

OFFICIALS

Joe Stear, Mayor
Richard Cardoza, Council President
Briana Buban-Vonder Haar, Council Member
Pat Jones, Council Member
Greg McPherson, Council Member



Kuna City Hall Council Chamber, 751 W 4th Street, Kuna, Idaho 83634

City Council Meeting MINUTES Tuesday, August 1, 2017

6:00 P.M. REGULAR CITY COUNCIL

1. *Call to Order and Roll Call*

COUNCIL MEMBERS PRESENT:

Mayor Joe Stear
Council President Richard Cardoza
Council Member Pat Jones
Council Member Briana Buban-Vonder Haar
Council Member Greg McPherson

CITY STAFF PRESENT:

Richard Roats, City Attorney
Chris Engels, City Clerk
Bobby Withrow, Parks Director
Bob Bachman, Public Works Director
John Marsh, City Treasurer
Wendy Howell, Planning & Zoning Director
Trevor Kesner, Planner II

2. *Invocation: None*

3. *Pledge of Allegiance:* Mayor Stear

4. *Consent Agenda:* (Timestamp 00:00:43)

All items listed under the Consent Agenda are considered to be routine and are acted on with one motion by the City Council. There will be no separate discussion on these items unless the Mayor, Council Member, or City Staff requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda under Business or as instructed by the City Council.

NOTICE: Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the City Clerk's Office at 922-5546. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 922-5546 at least forty-eight (48) hours prior to the meeting to allow the City to make reasonable arrangements to ensure accessibility to this meeting.

A. City Council Meeting Minutes:

I. Regular City Council Minutes, July 18, 2017

B. Accounts Payable Dated July 27, 2017 in the Amount of \$261,163.08

C. Resolutions

I. Consideration to approve Resolution No. R55-2017 Approving the Mayor's Signature for the Knife River Bid on the Downtown Project

A RESOLUTION OF THE CITY COUNCIL OF KUNA, IDAHO APPROVING THE MAYOR'S SIGNATURE NUNC PRO TUNC ON DOCUMENT 00510 NOTICE OF AWARD FOR THE CITY OF KUNA, IDAHO DOWNTOWN REVITALIZATION PROJECT.

D. Final Plat

I. Consideration to approve Case No. 17-02-FP (Final Plat) for Merlin Pointe No. 1 Subdivision

Council Member Buban-Vonder Haar moved to approve the consent agenda. Seconded by Council Member McPherson. Approved by the following roll call vote:

Voting Aye: Council Members Cardoza, Jones, Buban-Vonder Haar, and McPherson.

Voting No: None

Absent: None

Motion carried 4-0.

5. Reports or Requests:

**A. Summary of Comingle Recycling Survey – Chad Gordon, J & M Sanitation
(Timestamp 00:01:31)**

Chad Gordon of J & M Sanitation presented the results of the recycling survey of proposed co-mingling. They got a good response and ordered 3,500 carts. The cost would be \$2.00 monthly for both commercial and residential.

Mr. Gordon reviewed the education materials that would be provided to the public. Stickers under the lids would designate if a customer was "A" week or "B" week. A diagram of instructions would be on the top of the lid and would include contact information.

There were 1,000 customers that had committed and an additional 1,000 expected. They would be leaving a tag for all those who currently participated in recycling to let them know the process would be changing.

Council Member Buban-Vonder Haar clarified during that process those who ordered through the survey would be notified they did not need to order again.

Mr. Gordon replied yes, it was clarified on there.

Council Member Buban-Vonder Haar confirmed it would start the beginning of September.

Mr. Gordon confirmed that September 4, 2017 would be the first pick up. That would be the "A" week and the following week would be the "B" week.

Council Member Buban-Vonder Haar asked about clam shells.

Mr. Gordon replied they couldn't take those or any plastic bags, film, or wrap. He hoped customers would call if they had questions.

Council Member Buban-Vonder Haar replied information about specific items could be put on the City website.

Mr. Gordon stated he told the City Utilities Office that any questions about recycling as it was being rolled out should be deferred to J&M Sanitation so they could get the initial push taken care of. He would also get information out on Facebook.

Mayor Stear asked about the Fee Schedule Resolution and publication.

City Attorney Richard Roats responded it was taken care of and would come before Council after it was published.

Mayor Stear and Council thanked Mr. Gordon.

6. Public Hearings: *None*

7. Business Items:

- A.** Discussion and Council Direction on shutting down the City Hall parking lot during Kuna Days – Chris Engels, City Clerk
(Timestamp 00:07:43)

City Clerk Chris Engels reviewed the events happening around City Hall during Kuna Days. She asked if Council would consent to closing the City Hall Parking Lot for additional parking and save the parking on the west side for employee parking during Kuna Days so they would not have to park all over the place and hike in.

Council Member Buban-Vonder Haar asked if instead of closing the whole parking lot they could just reserve individual spaces for staff.

Ms. Engels replied they could try. That would be the only parking available. She reviewed where in the parking lot the Farmers Market and Flea Market vendors would be. She asked how many parking spaces were on the west side.

Mayor Stear thought there were at least 8.

Public Works and Facilities Director Bob Bachman said there was actually closer to 15.

Council Member Buban-Vonder Haar was concerned about double stacking events in the parking lot and then expecting other surrounding businesses to let people park in their spaces. She asked where people attending those events were expected to park.

Ms. Engels responded Kuna Days was tough on parking in general but when there was an event in the parking lot they have to communicate with the surrounding businesses and the school district about parking. The west side was always left open and was typically not for customer parking; it was for Greenbelt access. Customers used street parking or the event coordinator made arrangements with neighboring parking lots and they had to have a letter of agreement from the property owner.

Council Member Buban-Vonder Haar understood the need for staff to be able to get in conveniently in order to get things done but she was still concerned about making other businesses be the bad guys.

Mr. Bachman checked Google Earth and found there were 18 spots on the west side.

Ms. Engels stated there would be 9 or 10 staff with vehicles.

Council Member Buban-Vonder Haar thought, unless employees needed to get in and out of their vehicles throughout the day, it might be best for employees to park further away so customers had better access, as was the usual practice for most businesses. She suggested employees park at the school.

Ms. Engels said that could be looked into but requested volunteers be allowed to park along the west side designated for Greenbelt parking.

Mayor Stear thought the idea to close the parking was good and did not think it would be a big deal considering this was an extreme circumstance and staff would need to be able to come in and load and unload things.

Council Member Jones had discussed the issue with Ms. Engels earlier that day. Considering it was for 1 day and staff needed to be on site, he did not have an issue

with it. Kuna Days did take some of the other parking lot for their event so that parking was limited as well. To be consistent between the 2 and because it was only for 1 day and because it was staff not vendors using it he had no problems with it. He did understand the concern expressed by Council Member Buban-Vonder Haar but the only solution he could think of was asking the Sandstone to block off their back section as an option.

Ms. Engels said it was fine to leave it open for Greenbelt users. She was sure it would fill fairly quickly in the morning with parade watchers but that was fine. Nobody would be traumatized by grabbing a parking spot elsewhere. Mostly, staff would be in at 9 and others would be in earlier and then all staff would vacate. She asked that a couple spots be held for volunteers.

Council Member Buban-Vonder Haar asked how they would go about enforcing the no parking. She confirmed it was 9 or 10 spaces that were needed and asked if there was a way to use a barricade to block only half the spaces on the west side.

Council liked that idea.

Ms. Engels said they would plan for that.

- B.** Consideration to approve Resolution No. R57-2017 Authorizing Mayor to Sign the JUB Contract for Conflict Engineering Support Services
(Timestamp 00:16:57)

A RESOLUTION OF THE CITY COUNCIL OF KUNA, IDAHO AUTHORIZING THE MAYOR TO SIGN THE CONTRACT WITH J-U-B ENGINEERING, INC. TO PROVIDE CONFLICT CONTRACT ENGINEERING SUPPORT SERVICES TO THE CITY OF KUNA, IDAHO.

Mayor Stear reviewed how this was connected with the previous resolution for contract engineering support services with Keller Associates and the need for conflict contract engineering support services.

Council Member Buban-Vonder Haar moved to approve Resolution No. R57-2017. Seconded by Council Member McPherson. Motion carried 4-0.

8. Ordinances: None

9. Mayor/Council Announcements:
(Timestamp 00:18:08)

Council Member Buban-Vonder Haar asked about the City being acknowledged as a fireworks sponsor and not a general sponsor and asked Council's interpretation of the agreement.

Council Member Jones reviewed the history of the City's involvement with the fireworks for Kuna Days. The fireworks show cost \$10,000.00. That year the City donated \$2,500.00 dollars and ICCU donated \$5,000.00. He had not been involved in the sponsorship discussions and he agreed with Council Member Buban-Vonder Haar. There needed to be a distinction regarding sponsorship and donation. Moving forward that would need to be clarified it was going to be a stipulation of that money donation. He knew the money was greatly appreciated. He had no problem either way and suggested they come in to request that money to make sure they were aware of what the money was for and what the City expected in return. He felt the money given out of City coffers was tax payer money and not the City's so that complicated who should receive recognition. It was something that needed to be discussed but he had no problem with any changes Mayor or Council wished to make.

Mayor Stear thought it had always been considered appropriate to give to that because it provided entertainment for so many people. The majority of the citizens benefited from that. As far as the City being a sponsor or a donor, he had not given that much thought and he was not sure how the City would prefer to be recognized for that.

Council Member Buban-Vonder Haar's recollection from some years prior was that it was determined to donate to this because it was an event that was open to everybody and a lot of people would be able to avail themselves of that entertainment. At least in some discussions in the past she thought the distinction was important that they were giving to the fireworks specifically and not Kuna Days as a whole. The Kuna Days event had evolved to where there was more of an argument that the whole event had a benefit to the Kuna versus being more about out of town vendors. She did not necessarily have the same objections she would have had in years past but if they were only giving money for fireworks she was not sure the City should be acknowledged as a sponsor of the whole thing.

Mayor Stear thought that made sense. The City should only be recognized for the part they were doing; if at all.

Council Member Buban-Vonder Haar shared some thoughts about the semantics the Chamber could use regarding sponsors. She did not have a strong opinion about the wording.

Mayor Stear responded they would need to make sure when the check was cut that the Chamber understood the parameters the City requested.

Council President Cardoza wondered if the appreciation should go to the tax payers instead of the City of Kuna.

Mayor Stear suggested an acknowledgement thanking the citizens.

Council Member McPherson thought Council was in agreeance and it sounded like a language issue City Attorney Richard Roats would need to work on.

Council President Cardoza shared he had driven through 4 small communities in his travels that day. Every community had a welcome sign. He thought Kuna should have a welcome sign on the highway. The cost would be minimal and he suggested it could be an Eagle Scout project.

Council Member Buban-Vonder Haar replied there was a welcome sign just beyond the Grange. She asked if Council President Cardoza wanted a sign just on Meridian Road or on all major roads when they hit city limits.

Council President Cardoza thought it would be nice to have 1 on Ten Mile, 1 on Avalon and maybe 1 down before hitting Deer Flat.

Mayor Stear replied it would depend on ITD allowing the City to do that.

Council President Cardoza suggested putting the signs on private property.

Council President Cardoza asked Kuna Police Chief Jon McDaniel if they were ready for Kuna Days.

Chief McDaniel responded they were.

Matt, 9 years old, presented to Council about teenagers in crisis. (*unintelligible – off mic*)

Mayor and Council thanked Matt for his presentation.

10. Executive Session:

11. Adjournment: 6:31 pm



Joe L. Stear, Mayor

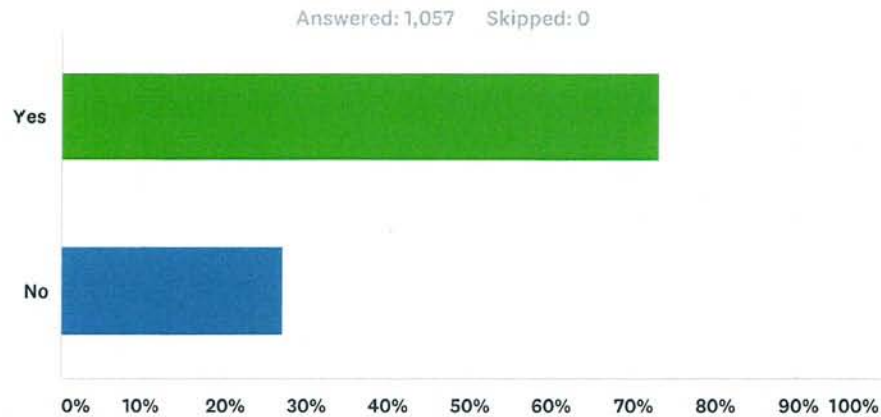
ATTEST:


Chris Engels, City Clerk

Minutes prepared by Ariana Welker, Deputy City Clerk
Date Approved: CCM 08.15.2017

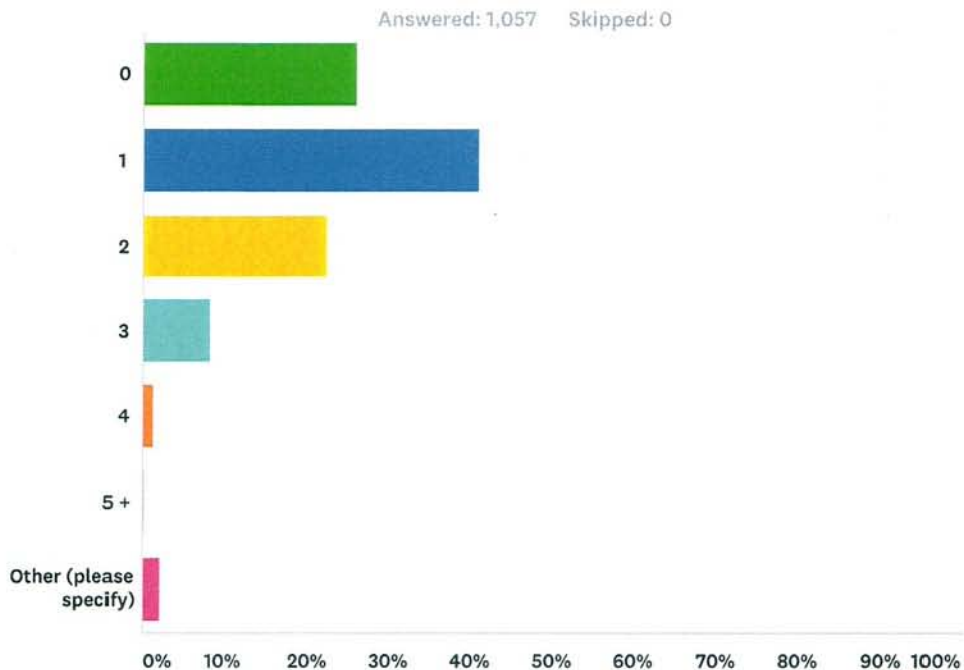


Q1 Do you currently Recycle in our Voluntary Sorted "Green Bin" Recycling Program?



Answer Choices	Responses
Yes	73.04% 772
No	26.96% 285
Total	1,057

Q2 If so, how many 18 gallon Green Recycling Bins do you use currently?

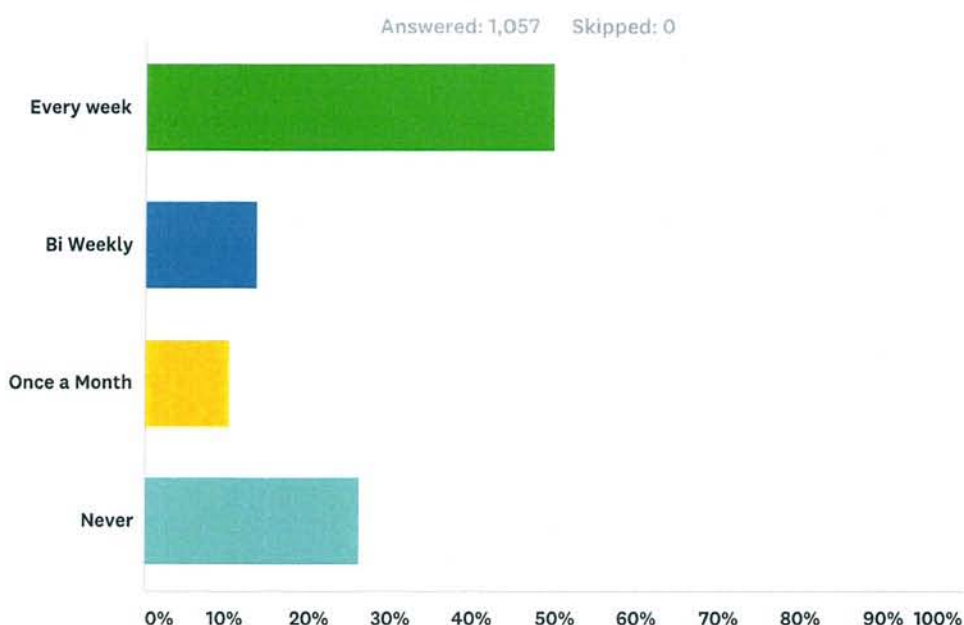


Answer Choices	Responses
0	25.92% 274
1	40.96% 433

Proposed Co-Mingled Recycling Survey Proposed start in August 2017

2	22.33%	236
3	8.14%	86
4	1.32%	14
5 +	0.28%	3
Other (please specify)	2.18%	23
Total Respondents: 1,057		

Q3 How often do you put out your current "Sorted" recycling Bins?

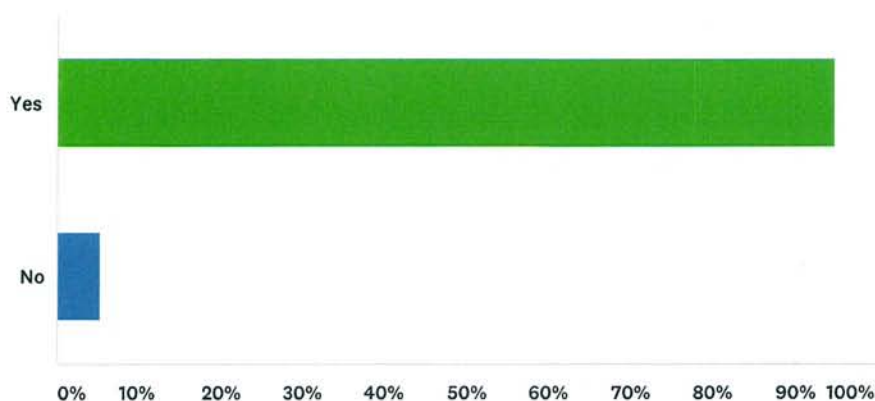


Answer Choices	Responses	
Every week	49.86%	527
Bi Weekly	13.62%	144
Once a Month	10.31%	109
Never	26.21%	277
Total		1,057

Q4 Whether or not you currently recycle, ARE YOU INTERESTED in participating in a Voluntary "Tip Cart" Co-mingled (all recyclables are mixed in a 95 gallon, tip cart with wheels and lid - NO Sorting) Recycling Program, picked up on a bi-weekly basis?

Answered: 1,057 Skipped: 0

Proposed Co-Mingled Recycling Survey Proposed start in August 2017



Answer Choices	Responses
Yes	94.70% 1,001
No	5.30% 56
Total	1,057

Q5 If you are interested in Voluntarily participating in a bi-weekly "Tip Cart" Co-mingled Recycling Program, are you willing to pay an additional \$2.00 per cart per month on your City of Kuna Trash bill for the expanded service (the charge would only be assessed to participating recycling customers-THIS SERVICE WILL NOT BE MANDATORY)?

Answered: 1,057 Skipped: 0

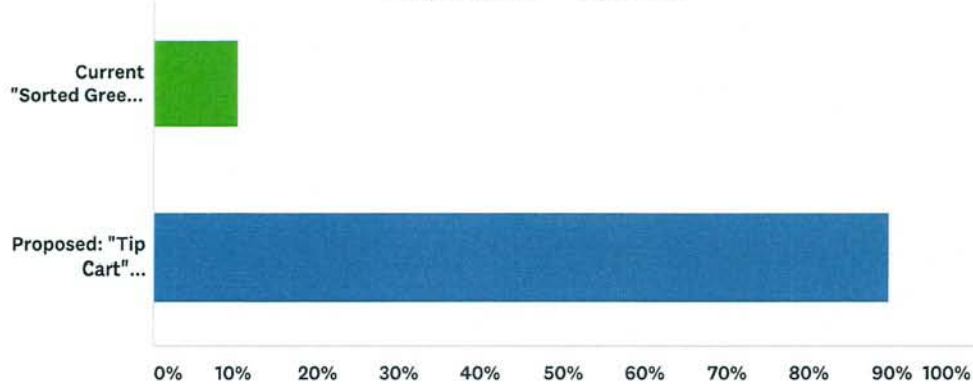


Answer Choices	Responses
Yes	87.51% 925
No	12.49% 132
Total	1,057

Q6 There will be only one recycling program, which do you prefer: The current Voluntary separated weekly recycling program or the proposed Voluntary bi-weekly "Tip Cart" Co-mingled, \$2.00 per

cart per month program?

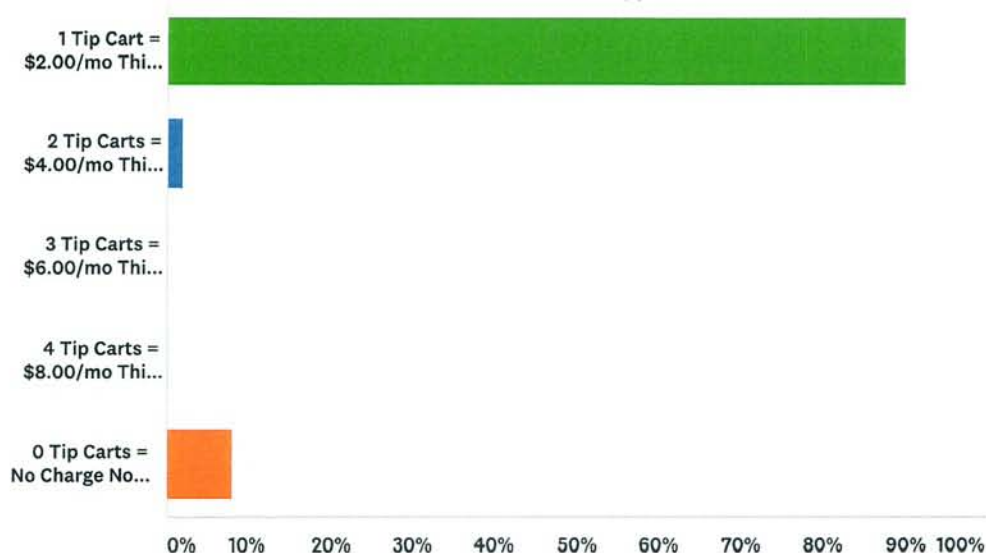
Answered: 1,057 Skipped: 0



Answer Choices	Responses	
Current "Sorted Green Bin" program	10.22%	108
Proposed: "Tip Cart" Co-mingled program	89.78%	949
Total		1,057

Q7 If we change to the "Voluntary 95 Gallon Tip Cart Co-mingled program" how many carts do you need delivered to your home?
An answer of 0 means you don't want to participate in the Co-Mingled recycling program if it is implemented. This will be your order for the new program. We will deliver tip carts based off your answer to this question and your City of Kuna billing will be charged based on the number of carts.

Answered: 1,057 Skipped: 0



Proposed Co-Mingled Recycling Survey Proposed start in August 2017

Answer Choices	Responses
1 Tip Cart = \$2.00/mo This is in addition to regular monthly trash charges.	89.88% 950
2 Tip Carts = \$4.00/mo This is in addition to regular monthly trash charges.	1.89% 20
3 Tip Carts = \$6.00/mo This is in addition to regular monthly trash charges.	0.00% 0
4 Tip Carts = \$8.00/mo This is in addition to regular monthly trash charges.	0.19% 2
0 Tip Carts = No Charge No participation	8.04% 85
Total	1,057

Q8 Address - We will need this info to deliver carts and bill your City of Kuna account for a Co-Mingled Recycling Service

Answered: 1,057 Skipped: 0

Answer Choices	Responses
Name	100.00% 1,057
Company	0.76% 8
Address	100.00% 1,057
Address 2	2.74% 29
City/Town	100.00% 1,057
State/Province	100.00% 1,057
ZIP/Postal Code	100.00% 1,057
Country	5.96% 63
Email Address	100.00% 1,057
Phone Number	100.00% 1,057

2017 J&M Sanitation Inc. Recycling Service Days Calendar

Important dates

Recycling is collected every other week. If the decal under your cart lid is **red**, set your recycling out on the **red** weeks, if its **yellow** set recycling out on the **yellow** weeks. If your regular collection day falls on or after **New Years**, **Memorial Day**, **July 4th**, **Labor Day**, **Thanksgiving**, or **Christmas**, collection will be one day later than usual.

"A" route

"B" Route

January 2017						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2017								
S	M	T	W	T	F	S		
			1	2	3	4	3	4
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30	31			

April 2017						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2017						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2017						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2017						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2017						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
30						

October 2017						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

ROMO PRODUCTION DRAWING

ROMO BLUEPRINT TEMPLATE
ISSUED 5/31/07

CUST: Rehrig Pacific Company	FG: 65862	P/N: J&M Sanitation	REV:	APPROVED BY:	DATE:
SIZES: 9.50" x 14.50"	MATERIALS/CONST: 7.5 Mil. Clear Zynicast		COLORS/INKS: 4 Color Process, Brown PMS 440, Red 192, White, Hardcoat		
SPECIAL REQUIREMENTS:		DRAWING REVISION RECORD OR NOTES:			

Red PMS 192 100% Cyan Red PMS 192 with White Outline 70% halftone of Brown PMS 440 White Type on Brown PMS 440 Background

RECYCLING ONLY
All recyclables must be placed inside cart.
"If in doubt, throw it out."

NO GLASS
of any kind. No styrofoam, liquids, plastic film, hot ashes, garbage, food or yardwaste.

For a more detailed list of recyclables and information on disposal of household hazardous material, visit www.kunacity.id.gov

9.50"

CARDBOARD: Flatten boxes. Place inside cart.

PLASTIC: Bottles, tubs, Jugs #1 - #7, lids okay to recycle.

CANS: Aluminum and tin cans. Flatten (optional).

PAPER: Clean and dry newspaper, magazines, catalogs, mail, writing paper, phone books, cereal and other paperboard boxes, paper frozen food boxes, paper bags.

DO NOT RECYCLE THESE ITEMS: Glass, food-contaminated cardboard, paper or boxes, aluminum foil, scrap metal, metal hangers, aerosol cans, bottles that contained motor oil or hazardous materials, such as pesticides, herbicides or automotive fluids.

Red PMS 192

65862

QUESTIONS OR CONCERNS? Call: J&M SANITATION INC. (208) 922-3313

14.50"

Brown PMS 440 Line 4 Color Process Images Black Type on White Background

Note: The colors on this drawing are not exact representations of the colors on a production label. The spot colors called out on the drawing will be representative of the colors found in a Pantone PMS Color Swatch Book. If requested, actual color ink draw downs will be provided for approval prior to printing, otherwise colors on the production labels will be representative of the swatches in the Pantone PMS Color Swatch Book.

CUSTOMER ART APPROVAL

Attn: _____
Customer PO#: **LA-PR-IML1047**
Romo Job#: **421721** Date: **6/19/17**
CSR: **Becky Murphy** GPS: **MJ**

Please indicate any corrections or changes above. Your approval indicates your complete acceptance of the part produced. Please sign and E-mail or Fax to 920-336-5171

☐ Proof Approved.
☐ Proof Approved with changes or corrections indicated.
☐ Make changes and provide new proof.

Signature/Date _____





Co-Mingled Recycling Guidelines

Please use this guide to assist you in properly preparing and disposing of your recyclable items. If you have any questions feel free to contact J&M Sanitation Inc. at (208) 922-3313

- **Recyclables must be out for collection the previous night or no later than 7:00 am the day of service.**
- **Recycling pick-up occurs on your trash day, every other week. For your collection dates see the service days calendar.**
- Additional 95-gallon recycling carts are available for a small monthly fee.
- No need to separate recyclable materials (see accepted materials list).
- Recyclables need to be relatively clean, dry, and empty. Examples of this include a mayonnaise jar wiped clean of residue with a spatula or emptying a soda bottle completely in the sink.
- Lightly rinse the recyclable container, if necessary, to remove food particles.
- Remove non-recyclable material from the items (such as plastic cereal inserts). Plastic and metal caps do not need to be removed from the recyclables.
- **Do not place recyclables in a plastic bag** – they should be uncontained when placed in your recycle container(s). Continue to bag and tie your trash placed in trash receptacles as doing so will help contain odors and reduce pests.
- **All Recyclables must be place in the cart.**

