grants that would allow other people to do some of that work to get those events and activities and workshops and whatnot into the center. So if we could take a look at the possibility of that, that would be great.

Commissioner Tom Mattus And a budget.

Chairwoman DebAnn Rippy Oh yeah, and if there's a budget that we can take a look at, that'd be helpful.

Commissioner Tom Mattus Take a look at that so that we can. Discussion and lookout. That would. Second action, I want to be grant allotment and then budget.

Chairwoman DebAnn Rippy Yeah, very closely related, I'm sure.

Commissioner Tom Mattus That's the only one I could think of at that point for that. And a take away. Take away from me would be to really start to gather points of contact. And go down that road and. For the arts, Okay. For the art side, yeah, for the for the four subcategories. That you've mentioned that we looked at so right.

Arts and History Center Curator Leah Torres Oh Yeah, I can get that. I can work on that called artist for next meeting you.

Commissioner Tom Mattus Yeah, so you've got Fine Arts, traditional Fine Arts, painting and then traditional woodwork, so I think there's some. Can take a. Look at that. Right. We start to build that. That contact point, right, so see where we go with the mayor. I also think there's coming up is a. Idaho and Wood artistry of Idaho down and so I think there's a group that does and Tarja they do different types of wood thing things right. There's women that do gorge too. They carboard. So I think there's that's another good place that we as the Arts Commission of Kuna can go and say, hey, throw out some cards or flyers and say, would you be, you know? First of all, we need to get them. We need to get their names and then we not, oh, he lives in Melbourne. Well, that's close enough this.

Arts and History Center Curator Leah Torres Yeah, for sure. Yeah. Okay.

Commissioner Tom Mattus But that one's come up in April, so if you, if you haven't know that's one that. Is pretty good too. I can get you the. I'll take the take away that and get you contact information.

Arts and History Center Curator Leah Torres Yeah, that'd be great. That'd be a great source to start getting, you know, different guitar artists.

Chairwoman DebAnn Rippy Thank you. Very helpful.

Chairwoman DebAnn Rippy So it looks like our next agenda would probably be to review what kind of inventory you get back. And perhaps start to plug in some 1-, 3-, 5-year ideas. Any other items that The city can think of we need to be ready to discuss?

Arts and History Center Curator Leah Torres No, I think that pretty much covered it. You know, starting to build that art and then talking about budget, I think those are. Yeah, I can't think of anything at the moment for the next meeting, but.

6. Adjournment:

(Timestamp 00:44:30)

Chairwoman DebAnn Rippy So if there is no other business. Then thank you for your time. We appreciate your presence and your willingness to serve and we will be an adjournment. Thank you.

DebAnn Rippy, Kuna Arts and History Commission Chair

ATTEST:

Nathan Stanley, City Clerk

Minutes prepared by Garrett Michaelson, Kuna City Clerk's Office

Date Approved: 06.06.2024

NOTICE: Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the City Clerk's Office at 922-5546. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 922-5546 at least forty-eight (48) hours prior to the meeting to allow the City to make reasonable arrangements to ensure accessibility to this meeting.



Call to Artists Information Packet

The Kuna Arts and History Center invites artists to apply for the chance to display their art. The Kuna Arts and History Center is located at 270 Orchard Avenue and will hold quarterly art exhibits in conjunction with history displays that are free and open to the public. The center has 29.5 linear feet of display space for 2D art and a display case for exhibiting 3D works. The art gallery is full of natural light with an incredible view of Indian Creek.

Available for other events in the arts is the media room equipped with a tv and seats for presentations, limited inside space for workshops, talks, readings, and outside space for events and performances in the summer.

The Kuna Arts and History Center is open: Wednesday, Thursday, Friday: 10AM-7PM, and Saturday 10AM-2PM, excluding holidays.

Eligibility

This call is open to applicants in all the arts. Applicants in the visual arts are free to submit multiple artworks and multiple medium groupings. Applicants in the performing, literary, and interactive arts are free to submit an application for hosting space. Informal artist groups, teams, and organizations are welcome to apply.

Visual Artwork Requirements:

- Art should be original work.
- Art should be professionally presented (framed and matted, on canvas, etc.)
- Art should be appropriate.
- Wall art must hang on the existing hanging system (traditional or salon style) or fit in the display case.

Hanging, Display, and Installation of Visual Artworks

Visual Arts

Paintings, drawings, sculptures, ceramics, photography, art books, jewelry, textiles, woodwork, glassware.

2D works will be hung on a wire hanging system equipped with removable hooks that attach to the back of standard picture frames. This system makes it easy to move works side to side and up and down. Each wire has a weight capacity of 44 pounds per steel wire or 33lbs per clear cord. If

for some reason the hook will not attach to the back of the piece, the artist can implement D rings, sawtooth hangers, or wire on the back of the frame, canvas, etc. that the piece can hang by. Textile work can also be hung using attachments provided by the center. This hanging system allows for a traditional or salon style display. The artist will be responsible for set up and take down as well as ensuring that the pieces will hang with the hooks available. Artworks that cannot be hung with the equipment at the gallery will not be displayed.



Removable hooks on perlon and steel cords.

Photo credit to STAS Picture Hanging Systems.



Top of the cord and how it attaches to the hanging rail.

Photo credit to STAS Picture Hanging Systems.



Artists will be given a space in the gallery to hang their pieces and can determine the layout but must make room in between pieces for labels. Artwork should be displayed “on center” which means the center of the piece must sit at a standard eye level height of 57”-66”. 3D artworks must fit inside the display case, or they will not be displayed. The display case available for use measures 58” long, 28” tall, and 17” in depth.



Hanging System using one perlon cord and removable hook per frame.



Hanging system using two steel cords and two removable hooks per frame. Red line dictates hanging space and rails for artwork.

Artists must be present for scheduled installation and removal of artwork. Artists are also responsible for their own transportation and lodging.

Additional Arts

The Kuna Arts and History Center looks to support arts of all kinds at the center including:

Literary Arts

Readings by local artists, storytelling, book signings, poetry slams, and literary discussions about written and spoken art.

Interactive Arts

Artist workshops, artist talks, artist presentations, presentations on history, DIY craft stations, live painting, chalk art competitions, installations, temporary outdoor installations, collaborative murals, and activities that encourage participation.

Performance Arts

Music, theater arts, spoken word poetry, dance performances, and live art demonstrations.

Applicants in these arts are welcome to submit an application and apply for hosting space at the center to accommodate for their arts event/activity.

Selection

The Kuna Arts Commission will consider applications based on the following criteria, including, but not limited to adherence to the Call to Artists application requirements, content, context, artistic merit, quality, performance, originality, theme, diversity, and medium. The Arts and History Center Curator will notify applicants on commission decisions, exhibition and event offers, acceptance agreements, and coordinating exhibits.

Submission Requirements:

Please submit the following materials by E-mail to the cityclerk@kunaid.gov or by mail to

City of Kuna
751 W 4th Street
P.O. Box 13
Kuna, ID 83634

Visual Arts

1. A completed Kuna Arts and History “Call to Artists” Application.
2. A brief artist statement and artist biography if submitting individually. If submitting as a group/organization the title, statement, and theme of the proposed exhibit should be provided. Artists in a team will submit individual statements.
3. An image list of the pieces being submitted for consideration which includes the title, medium, dimensions of the artworks, and whether the artwork will be hung on the wall or displayed in the case.
4. At least 2 photographs of each artwork that accurately represents the piece submitted on an 8 ½” x 11” page in color.

Additional Arts

1. A completed Kuna Arts and History Center “Call to Artists” Application that requests hosting space.
2. A title and statement about the arts event, and what arts category the event falls under.
3. A thorough one-page proposal of the arts event that includes what the event is, what space would be needed for the event (media room, outside space, or inside space), how many people the event is intended for, what items would be needed for the event (tables, chairs, television for presentation, etc.), how the event would be promoted, and the cost of the event.

Submissions that are missing any of the materials stated above will not be accepted.

Sales

If the artist is looking to sell their work, they may do so at the gallery. For displaying the piece, the Kuna Arts and History Center will take a 20% commission of the sale. The center will provide a price list for visitors to view if interested in purchasing a piece.

Photos of the Kuna Arts and History Center



Media Room. Can be used to hold events and presentations using the television.



Art Gallery with view of Indian Creek.



Art Gallery walls. Red lines dictate hanging space and rails for artwork. Leftmost rail continues off photo.



Outdoor space behind the Kuna Arts and History Center and along Indian creek. Can be used for performances or activities.





City of Kuna
Kuna Arts and History Center
270 Orchard Avenue Kuna, ID 83634
Call to Artists Application

Kuna City Clerk's Office
Monday-Friday 8:00am to 5:00pm
751 W 4th St. Kuna, ID 83634
(208) 387-7726
cityclerk@kunaid.gov

Artist Information

Applicant: _____

Mailing Address: _____

Telephone: _____

Website: _____

E-mail: _____

Art groups/Memberships: _____

Social Media Handles: _____

Art Information

Number of Works Submitted: _____

Type of Art/Event: _____

Requested Space:

Wall Space

Display Case

Hosting Space

I would like to show with a specific individual/individuals listed here:

I specifically acknowledge that I am interested in displaying my artwork in the Kuna Arts and History Center. I understand that my work will be juried by the Kuna Arts Commission, and I may not be chosen. If chosen, I will share my work during the appointed quarter only. I understand that I will be required to sign a written Display Agreement for the use of facilities and to hold the city harmless of any damages. I understand that it is my responsibility to display the artwork in accordance with the requirements detailed in the information packet.

Name: _____

Date: _____



City of Kuna
Kuna Arts and History Center
270 Orchard Avenue Kuna, ID 83634
Call to Artists Application

Kuna City Clerk's Office
Monday-Friday 8:00am to 5:00pm
751 W 4th St. Kuna, ID 83634
(208) 387-7726
cityclerk@kunaid.gov

Signature: _____

Parent's Signature if under 18: _____

**Kuna Arts and History
Center is**

Calling all artists!

We are inviting artists of all backgrounds to submit an application for a chance to be featured in the Kuna Arts and History Center! Art can be of any type from visual arts, performing arts, literary arts, and interactive arts. More information and the application can be found on the City of Kuna website, on the Kuna Arts Commission page.

For inquiries, please email cityclerk@kunaid.gov or call (208) 387-7726.



KUNA
IDAHO

City of Kuna
Arts and History Center

Proposed Annual Planning Template

2024 Theme _____

	History: Chronological Thematic	Fine and Traditional Arts: Drawing Painting Sculpting Woodworking Quilting Leatherworking	Performance Arts: Theatre Music Dance
January-March	Display: January Participation:	Display: February Participation:	Display: March Participation -Grand Opening
April-June	Display: -Before Electricity April Participation: -Ross and Indian Creek Elementary Carnival 04.26 -Living History Presentation 04.27	Display: -Class of 1924 Opening May Participation: -Senior Center visit 05.23	Display: -Class of 1924 June Participation: -Call to Artists release
July-September	Display: -Class of 1924 July Participation: -Rangers Visit	Display: -Kuna Beginnings Opening August Participation: -Art selection and display	Display: -Kuna Beginnings September Participation:
October-December	Display: -Kuna Beginnings October Participation:	Display: -Merry Melodies Opening November Participation:	Display: -Merry Melodies December Participation:

Notes:

Possible Grants

Idaho Humanities Council - Humanities for All Grant

IHC's Humanities for All Grants are focused on making programs or collections more accessible to Idahoans. With an award size of up to \$1,000, Humanities for All Grants are due monthly and have a 2-week waiting period for a decision.

Goals of the Humanities for All Grants include:

- Remove barriers to allow all Idahoans to have access to the robust cultural heritage of Idaho.
- Increase public access to the shared human story.
- Enhance archival preservation of Idaho history.
- Common barriers include, but are not limited to, language, geography, finances, and vision/audio impairment.

Examples of projects include:

- Spanish translation costs
- Archival services
- ASL interpretation
- Digitization costs

Currently, the IHC's target audience is the out-of-school adult public.

How much?

Up to \$1,000

Who can apply?

Any Idaho non-profit or government agency

What is it for?

Making humanities programs or collections accessible

When?

Applications are due on the 1st of the month, with a decision typically within two weeks.

How long?

Projects can last up to 12 months.

<https://idahohumanities.org/h4agrants/>

Idaho Humanities Council - Action Grants

IHC's Action Grants are focused on planning and supporting programs or projects that draw on history, culture, literature, and the humanities to ignite conversations with the public. With an award size of up to \$1,000, Action Grants are due monthly and have a 2-week waiting period for a decision.

Goals of Action Grants include:

- Exploring the human experience
- Supporting Idaho's vibrant cultural organizations across the state
- Connecting Idahoans through a variety of topics

Examples of projects include:

- Exhibits
- Local history projects
- Discussions
- Planning for humanities focused programs
- Discussion programs

Currently, the IHC's target audience is the out-of-school adult public.

How much?

Up to \$1,000

Who can apply?

Any Idaho non-profit or government agency

What is it for?

Humanities projects and programs, including planning.

When?

Applications are due on the 1st of the month, with a decision typically within two weeks.

How long?

Projects can last up to 12 months.

<https://idahohumanities.org/actiongrant/>