

COMMITTEE MEMBERS

Robert Cleere
Fabiola Giddings
David Gronbeck
Jace Hellman
Andy Kahl



CITY OF KUNA

Kuna City Hall Council Chamber, 751 W. 4th Street, Kuna, Idaho 83634

Park Impact Fee Committee Meeting AGENDA Thursday, March 8, 2018 6:00 P.M.

- 1. *Call to Order and Roll Call***
- 2. *Business:***
 - A.** Introduce New Members – Bobby Withrow, Parks Director
 - B.** Elect a new Chair Person – PIFC Members
 - C.** Approve PIFC Meeting Minutes: November 30, 2017
 - D.** Project Updates – Bobby Withrow, Parks Director
- 4. *Adjournment:***



COMMITTEE MEMBERS

- Trevor Kesner, Chairman
- Robert Cleere
- Fabiola Giddings
- David Gronbeck
- Andy Kahl

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Park Impact Fee Committee Meeting
Minutes
Thursday, November 30, 2017
6:00 P.M.

1. Call to Order and Roll Call

COMMITTEE MEMBERS PRESENT:

- Chairman Trevor Kesner
- Committee Member Fabiola Giddings
- Committee Member David Gronbeck
- Committee Member Andy Kahl
- Committee Member Robert Cleere-Absent

CITY STAFF PRESENT:

- Bobby Withrow, Parks Director
- Jake Lorentz, Parks Customer Service Specialist
- Jesse Morfin, Parks Staff

2. Business:

A. Approve PIFC Meeting Minutes: August 17, 2017

Committee Member Giddings moved to approve the August 17, 2017 PIFC Minutes. Seconded by Committee Member Gronbeck. Motion passed 4-0.

B. Discussion and Consideration to approve Capital Improvement Plan – Bobby Withrow, Parks Director

Parks Director Bobby Withrow introduced two new people who would be attending meetings. Jesse Morfin, who would be working with recreation, and Jake Lorentz, who would be taking minutes as well as working with recreation.

Mr. Withrow discussed the Capital Improvement Plan; per Idaho code a new one must be approved every year. Everything was left pretty much the same except he added Land acquisition for the year. He stood for questions.

Chairman Kesner asked if the expenses in 2017 would carryover the same amounts in 2018 or were they just looking at the \$450,000.00 for land.

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Mr. Withrow replied yes, they were just looking at that \$450,000.00 as new for the year. He had wanted to wait until 2019 because, based on projections, they would only have \$180,000.00 – \$200,000.00 but they were very fortunate and had a lot of building going on.

Chairman Kesner asked if there were any questions or comments.

There were none.

Mr. Withrow explained with the Capital Improvement the current revenue was roughly \$567,000.00 which equates to 604 building permits since it was implemented in August 2016.

Committee Member Gronbeck asked if the expenditure plan for the next year was just for land acquisition.

Mr. Withrow responded yes. They needed to allocate what they wanted to spend money on in the Capital Improvement Plan. If they didn't put it in for the next year they wouldn't be able to use it until 2019.

Committee Member Gronbeck asked if Mr. Withrow was able to talk about the grant fund expenditures.

Mr. Withrow explained basically the grant fund was an estimate of what they were trying to get. This money wasn't a guaranteed amount. In the last couple years, he thought, the city had gotten close to two million dollars' worth of grants. If the estimate is \$48,000.00 they are pretty sure.

Committee Member Gronbeck asked if expenditures were mostly for the greenbelt extension.

Mr. Withrow replied yes, Idaho Department of Lands did matching grants for pathways and some land acquisitions. They were looking into that a little bit but there were a lot of stipulations that went with it. They had to be very specific about what the land would be used for and if they deviated from that at all they had to go through them to do so.

Committee Member Gronbeck asked about green up.

Mr. Withrow explained it was putting in sprinklers, trees, and grass.

Committee Member Giddings asked the difference between specific green up and just general green up.

Mr. Withrow explained they had not put any money into that for years so either they would need to add money into it or take it off the list.

Committee Member Gronbeck asked about the \$100,000.00 listed in the grant for green up.

Mr. Withrow replied that was a bigger grant they were going to try for.

Chairman Kesner asked about the logic behind not throwing anything at pathways and if they were expecting developments to make or install the connections.

Mr. Withrow responded yes and the pathway grants were a lot easier to get. As they moved forward every year those numbers would start to adjust.

Chairman Kesner inquired if any developer had approached Mr. Withrow about a reduction of impact fees based upon some form of donation. Ashton Estates on the other side of the highway had put forth just under 5 acres for a park.

Mr. Withrow explained Ashton Estates was just going to donate the land. They didn't want anything for it. There was another unknown development who was asking for credits but they were going to be putting in a pathway along Mason Creek and he may be installing a 7-8-acre park as well.

Committee Member Giddings moved to pass the Capital Improvement Plan Seconded by Committee Member Gronbeck. Motion passed 4-0.

C. Set PIFC meeting dates – Bobby Withrow, Parks Director

Parks Director Bobby Withrow explained he would like to meet at least 4 times a year on Thursdays at 6:00 pm.

The Committee agreed. They set meeting dates for:

February 8, 2018
June 7, 2018
October 4, 2018

Committee Member Giddings asked if they ever put out a survey regarding what the community was looking for in a park.

Parks Director Bobby Withrow replied they would get a lot of people saying they wanted a pool if they did. They did have a current survey out regarding grass volleyball courts and starting adult and kid leagues and they had received comments asking why they couldn't just put in a pool.

Committee Member Giddings asked if there was already one out they could pull information from.

Committee Member Kahl said he asked a bunch of people where they would want a new park and the general answer was Ten Mile and Lake Hazel. Ten Mile or Columbia would be fine as well. They were wanting something in the North side of town.

Committee Member Giddings wondered a survey was needed while there Envision Kuna survey was out.

Chairman Kesner replied they could use the information from the Envision Kuna survey. He also noted they should only do a survey if they were looking for specific information and if they were planning on doing something with that information. He added that Envision Kuna was a map based survey so if someone said they wanted a park somewhere there would be a specific place listed. Chairman Kesner would talk to his director and consultants concerning information PIFC could use.

Committee Member Gronbeck stated he had been approached from a private group looking into putting in a sports complex in Kuna and would like to know if that was something the city could partner with them for.

Parks Director Bobby Withrow responded they would have to see what they wanted. Assuming it would be a soccer, football, and baseball complex something could probably be worked out. Currently the City took care of the parks but leased them out to KPAL, etc. The City would need to have a meeting with them.

Committee Member Gronbeck said they were looking at possibly buying some property and building some indoor fields

3. *Executive Session:*

- A. Adjourn to Executive Session Pursuant to Idaho Code 74-206(c) for the Purpose of Discussing a Land Acquisition Matter

Committee Member Gronbeck moved adjourn to Executive Session pursuant to Idaho Code 74-206(c) for the purpose of discussing a Land Acquisition Matter. Seconded by Committee Member Giddings. Motion passed 4-0.

Committee Member Gronbeck moved come out of Executive Session. Seconded by Committee Member Giddings. Motion passed 4-0.

Committee Member Kahl moved to approve the purchase of land and take it to City Council. Seconded by Committee Member Gronbeck. Motion passed 4-0.

Parks Director Bobby Withrow asked if there were any questions comments or concerns.

Committee Member Gronbeck asked if developers had any comments, negative or positive, about park impact fees.

Mr. Withrow said he had only received one comment; that it was a great thing the City should have been doing for a long time. No negative comments were received

Chairman Kesner stated he had only heard one builder comment and it was more of a general comment not specific to park impact fees. It was that it was expensive to build in Kuna.

Mr. Withrow stated in a couple years they could look at adding the police into the fees so that it wouldn't cost as much overall.

Committee Member Gronbeck asked if there was any movement on a larger sports complex.

Mr. Withrow replied not yet. The developer and Mr. Withrow seemed not to be available at the same times. Also, they were looking at another property off Shortline that had 17.86 acres with water and sewer hookups to it. Prior to any purchases, they would have to be approved. They may need to settle for small 15-20 acres to start with.

Committee Member Gronbeck said he would try to set up a meeting with the contractor for the privately-owned sports complex.

Committee Member Giddings moved adjourn the meeting. Seconded by Committee Member Kahl. Motion passed 4-0.

Adjournment: 6:43 pm

Trevor Kesner, Chairman

ATTEST:

Chris Engels, City Clerk

*Minutes prepared by Jake Lorentz, Recreation Coordinator
Date Approved: PIFC Meeting 03.08.2018*



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**BOBBY WITHROW
PARKS DIRECTOR**
Telephone (208) 639-5346
Email: bwithrow@kunaid.gov

MEMORANDUM

To: PIFC Members

From: Bobby Withrow

Subject: Project Progress Report

Project Progress Report

Dog Park:

Update: Fence has been installed. Doggy poop stations, trash cans and benches have been installed. Shade umbrellas have been purchased and will be installed in early spring.

Messmer Property:

Update: Property has been purchased.

Splash Pad

Update: The "pit" has been dug out and ready for storage tanks to be installed with liner. We didn't begin construction on the tanks due to weather at the time. We are hoping to start on in soon but that will be depend on weather.

West Greenbelt (Old BMX Area) Landscape Improvements

Update: Sprinklers and trees have been installed. Just need to seed it and watch it grow.

Indian Creek Egress/Ingress

Update: Stairway has been poured. Working on cleaning up the area.

Maintenance Items

Drinking Fountains

We will be repairing the drinking fountains at Bernie Fisher on the west side of the basketball court and the drinking fountain at the Skate Park. There is a possibility of replacing one of the drinking fountains.

Disc Golf

We are working on moving a few disc golf holes because of the splash pad going in. We are planning on moving two holes behind City Hall area.

Bobby Withrow