

Commission Members:
Chair – Catherine Seamons
Vice Chair – Cory Tanner
Secretary – DebAnn Rippy
Sharon Fisher
Teri Woods
City Staff:
Chris Engels
Jessica Reid



CITY OF KUNA
Kuna Arts Commission, 751 W 4th Street, Kuna, Idaho 83634

Kuna Arts Commission Meeting
MINUTES
Thursday September 12, 2019
5:45 PM – 6:45 PM
City of Kuna Conference Room
751 W 4th Street, Kuna, ID 83634
Open to the public

1. Call to Order and Roll Call

COMMISSION MEMBERS PRESENT:

Chair Catherine Seamons
Vice Chair Cory Tanner - Absent
Secretary DebAnn Rippy
Commissioner Sharon Fisher
Commissioner Teri Woods

CITY STAFF PRESENT:

Chris Engels, City Clerk
Jessica Reid, Customer Service Representative

FRIENDS OF THE COMMISSION PRESENT:

None

2. Minutes

A. Kuna Arts Commission Meeting Minutes

I. Kuna Arts Commission Executive Meeting Minutes, July 25, 2019

Secretary Rippy moved to approve the July 25, 2019 Regular Meeting Minutes. Seconded by Chair Seamons. Motion carried 4-0-1.

3. Business

A. Review of 4th Quarter Events

I. Mayor's Table – Saturday September 14, 2019 5:30 PM – 7:30 PM

Chris Engels, City Clerk notified the Commission 138 persons and 18 KHS Jazz Band members were to be seated totaling 18 tables. The event would be making a

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step up in class due to the purchase of table cloths, table runners as well as changing from regular plastic bottled water to Idaho sourced water in aluminum bottles. Ms. Engels explained Mrs. Stear created the table centerpieces every year then reviewed music performances. She stated Life's Kitchen's Executive Director would be on site at the event and asked if the left-over Kuna Arts Commission bags could be used for guests to carry leftovers.

Chair Catherine Seamons said she saw no issue with the bags being used and permission was granted.

2. Holiday Artist & Crafter Show – Saturday December 14, 2019 11:00 AM – 7:00 PM

Chris Engels, City Clerk went over the changes pertaining to the Holiday Artist and Crafter Show. She explained there wouldn't be any centralized check out, 23 spaces were available with half already filled, handmade items only, and City staff would stagger in throughout the day. She felt the venue and time change would bring additional attendees due to the parade. She stated, due to pricing, the baker for Kid's Cookie Decorating had been changed to Life's Kitchen. She also discussed the timeframe for Kid's Cookie Decorating and it was determined to run that portion of the event from 1:00 PM to 4:00 PM.

Ms. Engels then reviewed the Kuna Arts Commission budget for Fiscal Year 2020. The total budget of \$12,500 was approved by City Council and there was \$4,000 carry over from FY2019 as well as a donation of \$1,500 which was earmarked for an additional art project.

B. New Kuna Arts Commission logo review

Chair Seamons showed the Commission some additional options she had worked on with local company Creative Wraps. She also explained she had received feedback from an outside source that the water tower was overused.

The Commission agreed.

Chris Engels, City Clerk felt the samples provided by Vice Chair Cory Tanner were her top pick and she could see that particular logo as being easier to decorate according to whatever medium was being supported by the Commission. She gave example of adding the Comedy and Tragedy masks for the Performing Arts Project. She asked if bolding the font on certain words to stress the Commission was an Arts Commission or messing with the font in general would add more impact.

The Commission was willing to see how it would look.

Ms. Engels also asked the Commission's opinion on the flow of the logo; up and down or left to right.

Chair Seamons responded left to right seemed to work better. She requested that a copy of the logo be emailed to her to pass it on to Creative Wraps to make a professional quality sample.

Ms. Engels directed Jessica Reid, Customer Service Specialist, to email the logo to Chair Seamons.

C. Define Specifics for Performing Arts show

Chair Seamons stated Joshua Rippy needed solid dates for the Performing Arts Show.

Secretary Rippy confirmed Chair Seamons' statement and explained Mr. Rippy had provided two options for casting the show. Option 1 was to perform auditions for the selected play and add cameo appearances of City leadership or staff and Option 2 was to hold auditions first, then pick a play.

Chris Engels, City Clerk, explained, from her experience in theatre, people tended to audition for a play because the play itself interests them or a specific character does. She went on to explain that \$2,500 of the Kuna Arts Commission budget covered the cost of Joshua Rippy as the Creative Director for the show.

Chair Seamons asked if there was a way to mingle both audition options.

Ms. Engels reiterated her prior point.

Commissioner Fisher shared her experience in attending theatre performances in San Francisco where professional athletes and the like made cameo appearances and how it had drawn a bigger crowd.

Chair Seamons asked if the two performances would be in 2020 and if it would be more beneficial to have the adult performance date set for after kids return to school.

The Commission did not think it mattered either way.

Commissioner Woods added there were many kids in sports in the Fall which made families and parents very busy. She suggested having a Halloween themed adult performance such as Rocky Horror Picture Show.

Ms. Engels discussed using the Kuna Community Hall for the performances as the Commission was wanting to have dinner theatre and there was a full kitchen at the location. She also asked about using Kuna High School's Performing Arts Center.

Commissioner Woods stated there was usually a fee involved to use school areas as the School District had begun cracking down on usage. She suggested maybe the Commission could donate a portion of the ticket sales to the program.

Ms. Engels explained the Commission would not donate since they were already paying Mr. Rippy for his services.

Ms. Engels stated, if Kuna High School was chosen as the location, the City would request a fee waiver with the School District. She readdressed an October date and said the funding would work if that was what the Commission chose. The work would be paid out of the FY20 budget and the play would be paid out of the FY21 budget.

The Commission discussed ticket price options.

Chair Seamons suggested \$1.00 for the kids show and \$5.00 for the adult show.

Commissioner Fisher said the Kuna High School Choir charged \$5.00 per ticket and their events were always full. She also asked how much the Missoula Children's Theatre charged for tickets.

Jessica Reid, Customer Service Specialist, performed some quick online research and was able to verify that the Missoula Children's Theatre charged between \$5.00 and \$10.00.

Secretary Rippy said she would discuss the space and cost of using the Kuna High School Performing Arts Center with Mr. Rippy.

The Commission settled on the adult show occurring in October 2020 and the kids show occurring during Kuna Days 2020 with a matinee and evening show.

Chair Seamons asked the Commission if they could have specific questions for Mr. Rippy by the November meeting.

D. Review Poetry Project Flyer

Chair Seamons reviewed the draft Poetry Project flyer that would be handed out to local businesses.

Commissioner Fisher felt the first paragraph was stuffy and a little unfriendly. She asked if she could play with it some.

Jessica Reid, Customer Service Specialist, was directed to email the Word Document version to Commissioner Fisher so she could rework it.

E. Christmas Greenbelt walk

Chris Engels, City Clerk, informed the Commission that the Christmas Light Walk would be a Commission project. There was room for 75 displays and individuals or business

could make displays. She stressed that businesses and individuals would be responsible for their displays and the City would be held harmless. Bill Gigray, City Attorney, was working on a waiver all participants would be required to sign.

Chair Seamons stated there were 15 businesses interested and ready to go. Her goal in developing the Christmas Light Walk was to make it a destination display during the holidays that would draw many people to Kuna.

Ms. Engels explained the Commission could encourage people within the community to decorate their homes and they could be added to a tour map that would be published. She said it could be a self-lead tour or one where the Commission provided bus tours.

Commissioner Woods stated she could get the Commission a discounted rate on a bus from her employer since she volunteered to drive. The Commission would be getting the same rate as the West Ada School District.

Ms. Engels added the Commission could possibly add to the number of people attending the Christmas Light Walk by ending the bus tour at Ave E right on the greenbelt.

Chair Seamons stated Bobby Withrow, Parks Director, had set a timeframe for the Christmas Light Walk displays with setup no later than December 14, 2019 and teardown being January 5, 2020. She suggested the bus tour begin the night of December 14 to coincide with the holiday events occurring in town that day.

Ms. Engels stated vendors could be brought in with hot chocolate, snacks, etc. and instructed Jessica Reid, Customer Service Specialist, to contact the mini donut vendor from Owyhee County and offer them a 90/10 split on sales.

Commissioner Fisher suggested possibly having carolers.

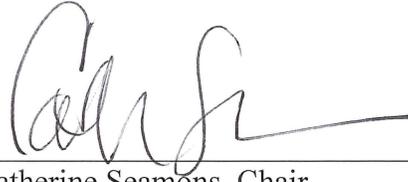
Ms. Engels directed Commissioner Woods and Ms. Reid to discuss a possible tour schedule. She also stated tickets would probably be the best option so the Commission had some sort of control over the number of persons on the bus as well as for tracking purposes. The tickets would need to be affordable.

Commissioner Woods suggested there be awards for the best business display on the Christmas Light Walk.

Ms. Engels asked the Commission if they would like to officially move forward with the Christmas Light Walk and Bus Tour.

Chair Seamons asked the Commission if they would like to move forward to which all agreed.

5. Adjournment: 6:46 PM



Catherine Seamons, Chair

ATTEST:



DebAnn Rippy, Secretary

Minutes prepared by Jessica Reid, Customer Service Specialist

Date Approved: October 24, 2019