

Commission Members:

Chair: DebAnn Rippy
Vice Chair: Dave Lyon
2nd Vice Chair: Tom Matus



City Staff:

Nathan Stanley
Leah Torres



CITY OF KUNA

Kuna City Hall Council Chambers, 751 W 4th Street, Kuna, Idaho 83634

Kuna Arts Commission Meeting

AGENDA

Wednesday February 28, 2024

6:00 PM – 7:00 PM Regular Meeting

Meeting recording available on the Kuna, ID website

<https://www.kunacity.id.gov/>

1. *Call to Order and Roll Call and Introductions*

2. *Minutes:*

Kuna Arts Commission Regular Meeting Minutes December 14, 2023 **ACTION ITEM**

3. *Business:*

A. 1, 3, 5 Year Planning for the Kuna Arts and History Center **ACTION ITEM**

4. *Reports:*

A. Update on Grand Opening of the Kuna Arts and History Center

5. *Set Items for Next Agenda:*

6. *Adjournment:*

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City Staff:

Nathan Stanley
Leah Torres
Cortnee Manning
Garrett Michaelson



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**Kuna Arts Commission Meeting
Thursday December 14, 2023**

**6:00 PM – 7:00 PM Regular Meeting
MINUTES**

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1. Call to Order and Roll Call and Introductions:

(Timestamp 00:00:03)

Chairwoman DebAnn Rippy We will call this December 14th meeting of the Kuna History and Arts Commission to order, and our first action is to do roll call and introductions.

City Clerk Nathan Stanley Okay, we'll go ahead and do the roll call. Chair Deb Rippy.

Chairwoman DebAnn Rippy Present.

City Clerk Nathan Stanley Vice Chair Dave Lyon.

City Clerk Nathan Stanley Dave, are you present?

Vice Chair Tom Matus You're on mute.

[Vice Chair Dave Lyon Present, Experiencing Technical Difficulties]

City Clerk Nathan Stanley Well, we see Dave is on, we'll go ahead and call for Tom Matus.

Vice Chair Tom Matus Here.

City Clerk Nathan Stanley Okay, and then city staff for those of you that don't know me, my name is Nathan Stanley and I'm the interim city clerk, and then...

Kuna Arts and History Center Curator Leah Torres Leah Torres, Curator for the Arts and History Center.

Vice Chair Tom Matus Alright.

Chairwoman DebAnn Rippy Alright.

COMMISSIONERS PRESENT

DebAnn Rippy – Chair
Tom Matus – Vice Chair
Dave Lyon – Vice Chair

CITY STAFF PRESENT

Nathan Stanley – Kuna City Clerk, Interim
Leah Torres – Arts and History Center Curator and Liaison for the Arts Commission for the Kuna City Clerk’s Office

FRIENDS OF THE COMMISSION PRESENT

2. Minutes:

(Timestamp 00:01:31)

Chairwoman DebAnn Rippy The next thing that we are supposed to do is to accept or correct minutes. I haven't seen any minutes.

Vice Chair Dave Lyon Can you hear me?

Chairwoman DebAnn Rippy Are we in a position to do minutes at this point?

Vice Chair Dave Lyon Can you hear me?

City Clerk Nathan Stanley Yeah, we can hear you, Dave. It looks like the minutes weren't placed on the packet or on the agenda, so we'll have to approve those for next meeting.

Chairwoman DebAnn Rippy Okay.

City Clerk Nathan Stanley You can go ahead and go to the next item.

3. Business:

(Timestamp 00:02:02)

A. Appoint Officers for FY 2024 **ACTION ITEM**

Chairwoman DebAnn Rippy Alright. And then we move on to business under Business A, appoint officers for 2024, and I see it says a point and there is some action required. Do we have a protocol for appointment or how would you like to do this city?

City Clerk Nathan Stanley I think the three of you, I mean, just, if you all agree on your positions that you were in and just reappointing the positions you were assigned before.

Chairwoman DebAnn Rippy Okay.

City Clerk Nathan Stanley If you're all in agreeance to that.

Chairwoman DebAnn Rippy Gentlemen, what do you think, Dave? Tom?

Vice Chair Tom Matus Yeah, that's fine, for me.

Chairwoman DebAnn Rippy Okay. Dave, are you in agreement?

[Silence]

Chairwoman DebAnn Rippy Dave, are you able to hear us?

Vice Chair Tom Matus Shake or nod your head.

Chairwoman DebAnn Rippy Okay. Well, we don't have...

City Clerk Nathan Stanley Well, you guys two out of three... we got majority, so they'll point.

Chairwoman DebAnn Rippy Okay, okay.

Chairwoman DebAnn Rippy Okay, okay. All right then. Our action is to remain in our current positions for 2024.

(Timestamp 00:03:35)

Motion to: Reappoint Officers for 2024

Motion By: Chairwoman DebAnn Rippy

Seconded By: Vice Chair Tom Matus

Further Discussion: None

Members Voting Aye: Commissioners, Rippy, Matus, Lyon

Members Voting Nay: None

Members Absent: None

3-0-0

Approved Via Unanimous Consent

B. Promotion of History & Art Projects for FY2024 – Discussion Item

00:03:43 Chairwoman DebAnn Rippy Under Business B, we are looking at promotion of History and Art projects for 2024, so I'm eager to hear about that and excited that we're meeting and that hopefully we're getting going again.

Kuna History and Arts Center Curator Leah Torres Yeah, so for this one it was wanting to update you all on the Center and get your ideas for, you know, next year about what we could do in the center, when it opens. Because we're planning for an opening about mid-January. So, updates first, I think. We ordered all the furniture, already, for the center and we built the bigger items of furniture, as well. So, we have two couches down there, four chairs. We have four bookshelves that host books. I only have two other shelves as well, for where the TV will be in the media room. So, that's all been for the media room in the center and has been built. We've also ordered storage boxes, archival storage boxes, for items that we have at the center and documents, as well. We've ordered a few newspaper boxes to put newspapers in that are archival. We have archival...

Vice Chair Dave Lyon Why don't I hear anything? Guess I better check my speaker is okay. Maybe the?

City Clerk Nathan Stanley Can you hear us now, Dave?

Vice Chair Dave Lyon Yes. Do you hear me now?

Chairwoman DebAnn Rippy We can hear you.

Vice Chair Dave Lyon Okay, is Deb's coming on board?

Chairwoman DebAnn Rippy I. for some reason my camera is not working. I'm on audio but for some reason, and I was a little nervous to try to troubleshoot in the middle of the meeting, so...

City Clerk Nathan Stanley Go ahead, Leah.

Kuna History and Arts Center Curator Leah Torres Okay, we've ordered archival folders as well to host documents and put documents in, so we're all getting that done. So, it's going to be a long process, but we have all those in order to, like, keep the items that we have intact for as long as we can, especially all the newspaper clippings which are... which tend to age... They don't age very well. So, you have all those for the media room, as well, which people can go into and do research for. So that's for updates. I also wanted to see if you all would want to set a time during the day, maybe next week or sometime when you're available to go and visit the Center and see how it's shaping up and see if you guys would like to take a look.

Chairwoman DebAnn Rippy I would like to see it that would be great. Do we need to agree on one time?

City Clerk Nathan Stanley I think the best option for that we'll just... we'll have Leah reach out to you guys and coordinate a time that works best for everyone.

Chairwoman DebAnn Rippy That'd be great.

Vice Chair Tom Matus Yeah, I agree. I think that's a good deal, Leah, I added some stuff just as notes in the chat. So, I think there's some areas of at least on the Arts concern, just to level set and circle back on where we're at before we get further down this road, I think it's been... There was a point where I went into to, you know, try to find out what's going on, right. I know that there was very little communication and understanding of where we're going, what we're doing. You know, you probably had your marching orders, but we sat here on the side just waiting. So, I'm a little bit in the fog and Deb or Dave, you can say what you feel I do is like, well, Okay, here we are and the '23 and moving towards '24, I'd like to see what the vision is, where we're going, what we're doing and maybe the chair can provide some detailed guidance.

Chairwoman DebAnn Rippy The chair has as much information as you do, Tom.

Vice Chair Tom Matus Okay.

Chairwoman DebAnn Rippy So, I think we're at a point where, you're right, it would be nice to do sort of a reset and to be able to at the very least, articulate the vision and how we're going to move forward and how we are looking at having a balance from joining two different groups. This is new for all of us. So, that would be helpful. And I think that's something we're going to have to work on between now and our next meeting. That would be something that we would need to do.

Vice Chair Tom Matus Yeah. And again, I... I'm just going to throw this in there for the City of Kuna. I think the next you know it's two weeks from the holidays, New Year's... I personally would like to table something. Let's just get back together and meet in January, beginning of January 2024. Let's look at the mission statement; where we're at; our future goals; what Leah's vision is; because like I, I'm throwing it up, going where we at what we doing? And so, I just think it we need to level set and figure out where we're all at and what we have to do.

City Clerk Nathan Stanley Yeah, this is Nathan Stanley. I totally agree, Tom. With the staff changes we've had here at the City's been kind of in limbo with getting the Arts Center set up. And after we brought Leah on, things kind of started getting expedited and really following through with what the plans are. So, I think meeting in January is a really good idea in person at the center and be able to kind of start from Ground Zero again and get all get on the same page and move this forward.

Vice Chair Tom Matus Because in in in my mind, there's really. There's no. The only new business is the old business Leah was taking care of, right? And then no matter what that was, I can't approve disapprove anything, because that that went through. Leah, I'm sure Dave's on the same side as Deb. So, before I even have any type of guidance, suggestions, recommendations, I think we should all meet in person down at the thing January 15th, 3:00 o' clock or something and the five of us sit down and take a look at the new building, what Leah has, because I really have nothing left for this this meeting until we all sit down and take a look at the building and figure out a future plan.

City Clerk Nathan Stanley Got you.

Vice Chair Tom Matus What do you... Am I wrong? I mean, I don't, Debbie. Deb, what do you think?

Chairwoman DebAnn Rippy No, I think you are...you're dead on. I think there are some ideas that we can start to at least share with each other. If we're looking at promotion of history and art projects for next year, I know that it's really critical that we do some organizational work first and not just for next year, but it would really be for my intent and purpose, it would be wonderful if we have a five year plan so we know where we're going eventually and that may be that we need to sit down and look again at 'mission'. And I don't know that we ever really spoke about 'mission' when we joined the two commissions. So, that's going to be critical. I think that's probably the most logical, best, and most helpful place that we can start.

Vice Chair Tom Matus I concur.

City Clerk Nathan Stanley Yeah, and so right now on the City side, I have the Art Commission ordinance with legal that's being reviewed, *cause* that'll have to be amended and updated, and then the resolution that will go along with it for the start of 2024. I will try to get that to City Council in January; it's kind of just depending on the turnaround time with the city attorney. Yeah, just so you guys are updated on that so our everything squared away on that end.

Chairwoman DebAnn Rippy So Nathan, do you anticipate there will be a vast difference between how we were operating previously and how we will operate going forward?

City Clerk Nathan Stanley Yeah. I think with the addition of Leah and actually having an art history curator that has the knowledge behind Art and history, I think it'll and her job is dedicated to the center and the Commission, and that's the sole focus. Whereas before it was a city staff member that you know, we didn't really have a lot of experience in this realm. So, I think moving forward the, the Commission itself will function at a higher capacity.

Chairwoman DebAnn Rippy Okay. So, is there any problem if we were to meet, as Tom has suggested, sometime in January? Even if those ordinances have not cleared, all of the legal and City Council, and all of those steps that have to happen?

City Clerk Nathan Stanley So we can meet at the center, and we just can't make any decisions. So, we can go over the center...

Chairwoman DebAnn Rippy And do discussion.

City Clerk Nathan Stanley ...and get you guys updated on where it's at and then we'll kind of put everything into an agenda and then discuss everything. So, it's on the record.

Chairwoman DebAnn Rippy Okay. Well, I would, I would probably prefer to go ahead and move with some kind of meeting in January, rather than waiting until after all those steps happen.

City Clerk Nathan Stanley Okay.

Chairwoman DebAnn Rippy I don't want to lose momentum.

City Clerk Nathan Stanley Absolutely. Why don't we look at either January 4th or 11th to do a meeting at the center and to get you guys... the 4th? All right. So, we'll schedule a walk through the center on Thursday, January 4th. I'll have Leah reach out to you Guys to get a good time, that works for everyone, and we'll go from there.

Chairwoman DebAnn Rippy Okay. Thank you.

Vice Chair Tom Matus Yeah, I think that's going to be and we see that that that gives maybe a little bit more time to chew on an agenda or Leah's vision, My vision, Deb and then Dave

because right now that limbo state, it just...yeah, I'm kind of like a Gumby all different directions. So, I don't think January 4th is really pushing it off after the last two years. It's just doing the right thing.

City Clerk Nathan Stanley And it would be good for you guys to actually see the building and get that full layout and instead of seeing everything through photos and emails and finding out information through correspondence instead of in-person and physically getting a perspective for yourself. So, I think it will help the outcome all around.

Chairwoman DebAnn Rippy Okay, so in terms of item B on our business, promotion of history and art projects, Leah was there anything that you wanted to talk with us about at this point or Any ideas that you just wanted to throw out?

Kuna History and Arts Center Curator Leah Torres I mean, it was just like seeing if y'all had any ideas and I mean... Yeah. I mean, seeing what you guys had ideas for next year. I mean, I had some ideas, but nothing that was, you know, concrete like working on like 'Call to Artists' and stuff. But again, we can totally do that in person in January we want to, we want it Some more.

Chairwoman DebAnn Rippy Okay.

City Clerk Nathan Stanley Yeah, to Tom's point. You guys have kind of, you know, we haven't been... Everything's been through correspondence. So, once you guys get a visual of the actual property, the center, and the layout, I think you'll be able to have quality discussions on future plans for the center after seeing it in person.

Chairwoman DebAnn Rippy Okay, and just to be clear, we would be talking about center and projects?

City Clerk Nathan Stanley When we meet in January, it'll just to walk through the center so you guys can get a visual of the Art and History center. And then we will add items to the agenda for discussion and action at a later...for the next scheduled meeting.

Chairwoman DebAnn Rippy Okay...okay.

City Clerk Nathan Stanley The one just to help build the foundation for the future plans.

Chairwoman DebAnn Rippy Okay. Dave, was there anything you wanted to add?

Vice Chair Dave Lyon I'm pretty much on board with that. We're eager to get something going for the Historical Society. We have a lot of artifacts and things stored apparently in the garage and we want to get them out available to the public. That's my priority. Let's do it as soon as we can. I'm on board whenever we can meet.

Chairwoman DebAnn Rippy Okay. Thank you.

Chairwoman DebAnn Rippy That looks like we have completed what we can for item B under business.

C. Friends of the Commission - Discussion Item

Chairwoman DebAnn Rippy We do have letter C Friends of Commission under business. Is that something that we need to discuss at this point?

City Clerk Nathan Stanley I would say at this point, probably not. I think we'll hold off on discussion until we do the walk through and get that base point and then move forward from there.

Chairwoman DebAnn Rippy Okay.

Vice Chair Tom Matus You know it's we've been in pause and if we hit social media, we put up a sign. We do anything I think we're overloading ourselves before we all meet. In my mind, I don't want to overload Leah. I'd like to see Dave get his stuff there. Then we know what Dave's got for historical stuff and then art can fill in and work with you, Deb, to get a vision for that 1-3-5 year plan, right? And right now, how much stuff Dave has and kind of get Leah involved and let Leah get to know us some too, right? So, you know, I think that's, you know, I hate to cut it short, but I think all of us meeting and doing that's going to be a step in.... It pound for pound, it's gonna be good, a good process.

City Clerk Nathan Stanley Definitely.

Chairwoman DebAnn Rippy Yeah. I think trying to discuss the friends of the Commission before we have a real clear vision might be just a little premature, but we'll just put that sort of on the back burner to know that something that we'll want to consider possibly in the future. That takes care of the business items.

4. Reports:

(Timestamp 00:19:38)

Chairwoman DebAnn Rippy And under #4 reports. I know I don't have anything to report. And Leah has given us her report. Is there anything that we have missed?

City Clerk Nathan Stanley As of right now, no.

5. Set Items for Next Agenda:

(Timestamp 00:19:45)

Chairwoman DebAnn Rippy Okay. Then item 5 on our agenda is to set agenda items for our next meeting. And I think we've essentially done this through our discussion, is that we will be able to physically see the center. Take a look at it and then in discussion try to create the agenda for the next formal meeting. Am I correct?

City Clerk Nathan Stanley Correct.

Chairwoman DebAnn Rippy Okay, that takes us really through everything that we had listed in the agenda. So, the only other thing I would say is, Leah, are you familiar with the Mountain Home Arts Council?

Kuna History and Arts Center Curator Leah Torres No, I wouldn't. No, I'm not.

Chairwoman DebAnn Rippy Okay. I had just in in looking and just trying to think about, Okay, well, how do we want to look where we want to look. I know that they are actually a smaller city than we are, but they have quite a range of arts. Now this doesn't speak to the historical need that we will have, but they have a literary arts committee that functions. They have a summer concert series. They have a performing arts series. They have a visual arts Guild. They have a community canvas, and they have a student outreach program. And I'm thinking that maybe we even want to start to look at some of those types of things and be thinking about incorporating maybe some of that in our discussion as we look for looking this year and beyond. So just something that I had researched and thought, huh? They're...that's kind of interesting because they are a smaller town than us and I know they exist. Sort of in tangent with the city separate from but might be something we could look into

Kuna History and Arts Center Curator Leah Torres Yeah, and what was that called again?

Chairwoman DebAnn Rippy It's the Mountain Home Arts Council.

Kuna History and Arts Center Curator Leah Torres Awesome, I took a note of that. I'll definitely look into that for sure.

Chairwoman DebAnn Rippy Okay, great. Any final thoughts?

Vice Chair Tom Matus I just wonder if there's a pro and con for that and set up a point of contact or zoom call to talk to Mountain Home. I think that's a great call out and I'd like to know, you know, you just named all five things, good, bad, and ugly of those line items, Deb. So, if as an action item, I mean if we had a point of contact or you could provide that maybe Leah could set up another zoom like this and we talked to Mountain Home via, I mean if it's just the art side or whatever. But I think it would give us a good idea on a sister city. I could stop. See what they're doing or talk to them. I could travel down there and see them. No big deal. I'm down that way fairly often and take and, you know, do a road trip and see if they're what they have in mind and how much work some of it is. I'd just like to look at their future planning and what they're thinking of and maybe steal some ideas?

Chairwoman DebAnn Rippy Yeah, well, I appreciated their structure and that's kind of where I thought we were starting sort of at structure again, so. That's why I bring that up and I'm sure that they would be happy to visit with us about how they do it. And like I said, they do function differently than we do, but. We could probably get some good ideas.

Vice Chair Tom Matus Yeah, I agree.

6. Adjournment:

(Timestamp 00:23:13)

Chairwoman DebAnn Rippy Okay, that's all we have on our agenda currently. So, if there are no other items we need to discuss, we will wait to hear from Leah to set up our time for our walk through and be thinking about, you know what it is that we do want to accomplish within this year and then beyond. And if there's nothing else, then this meeting is adjourned.

DebAnn Rippy, Arts and History Commission Chairwoman

ATTEST:

Nathan Stanley, City Clerk

*Minutes prepared by Garrett Michaelson, Kuna City Clerk's Office
Date Approved: Arts and History Commission Meeting XX.XX.2024*

City of Kuna
History and Art Center

Proposed Annual Planning Template

2024 Theme _____

	History: Chronological Thematic	Fine and Traditional Arts: Drawing Painting Sculpting Woodworking Quilting Leatherworking	Performance Arts: Theatre Music Dance
January-March	Display: January Participation:	Display: February Participation:	Display: March Participation
April-June	Display: April Participation:	Display: May Participation:	Display: June Participation:
July-September	Display: July Participation:	Display: August Participation:	Display: September Participation:
October-December	Display: October Participation:	Display: November Participation:	Display: December Participation:

Notes:

City of Kuna
History and Art Center

Sample Annual Planning Template

2024 Theme : New Beginnings

	History: Chronological Thematic	Fine and Traditional Arts: Drawing Painting Sculpting Woodworking Quilting Leatherworking	Performance Arts: Theatre Music Dance
January-March	<u>Display:</u> Themed January <u>Participation:</u> Grand Opening	<u>Display:</u> Fine Arts- Sculpture February <u>Participation:</u> Grand Opening	<u>Display:</u> Recorded performance March <u>Participation</u> Grand Opening
April-June	<u>Display:</u> Themed April <u>Participation:</u> Hosted Walking Tour of Displays	<u>Display:</u> Traditional-Quilting May <u>Participation:</u> Quilt lesson	<u>Display:</u> Dance June <u>Participation:</u> Dance lesson
July-September	<u>Display:</u> Themed July <u>Participation:</u> Oral History Night	<u>Display:</u> Fine Arts-Painting August <u>Participation:</u> Paint lesson	<u>Display:</u> Theatre September <u>Participation:</u> One Act Play
October-December	<u>Display:</u> Themed October <u>Participation:</u> History discussion	<u>Display:</u> Traditional November <u>Participation:</u> Woodworking demo	<u>Display:</u> Music December <u>Participation:</u> Carols sing-along

Notes:

Perhaps the participatory events could be funded through City Grants.

NEW KUNA ARTS AND HISTORY CENTER



Grand Opening
March 13th
4:30-6:30PM

270 Orchard Ave Kuna, ID 83634



Quarterly Display Rotation 2024

March 13 – May 10 | 9 weeks up and 2 Weeks for take down and set up.

“Pictures of Home: Before Electricity”

Items:

- 4 Dining Chairs
- Ice Box
- Wood Stove
- Iron (3)
- Washboard
- Clothes Roller
- Butter Churner
- Indoor Oil Lanterns (5)
- Outdoor Lantern
- Glass Milk Jugs (2)
- Leather straps (3)
- Straight razor
- Clothing Plunger (2) Loan Courtesy Skip Critell
- Charcoal Iron Loan Courtesy of Skip Critell
- Handmade Tablecloth Loan Courtesy of Skip Critell
- Dining table Donated by Jessica Reid
- Clothe Drying Rack Loan Courtesy of Skip Critell

May 29 – August 2 | 10 Weeks up and 2 Weeks for take down and set up.

*“Class of 1924: Celebrating 100 years of **Kuna High School.**”*

Items:

- 2 wooden School Desks
- Band Cap
- Band Letter
- Arm Badge
- Band Music Book
- Lunch Tokens
- Kayaches yearbooks

- 3 Certificates of Award for Currie Teed/graduation commencements.
- Idaho School Districts Map
- Currie Teed Diploma
- Newspaper Clippings
- Varsity Jacket

August 21 – October 25 | 10 Weeks up and 2 Weeks for take down and set up.

Kuna Beginnings

Items:

- Newspaper Clippings
- Early photos
- Diphtheria bottle
- Railroad spike
- Merc Can openers?
- Old school photos early ones

November 13 – January 3 | 8 Weeks up and 2 Weeks for take down and set up.

“Merry Melodies: The Music that Makes Christmas.”

Items:

- Reed Organ
- Electric Organ
- Portable Vinyl Player
- Grafonola
- Transmitter Radio
- Christmas Tide Sheet Music Book
- I’ll Be Home for Christmas Sheet Music Book
- Rudolph Sheet Music Book
- White Christmas Music Book
- Etude Christmas Music Book
- Carols Sheet Music Book
- Reed Organ book
- New Method book
- White School book

- Red Lantern

Additional Ideas

Women's Clothing Display

Items:

- Brown Jersey Flapper Dress
- Black Dress with Red Stitching
- Light Brown Wool Jacket and Skirt
- Black Silk Shirt and Skirt
- Lilac Flapper Dress with Wool's Edging
- Blue Taffeta Dress
- Women's Black Purse
- White Boots

Textile Display

Items:

- Kuna Heritage Quilt
- Tobacco Sack Quilt
- Wool Bats
- Sewing Machine
- Could ask the community for familial quilts they want to show?

Different Home Display

Items:

- Philco television
- Philco stand

- Typewriter
- Rotary phone
- Tobacco Papers
- Toy Train
- Toy Plane
- Washing Machine
- Leather Straps
- Pocket Watches

Railroad Display

Items:

- Pacific Union Time Schedules
- Railroad Spike
- Pacific Union Book

Items at the turn of the turn of the century

Items:

- Black Beauty Mixer
- Philco Tv
- Philco Stand
- Cameras
- Radio

Tools/ Farm Display

Items:

- Saw
- Pitchfork
- Hand scythe
- Hay Cutter

Veteran's Display

- Uniforms
- Garrison caps
- Flags

Old Bottles

- Swan Falls Bottles
- Old Bottles Book

Community Improvement Club

- Pamphlet Books
- Club History
- Newspaper clippings
- Binder
- Metal Sign

Agriculture

- Farm tools
- Apple picking baskets
- Fruit harvest bags