

COMMITTEE MEMBERS

Robert Cleere
Fabiola Giddings
David Gronbeck
Andy Kahl
Trevor Kesner



CITY OF KUNA

Kuna City Hall Council Chamber, 751 W. 4th Street, Kuna, Idaho 83634

Park Impact Fee Committee Meeting AGENDA Thursday, November 30, 2017 6:00 P.M.

1. *Call to Order and Roll Call*

2. *Business:*

- A. Approve PIFC Meeting Minutes: August 17, 2017
- B. Discussion and Consideration to approve Capital Improvement Plan – Bobby Withrow, Parks Director
- C. Set PIFC meeting dates – Bobby Withrow, Parks Director

3. *Executive Session:*

- A. Adjourn to Executive Session Pursuant to Idaho Code 74-206(c) for the Purpose of Discussing a Land Acquisition Matter

4. *Adjournment:*



COMMITTEE MEMBERS

- Robert Cleere
- Fabiola Giddings
- David Gronbeck
- Andy Kahl
- Trevor Kesner

CITY OF KUNA

Kuna City Hall Council Chamber, 751 W. 4th Street, Kuna, Idaho 83634

Park Impact Fee Committee Meeting
MINUTES
Thursday, August 17, 2017
6:00 P.M.

1. Call to Order and Roll Call

COMMITTEE MEMBERS PRESENT:

- Chairman Kesner
- Committee Member Fabiola Giddings
- Committee Member David Gronbeck
- Committee Member Andy Kahl

CITY STAFF PRESENT:

- Bobby Withrow, Parks Director
- Carlee Oswald, Parks Customer Service Specialist
- Jesse Morfin, Parks Staff
- Richard Roats, City Attorney

2. Business:

A. Approve PIFC Meeting Minutes: May 12, 2016

Chairman Kesner moved to approve the May 12, 2016 PIFC Minutes. Seconded by Committee Member Giddings. Motion passed 3-0. Committee Members Cleere and Gronbeck Absent.

B. Introduction of new member, Andy Kahl – Bobby Withrow, Parks Director

Parks Director Bobby Withrow introduced new committee member Andy Kahl. New Committee Member Cleere would be present next meeting.

C. Update on Park Impact Fees Collected – Bobby Withrow, Parks Director

Mr. Withrow stated his projections were based on the last 10 years and 2017 had been an outstanding year. The City was just under \$400,000.00 collected in Park Impact Fees. He would be updating the general packet with all the numbers included.

Chairman Kesner asked if there was any new CIP stuff included in the packet.

NOTICE: Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the City Clerk’s Office at 922-5546. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 922-5546 at least forty-eight (48) hours prior to the meeting to allow the City to make reasonable arrangements to ensure accessibility to this meeting.

Mr. Withrow explained that there was no new information, but he included the old packet so Committee Member Kahl and Cleere could have a chance to look it over and study it.

D. Discussion on park areas of interest – Bobby Withrow, Parks Director

Mr. Withrow wanted to give the committee the opportunity and chance to think about new locations for a park, whether big or small. He explained that he wanted to get the insight before the Comprehensive Plan started, but now it would be done in lieu of the Comp Plan.

Chairman Kesner added that there was a lot of public input going on with the Envision Kuna survey out.

Committee Member Gronbeck arrived at 6:06 PM.

Committee Member Giddings asked Mr. Withrow if he wanted locations for small parks or a sports complex.

Mr. Withrow responded that the Comp Plan would include both a sports complex and smaller parks, however, with the park impact fees he wanted to go after a sports complex first because most of the input or complaints were about Kuna lacking sports fields.

Committee Member Giddings added that she believed kids from other towns would come out to Kuna to use the facilities because there just weren't enough in the Treasure Valley. There were a lot of teams and not enough space to practice.

Mr. Withrow recapped the introduction of Committee Member Kahl and how much money has been collected from Park Impact Fees for Committee Member Gronbeck.

Mr. Withrow returned to the topic of parks locations. He mentioned that he had seen a couple properties that he was interested in; one of which was off Columbia by the new school location. He was still researching other properties, owners, acreage, etc. General areas include Kuna Rd and Ten Mile as well as the Zamzows property off of Shortline.

Chairman Kesner asked if Mr. Withrow was using any formula or basing park locations on new developments.

Mr. Withrow responded saying that he was following the growth.

Committee Member Giddings thought the best thing was to go big when looking and developing park property since kids were leaving Kuna to play sports. It would be a huge impact.

Committee Member Gronbeck agreed.

Growth in Kuna was going North on Meridian Road and doing a horseshoe over to Ten Mile.

Mr. Withrow proposed to put out a survey on the City website to gain suggestions of where the population would like to see future parks or a sports complex.

Committee Member Gronbeck thought surveys wouldn't work well due to people wanting it closer in proximity to the existing neighborhoods, not where the growth will be.

The next PIFC meeting was set for October 19, 2017 at 6:00 PM.

Committee Member Gronbeck wanted to reiterate that he wanted to focus on the sports complex.

3. Adjournment: 6:30 PM

Trevor Kesner, Chairman

ATTEST:

Chris Engels, City Clerk

*Minutes prepared by Ariana Welker, Deputy City Clerk
Date Approved: PIFC Meeting 11.30.2017*



CITY OF KUNA
P.O. BOX 13
KUNA, ID 83634

BOBBY WITHROW
PARKS DIRECTOR

Telephone (208) 573-7668

Email: BWithrow@kunaid.gov

MEMORANDUM

To: Park Impact Fee Committee

From: Bobby Withrow

Subject: Capital Improvement Plan

Committee Members,

Every year the Park Impact Fee will need to approve the Capital Improvement Plan. The CIP guides all of the purchases the impact fees can be used on. The CIP shows and guides how the monies will be spent. I have attached an updated Capital Improvement Plan. You will notice one change from last year. In year 2018 I have monies being spent on land acquisition. There are a couple properties I will bring in front of the Committee to discuss.

The impact fee monies that came in from August 2016 to August 2017 was approximately four hundred three thousand two hundred forty one dollars (\$403,241). That is over double what we planned for. Last year was a really good year for building.

Thank You,

Bobby Withrow
Parks Director

Capital Projects	Acres		IMPACT FEE EXPENDITURES								
			2018	2019	2020	2021	2022	2023	2024	2025	2026
Crimson Point Green up	20.5	\$250,000						\$150,000	\$100,000		
Discovery Creek	6	\$200,000					\$100,000		\$100,000		
Meadow View Green up	20	\$200,000								\$200,000	
Large Arear Mower		\$55,000									
Picnic Shelters		\$22,500									
Parking Lots Paved		\$150,000									
Employee		\$45,000									
Employee Arborist		\$50,000									
Employee		\$45,000									
Mini Excavator		\$35,000									
Restroom		\$150,000									
RTV		\$40,000									
RTV		\$20,000						\$20,000			
RTV		\$20,000								\$20,000	
Truck		\$28,000									
Truck		\$28,000									
Truck		\$28,000				\$28,000					
Trailer		\$8,000									
Greenbelt Lighting		\$75,000									
Pathways											
Behind Young's Property	1800 ft.	\$48,600									
Behind Indian Creek School	1200 ft.	\$32,400									
Well 5	2,000 ft.	\$54,000									
Nicholson	2400 ft.	\$64,800									
Grant Match		\$67,000									
Land Acquisition		\$470,000	\$450,000	\$470,000							
Sports Complex Construction		\$350,000			\$200,000	\$150,000					
Green Up		\$100,000						\$0			
			\$450,000	\$470,000	\$200,000	\$178,000	\$100,000	\$170,000	\$200,000	\$220,000	\$0
	Total	\$2,636,300						Total:	\$1,988,000		

Capital Projects	Acres		General Fund Expenditures							2025	2026	
			2018	2019	2020	2021	2022	2023	2024			
Crimson Point Green up	20.5	\$250,000										
Discovery Creek	6	\$200,000										
Meadow View Green up	20	\$200,000										
Large Arear Mower		\$55,000										
Picnic Shelters		\$22,500		\$7,500		\$7,500						
Parking Lots Paved		\$150,000		\$50,000			\$100,000					
Employee		\$45,000										
Employee Arborist		\$50,000						\$50,000				
Employee		\$45,000				\$45,000						
Mini Excavator		\$35,000			\$35,000							
Restroom		\$150,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000					
RTV		\$40,000	\$40,000									
RTV		\$20,000										
RTV		\$20,000										
Truck		\$28,000	\$28,000									
Truck		\$28,000						\$28,000				
Truck		\$28,000										
Trailer		\$8,000				\$8,000						
Greenbelt Lighting		\$75,000		\$75,000								
Pathways												
Behind Young's Property	1800 ft.	\$48,600										
Behind Indian Creek School	1200 ft.	\$32,400										
Well 5	2,000 ft.	\$54,000										
Nicholson	2400 ft.	\$64,800										
Grant Match		\$67,000	\$13,400	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700			
Land Acquisition		\$470,000										
Sports Complex Construction		\$350,000										
Green Up		\$100,000										
			\$106,400	\$164,200	\$66,700	\$47,200	\$176,700	\$34,700	\$56,700	\$0	\$0	
	Total	\$2,636,300	Total:							\$652,600		

Capital Projects	Acres		Grant Fund Expenditures								
			2018	2019	2020	2021	2022	2023	2024	2025	2026
Crimson Point Green up	20.5	\$250,000									
Discovery Creek	6	\$200,000									
Meadow View Green up	20	\$200,000									
Large Arear Mower		\$55,000									
Picnic Shelters		\$22,500									
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Trailer		\$8,000									
Greenbelt Lighting		\$75,000									
Pathways											
Behind Young's Property	1800 ft.	\$48,600		\$48,600							
Behind Indian Creek School	1200 ft.	\$32,400									
Well 5	2,000 ft.	\$54,000				\$54,000					
Nicholson	2400 ft.	\$64,800					\$64,800				
Grant Match		\$67,000									
Land Acquisition		\$470,000									
Sports Complex Construction		\$350,000									
Green Up		\$100,000			\$100,000	\$0					
			\$0	\$48,600	\$100,000	\$54,000	\$0	\$64,800	\$0	\$0	\$0
	Total	\$2,636,300			Total:		\$267,400				