



KUNA URBAN RENEWAL AGENCY
July 12, 2023
City Council Chambers/Virtual Meeting Via Zoom
6:00 p.m.
751 W. 4th Street
Kuna, Idaho

The meeting will be conducted through the use of a video conference call (zoom) and in person for Board Members, City Staff and Consultants. Persons who wish to provide comment on agenda items may do so by emailing Zulema Montenegro at zmontenegro@kunaid.gov on or before July 12, 2023, at 12:00 p.m. City staff will be available in person at City Hall.

MINUTES

1. Call to Order / Roll Call

(Timestamp 06:01)

Seat 1: Dave Case
-Absent
Seat 2: Rocco D'Orazio
-Absent
Seat 3: Winston Inouye
-Zoom
Seat 4: Greg McPherson
-Present
Seat 5: Tayler Tibbits
-Zoom

Staff present: Morgan Treasure, Zulema Montenegro, Meghan Conrad, Jared Empey

2. **Action Item:** Adoption of the Agenda

(Timestamp 00:06:02)

**Motion by Commissioner Inouye to approve and adopt agenda as published.
Seconded by Commissioner Tibbits. Motion carried 3-0-0.**

3. **Action Item:** Consent Agenda

a. **Expenses**

- **Approval of Paid Invoices – Report**

b. **Minutes and Reports**

- **Approval of April 12, 2023, Special Meeting Minutes**

(Timestamp 00:06:02)

Motion by Commissioner Inouye to approve the consent agenda and approve the minutes from April 12, 2023. Seconded by Commissioner Tibbits. Motion carried 3-0-0.

4. **Discussion Item:** Proposed FY2024 Budget – Jared Empey, Agency Treasurer

(Timestamp 00:06:03)

Jared Empey, Agency Treasurer

Explained the proposed budget for next year. Gave an update on the first year of the East District getting an increment.

5. **Action Item:** Tentative approval of the FY2024 Budget, Selection of the Public Hearing Date, and Authorization to Publish Notice

(Timestamp 00:06:06)

- a. Staff suggests August 9, 2023 for hearing date

Motion by Commissioner Tibbits to approve the FY2024 Budget, authorize the selection of the hearing date and authorization to publish the notice. Seconded by Commissioner Inoye. Motion carried 3-0-0.

6. **Discussion Item:** Draft City-Agency Agreement for Use of Staff Time – Morgan Treasure, Agency Administrator

(Timestamp 00:06:08)

Morgan Treasure, Agency Administrator

Explain that now that the West and East Districts are bringing in some increments, it would be good practice to include money in the budget to cover the services of staff. Having the agreement signed by the agency and City will help make sure there is a mutual understanding of rules and funding. Suggested making some adjustments to fiscal reporting and insurance.

Meghan Conrad, Elam and Burke

Confirmed that this is an introduction of the agreement to the board and would then move towards finalization and negotiation with the city. Regarding insurance, suggests that the agency and city have adequate insurance to cover staff that work for both. Explained that this is a standard agreement for use of staff time and staff identified would have to track their time.

Commissioner Tibbits and Commissioner Inouye both made comments in agreement of the proposal.

7. Board Questions, Concerns and Announcements:
(Timestamp 00:06:15)

**Motion by Commissioner Inouye to adjourn meeting. Seconded by
Commissioner Tibbits. Motion carried 3-0-0.**

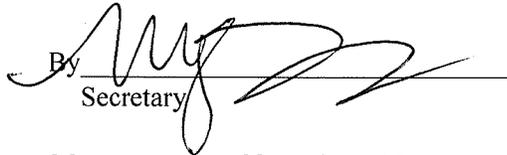
8. Adjourn

6:16 PM

APPROVED:

By  _____
Chair of the Board

ATTEST:

By  _____
Secretary

Minutes prepared by Zulema Montenegro, Executive Assistant to the Development Director