

Commission Members:

Chair: Catherine Seamons
Vice Chair: DebAnn Rippy
2nd Vice Chair: Tom Matus
Member: Cassandra Artukovich
Member: Teri Woods



CITY OF KUNA

City Staff:

Chris Engels
Stephanie Morfin

Kuna City Hall Council Chambers, 751 W 4th Street, Kuna, Idaho 83634

**Kuna Arts Commission Meeting
AGENDA
Thursday April 15, 2021**

12:05 PM – 1:05 PM Regular Meeting (Virtual)

Public access by Kuna, ID website
<https://www.kunacity.id.gov/>

1. Call to Order and Roll Call

2. Minutes:

Kuna Arts Commission Regular Meeting Minutes March 11, 2021 **ACTION ITEM**

3. Business:

A. Vote to hold a fund raiser at Kuna’s 1st Hometown Fair – ACTION ITEM

B. Production notes for “Much Ado About Nothing” discussion – ACTION ITEM

C. Youth program discussion – Commissioner Artukovich

4. Reports:

Updates on past Action Items – The Commission

5. Set Items for Next Agenda

6. Adjournment:

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**Kuna Arts Commission Meeting
MINUTES
Thursday March 11, 2021**

12:05 PM – 1:05 PM Regular Meeting (Virtual)

Public access by Zoom Invite
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<https://www.kunacity.id.gov/>

1. Call to Order and Roll Call

COMMISSION MEMBERS:

Chair Catherine Seamons – Absent
Vice Chair DebAnn Rippy
2nd Vice Chair Matus
Commissioner Woods - Absent
Commissioner Artukovich

CITY STAFF:

Chris Engels, City Clerk

FRIENDS OF THE COMMISSION:

Mr. and Mrs. Runyan

2. Minutes:

(Timestamp 00:12:02)

Kuna Arts Commission Regular Meeting Minutes February 25, 2021 **ACTION ITEM**

City Clerk Chris Engels welcomed the Commission and friends of the Commission to the meeting. Vice Chair Rippy called the meeting to order and confirmed there was a quorum and announced the Commission could move forward with their meeting.

Second Vice Chair Matus moved to approve the January 14, 2021 Regular Meeting Minutes. Seconded by Commissioner Artukovich. Motion carried 5-0-2.

3. Business:

A. Home Town Fair sponsored by the city of Kuna and the Parks Department update.

NOTICE: Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the City Clerk’s Office at 922-5546. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 922-5546 at least forty-eight (48) hours prior to the meeting to allow the City to make reasonable arrangements to ensure accessibility to this meeting.

City Clerk Chris Engels – ACTION ITEM

The Commission was then directed by Vice Chair Rippy to the first order of business the Home Town Fair sponsored by the city of Kuna and the Parks Department. At this time City Clerk Chris Engels informed the Commission of the following Kuna's 1st Annual Hometown Fair will be held Friday May 21, 2021 3 p.m. – 11 p.m. Saturday May 22, 2021 11 a.m. – 11 p.m. and Sunday May 23, 2021 11 a.m. – 5 p.m. Rainier Amusements well known for entertaining families across Oregon, Washington, and Idaho with their games, rides and delicious food will be participating at no cost to the City. Ten percent of Midway Carnival's ticket sales would be going back to the city. City Clerk Chris Engels stated she is looking forward to Idaho's Antique Power and Engine Club's tractor display as well as the following attractions; a wine tasting booth, a concert, a dance competition, a cornhole tournament, and a possible goat roping competition. City Clerk Chris Engels then notified the Commission due to the perceived lack of parking bussing services would be needed, and then expressed gratitude to Commissioner Woods for volunteering to provide bussing services for the event. Chris Engels stated even thou Commissioner Woods was not able to attend the meetings due to her conflicting work schedule she could always count on Commissioner Woods and her willingness to support the city of Kuna. City Clerk Chris Engels then asked if the Commission had any other questions regarding Kuna's 1st Annual Hometown Fair. Commissioner Artukovich asked how the city of Kuna plans on handling social distancing during Kuna's 1st Annual Hometown Fair. City Clerk Chris Engels stated this was an excellent question and informed the Commission that even thou the city does not have the capacity to mandate social distancing guidelines. The city of Kuna will remain supportive of current social distancing guide lines prevalent at the time of the event as well as respectful of Central District Health. The City of Kuna would provide masks, hand washing stations, as well as post signs reminding the public of the importance of current social distancing guidelines prevalent at the time of Kuna's 1st Annual Hometown Fair. Rainier Amusements, the Midway Carnival, and all those entities whom will be participating in the event will also be required to uphold the same standards as the city of Kuna. City Clerk Chris Engels let the Commission know even though this was not a Kuna Arts Commission event any thoughts and ideas by the Commission would be welcomed as she was not opposed to discussing those thoughts and ideas with the city of Kuna. At this time City Clerk Chris Engels reminded the Commission if they would like to hold a fund raiser during Kuna's 1st Annual Hometown Fair, they would need to give her a thirty-day notice. Vice Chair Rippy asked that the Commissions fund raiser be placed on their upcoming agenda. City Clerk Chris Engels agreed with Vice Chair Rippy and would place the fund raiser on the commissions upcoming agenda. City Clerk Chris Engels then asked if the Commission had any more questions regarding Kuna's 1st Annual Hometown Fair. The Commission stated at this time they had no more questions. City Clerk Chris Engels then turned the meeting back over to Vice Chair Rippy.

B. Welcome and introduce Cindy Runyan – Commissioner Woods – ACTION ITEM

Vice Chair Ripppy welcomed Mark and Cindy Runyan to the meeting as did as all those in attendance. Vice Chair Ripppy then asked Mr. and Mrs. Runyan to tell the Commission a little about them self. Mr. and Mrs. Runyan thanked the Commission for inviting them to the meeting as well as expressed gratitude for the opportunity to participate in Kuna's 1st Annual Hometown Fair. Mrs. Runyan introduced herself and her husband Mr. Runyan as being from Wilder Idaho. Mrs. Runyan informed the Commission Wilder Idaho was home to Idaho's Antique Power and Engine Club of which she was a member and her husband Mr. Runyan was the president.

C. Discussion of the Antique Tractor Display – Commissioner Woods – ACTION ITEM
(Timestamp 00:12:05)

Vice Chair Ripppy thanked Mr. and Mrs. Runyan for attending as well as informed those virtually present, she would be initiating the Antique Tractor Display discussion as Commissioner Woods was not able to attend. Vice Chair Ripppy then handed the time over to Mr. and Mrs. Runyan whom opened up the discussion by informing the Commission how much Idaho's Antique Power and Engine Club looked forward to setting up the Antique Tractor Display at Kuna's 1st Annual Hometown Fair. Mr. Runyan then asked if anyone had any questions regarding the display. City Clerk Chris Engels asked how much space would be needed for the Clubs Antique Tractor Display, if Idaho's Antique Power and Engine Club preferred to set up the display on assault or grass, and if electricity would be needed. Mr. Runyan stated the Antique Tractor Display could be set up on asphalt or grass, Idaho's Antique Power and Engine Club would need approximately a 14 ft. x 40 ft. area in order to set up the Antique Tractor Display, and that no electricity would be needed as all his members could perform their demonstrations without electricity. Mrs. Runyan stated she would keep the city of Kuna informed as the event got closer in regards to how many members would be participating as well as informed City Clerk Chris Engels Idaho's Antique Power and Engine Club members were willing to make accommodations as needed and would remain flexible. Mr. Runyan stated the pictures Mrs. Runyan sent to the Clerk's Office were intended to give the city of Kuna an idea of what Idaho's Antique Power and Engine Club could do. Mrs. Runyan informed the Commission the pictures were taken March 6th 2021 during Nampa High Schools Spring Fling and of the Clubs Antique Tractor Display. Ms. Runyan stated they hoped to set up a similar display for the community of Kuna to enjoy during Kuna's 1st Annual Hometown Fair. Mr. and Mrs. Runyan informed the Commission they were confident the Antique Tractor Display would have antique engines on trailers, as well as standalone tractors, a few small motors, several vintage tractors, and well as various demonstrations. City Clerk Chris Engels asked if Idaho's Antique Power and Engine club could leave the Antique Tractor Display up for the duration of the three days. Mr. Runyan was not opposed to the request and stated their club carried insurance however he would like to know if security would be keeping an eye on the antique tractor display overnight. City Clerk Chris Engels informed Mr. and Mrs. Runyan Kuna's police department would have security on site and available during the duration of the fair and this would include cameras as well as police working to patrolling the area overnight. City Clerk Chris Engels asked if Mr. and Mrs. Runyan could send over Idaho's Antique Power and Engine Club's logos as she wanted to push the event out on social media by the first part of next week. Mrs. Runyan informed City Clerk Chris Engels she would send the logos by the end of the week. City Clerk Chris Engels then shared pictures of Kuna's

Antique Tractor Unveiling. Mr. and Mrs. Runyan commented how nice Kuna's antique tractor turned out as well as how patriotic the antique tractor and donated flag maid the front of Kuna city Hall look. City Clerk Chris Engels then stated the antique tractor display was just one of many art pieces sponsored by the Kuna Arts Commission and informed them City Clerk she looked forward to the installation of the Commissions remaining art pieces this Spring. Vice Chair Rippy then brought the discussion to close by asking if there were any more questions for Mr. and Mrs. Runyan no questions were asked so Vice Chair Rippy introduced the report section of the agenda.

Vice Chair Rippy moved to approve the January 14, 2021 Regular Meeting Minutes. Seconded by Chair Seamons. Motion carried 5-0-2.

4. Reports:

Updates on past Action Items – The Commission

City Clerk Chris Engels reported the Commissions 2021 budget would support the following; The development of a butterfly and bee garden, The Summer Concert Series, A Dinner theater to be held during the Renasant's Fair this October 9th and 10th, as well as a possible theatrical performance during Kuna's 1st Annual Hometown Fair. City Clerk Chris Engels then asked if Vice Chair Rippy would inquire with her son Josh whom is with Opal Theater as to rather it would be feasible to have an in-person performance or if a filmed vision be needed. Vice Chair Rippy agreed and stated she would update City Clerk Chris Engels by the end of the week. City Clerk Chris Engels then asked how Commissioner Matus was doing and if he had any updates for the Commission. Commissioner Matus replied by saying he was doing well, did not have any updates, and stated it had been a very busy week. City Clerk Chris Engels agreed with Commissioner Matus and then asked Commissioner Artukovich if she had any updates for the Commission. Commissioner Artukovich stated this week she had been busy working on Star Belly Dancers annual performance and extended an invitation to the Kuna Arts Commissioners. Vice Chair Rippy stated she would like to support Commissioner Artukovich, Commissioner Matus stated he planned on attending the Star Belly Dancers annual performance. City Clerk Chris Engels stated the Kuna Arts Commission puts money aside to support art in all its many forms and informed the Commission she would be willing to purchase tickets for any Kuna Art Commissioners interested in attending. Commissioner Artukovich stated she would continue to up date the Commission as well as Clerks Office via e-mail regarding Star Belly Dancers annual performance. Commissioner Artukovich then stated her Star Belly Dancers Instructor Would Be sending her to a retreat that in June. Commissioner Artukovich stated this retreat would teach her how to work with the youth. Commissioner Artukovich informed the Commission she would like to come back with a new skill set and share that with Kuna's youth. Vice Chair Rippy stated this would be an excellent discussion for the Commissions upcoming agenda. The Commission then briefly discussed how our modern-day pandemic has affected each of them as artists as well as some of the ways they have adapted to those changes. Vice Chair Rippy brought the Kuna Arts Commission meeting to a close by thanking Mr. and Mrs. Runyan as well as the Commission for participating.

5. Set Items for Next Agenda

Vote to hold a fund raiser at Kuna's 1st Hometown Fair – ACTION ITEM

Much Ado About Nothing Discussion – ACTION ITEM

Kuna Arts Commission youth program discussion – Commissioner Artukovich

6. Adjournment:

Meeting Adjourned at 12:54 PM by Vice Chair Rippy.

Catherine Seamons, Chair

ATTEST:

DebAnn Rippy, Vice Chair

Minutes prepared by Stephanie Morfin, Customer Service

Date Approved: April 15, 2021

Kuna Arts Commission

Production Notes for “Much Ado About Nothing”

April 6, 2021

Producing Artist Director:

Creates the artistic vision

Recommends shows

Determines the production calendar

Sets and runs rehearsals

Coordinates with designers

Supervises technical elements

Maintains the budget (makes certain expenses do not exceed the budget)

Overview of Play:

The play is set in Messina and centers around two romantic pairings that emerge when a group of soldiers arrive in the town. The first, between Claudio and Hero, is nearly altered by the accusations of the villain, Don John. The second romance, between Claudio’s friend Benedick and Hero’s cousin Beatrice, takes center stage as the play goes on, with both characters’ wit and banter providing much of the humor.

Through “noting” (sounding like “nothing” and meaning gossip, rumors, and overhearing) Benedick and Beatrice are tricked into confessing their love for each other, and Claudio is tricked into believing that Hero is not a maiden.

The title’s play on words references the secrets and trickery that form the backbone of the play’s comedy, intrigue and action. (This play was written in 1598 and 1599.)

Recommended Calendar:

April ??-announcement of play and begin recruiting

May 3-name designers

May 10-first design meeting

May 17-individual design meetings

June 14-18-auditions

June 21-casting complete and announced

June 30-costume design complete

July 12-16-week of first read through

July 15-costume fittings

July 19-23-week of language assistance meetings

July 26-30-character conferences

August 2-rehearsals begin

August 25-costumes finalized

September 8-set check

September 22-set check

September 27-initial sound design complete

September 28-initial light design complete

September 29-final approval of complete set construction

October 2-set in, lights in, sound in

October 4-8-tech week
October 9-performance and film

Recommended personnel:

Director
Assistant Director
Stage Manager
Costume Designer
Seamstress
Set Designer
Carpenters
Lighting Designer
Lighting Tech
Sound Designer
Sound Tech
Hair Designer
Hair Tech
Make up Designer
Make up Tech
Actors
House Manager
Ushers
Box Office

Actors:

Beatrice-niece of Leonato, cousin of Hero
Benedick-gentleman soldier, banter with Beatrice
Claudio-young soldier, falls in love with Hero
Hero-young daughter of Leonato, cousin of Beatrice
Don Pedro-"the Prince", a nobleman, friend of Leonato
Leonato-father of Hero, uncle of Beatrice, Governor of Messina
Don John-"the bastard", illegitimate half brother of Don Pedro
Margaret-Hero's servant, Borachio's love
Borachio-Don John's associate, Margaret's lover
Conrad-devoted intimate associate of Don John
Dogberry-chief of police of Messina
Verges-deputy of Dogberry
Antonio-Leonato's elderly brother, uncle of Beatrice and Hero
Balthasar-waiting man and musician to Leonato
Ursula-Hero's waiting woman

Minor parts (director may double cast or delete)

Messenger-Act 1 Scene 1
Friar Francis-Act 4 Scene 1
Musician-Act 1 Scene 2
Attendants-Act 1 Scene 2
First Watchman-Act 3 Scene 3
Seacole-Act 3 Scene 3

Sexton-Act 4 Scene 2

Lords-Act 5 Scene 3

Budget Considerations:

Artists-if artists will be compensated*

Copying costs-scripts, schedules, programs, etc.

Rehearsal site-if this is not a collaborative activity with the school and we must find other sites

Costumes

Make-up

Hair

Properties

Lights-unless donated

Sound system-unless donated

Marketing campaign

Recording costs-other than volunteer to record

Performance space

*If artists are compensated would we want to try for a QuickFunds grant with the Idaho Commission on the Arts for up to \$1500.00?

Venues:

For rehearsal

For performance

Properties:

Act I Scene 1 Leonato's letter

Act III Scene 4 Hero's perfumed gloves

Act IV Scene 2 Sexton's stool

Act V Scene 1 Leonato's money

Act V Scene 3 Lord's candles

Act 5 Scene 3 Claudio's scroll