

COMMITTEE MEMBERS

Jace Hellman, Committee Chair
Robert Cleere, Committee Member
David Gronbeck, Committee Member
Andy Kahl, Committee Member
Kris Perdeu, Committee Member



CITY OF KUNA

Kuna City Hall Council Chamber, 751 W. 4th Street, Kuna, Idaho 83634

Park Impact Fee Committee Meeting

AGENDA

Thursday, December 6, 2018

6:30 P.M.

1. Call to Order and Roll Call

2. Business:

- A. Introduce Kris Perdeu – Bobby Withrow, Parks Director
- B. Consideration to approve PIFC Meeting Minutes: July 19, 2018 **ACTION ITEM.**
- C. Update on Land Appraisals – Bobby Withrow, Parks Director
- D. Consideration to approve Capital Improvements for 2019 – Bobby Withrow, Parks Director **ACTION ITEM.**

3. Executive Session:

A. Adjourn to Executive Session pursuant to:

Idaho Code Section 74-206 (1)(c)

(c) To receive information regarding the acquisition of an interest in real property which is not owned by the City of Kuna.. **ACTION ITEM.**

4. Adjournment:

COMMITTEE MEMBERS

Jace Hellman, Committee Chair
 Robert Cleere, Committee Member
 David Gronbeck, Committee Member
 Andy Kahl, Committee Member
 Vacant

**CITY OF KUNA**

Kuna City Hall Council Chamber, 751 W. 4th Street, Kuna, Idaho 83634

Park Impact Fee Committee Meeting
MINUTES
Thursday, July 19, 2018
6:00 P.M.

1. Call to Order and Roll Call**COMMITTEE MEMBERS PRESENT:**

Committee Chairman Jace Hellman
 Committee Member David Gronbeck
 Committee Member Andy Kahl
 Committee Member Robert Cleere - Absent

CITY STAFF PRESENT:

Bobby Withrow, Parks Director
 Jesse Morfin, Parks Staff

2. Business:

- A. Approve PIFC Meeting Minutes: June 7, 2018 – ACTION ITEM.**
 (Timestamp 00:00:40)

Committee Member Kahl noted a date change was needed on the minutes.

Committee Member Kahl moved to approve the June 7, 2018 PIFC Minutes with the change noted. Seconded by Committee Member Gronbeck. Motion passed 3-0-1. Committee Member Cleere absent.

- B. Request for approval of expenditures for Land Appraisals – Bobby Withrow, Parks Director – ACTION ITEM.**
 (Timestamp 00:01:20)

Parks Director Bobby Withrow requested to have \$6,000 to get properties appraised. He noted they might need more money later on to get some engineering done.

Committee Member Kahl moved to approve the expenditure of \$6,000 from the Park Impact Fee Fund for the purpose of property appraisals. Seconded by Committee Member Gronbeck. Motion carried 3-0-1. Committee Member Cleere absent.

Mr. Withrow did a quick review of the Park Impact Fee Fund status.

3. Executive Session:

- A. Adjourn to Executive Session Pursuant to Idaho Code 74-206(c) for the Purpose of Discussing a Land Acquisition Matter – ACTION ITEM.
(Timestamp 00:16:28)

Committee Member Kahl moved to adjourn to Executive Session Pursuant to Idaho Code 74-206(a). Seconded by Committee Member Gronbeck. Motion carried 3-0-1.

Committee Member Gronbeck moved to adjourn from Executive Session. Seconded by Committee Member Kahl. Motion carried 3-0-1. Committee Member Cleere absent.

Adjournment from Executive Session: 6:51pm

4. Adjournment: 7:26 PM

Jace Hellman, Committee Chair

ATTEST:

Chris Engels, City Clerk

*Minutes prepared by Jesse Morfin, Parks Coordinator/CPSI
Date Approved: PIFC Meeting 12.06.2018*



CITY OF KUNA
P.O. BOX 13
KUNA, ID 83634

Bobby Withrow
Parks Director

Telephone (208) 573-7668
Email: BWithrow@kunaid.gov

MEMORANDUM

To: Park Impact Fee Committee

From: Bobby Withrow

Subject: Capital Improvement Plan

Committee Members,

Every year the Park Impact Fee will need to approve the Capital Improvement Plan. The CIP guides all of the purchases the impact fees can be used on. The CIP shows and guides how the monies will be spent. I have attached an updated Capital Improvement Plan. You will notice one change from last year. In year 2018 I have monies being spent on land acquisition. There are a couple properties I will bring in front of the Committee to discuss.

So far the Impact Fee has brought in a little over a million dollars. We have spent some of the monies buying the house on Orchard and doing some land appraisals. In the bank we have approx... \$934,760.00. The last couple of years have been good.

Thank You,

Bobby Withrow
Parks Director

		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Employee			\$65,000		\$10,000	\$45,000		\$10,000	\$45,000		\$10,000
Employee Arborist											
Large Area Mower											
Mini Excavator											
Heavy Equipment				\$60,000			\$60,000				
RTV		\$25,000		\$25,000		\$25,000					
Truck		\$32,000		\$32,000		\$32,000		\$32,000		\$32,000	
Trailer			\$8,000				\$50,000				
Picnic Shelters		\$10,000	\$100,000		\$45,000						
Parking Lots Paved											
Restroom		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Greenbelt Lighting			\$75,000								
Dump Truck		\$50,000									
Replacement Mower		\$12,000									
Sweeper		\$37,000									
Spray Rig		\$36,000									
Pathways											
Young's Property	1800 ft.										
Well 5	2,000 ft.										
Nicholson	2400 ft.										
Grant Match											
Play Ground Equipment			\$35,000		\$35,000		\$35,000				
Land Acquisition		\$400,000									
Sports Complex Construction											
Green Up											
Leased Land		\$10,000	\$10,000	\$10,000							
Ashton Park	3										
Crimson Point Green up	20.5										
Discovery Creek	6										
Meadow View Green up	20										
Park Beautification		\$15,000									
Add Parking to Arbor			\$40,000								
Parks Office		\$120,000									
Total:		\$772,000	\$358,000	\$152,000	\$115,000	\$127,000	\$170,000	\$67,000	\$70,000	\$57,000	\$35,000

		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Employee											
Employee Arborist											
Large Area Mower											
Mini Excavator											
Heavy Equipment											
RTV											
Truck											
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Picnic Shelters											
Parking Lots Paved											
Restroom											
Greenbelt Lighting											
Dump Truck											
Replacement Mower											
Sweeper											
Spray Rig											
Pathways											
Young's Property	1800 ft.										
Well 5	2,000 ft.										
Nicholson	2400 ft.										
Grant Match											
Play Ground Equipment											
Land Acquisition				\$54,000							
Sports Complex Construction						\$64,800					
Green Up											
Leased Land											
Ashton Park	3										
Crimson Point Green up	20.5		\$100,000	\$0							
Discovery Creek	6										
Meadow View Green up	20										
Park Beautification											
Add Parking to Arbor											
Parks Office											
Total:		\$0	\$100,000	\$54,000	\$0	\$64,800	\$0				

Capital Improvements

Park Impact Fee

Total:		\$1,030,000	\$150,000	\$28,000	\$100,000	\$150,000	\$200,000	\$200,000	\$0	\$0	
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