

## OFFICIALS

Joe Stear, Mayor  
Richard Cardoza, Council President  
Briana Buban-Vonder Haar, Council Member  
Pat Jones, Council Member  
Greg McPherson, Council Member



**Kuna City Hall Council Chamber, 751 W 4th Street, Kuna, Idaho 83634**

## **City Council Meeting MINUTES Tuesday, June 20, 2017**

### **6:00 P.M. REGULAR CITY COUNCIL**

#### **1. *Call to Order and Roll Call***

##### **COUNCIL MEMBERS PRESENT:**

Mayor Joe Stear  
Council President Richard Cardoza  
Council Member Pat Jones  
Council Member Briana Buban-Vonder Haar  
Council Member Greg McPherson

##### **CITY STAFF PRESENT:**

Richard Roats, City Attorney  
Chris Engels, City Clerk  
Wendy Howell, P & Z Director  
Antonio Conti, City Engineer  
Bobby Withrow, Parks Director  
Bob Bachman, Public Works Director  
John Marsh, City Treasurer

**2. *Invocation:*** Karen Hernandez, United Methodist Church

**3. *Pledge of Allegiance:*** Mayor Stear

**4. *Consent Agenda:***  
(Timestamp 00:02:13)

*All items listed under the Consent Agenda are considered to be routine and are acted on with one motion by the City Council. There will be no separate discussion on these items unless the Mayor, Council Member, or City Staff requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda under Business or as instructed by the City Council.*

**A. City Council Meeting Minutes:**

I. Regular City Council Minutes, June 6, 2017

B. Accounts Payable Dated June 15, 2017 in the Amount of \$398,686.34

C. Final Plat

I. Consideration to approve 16-16-FP (Final Plat) for Greyhawk Subdivision No. 6

Kent Brown Planning Services, representing Greyhawk Land Company, LLC, is requesting Final Plat approval for the sixth phase of the Greyhawk Subdivision. The final plat for Greyhawk Subdivision No. 6 proposes twenty-one (21) residential building lots and three (3) common lots on a total of approximately 5.32 acres. The site is located approximately 1550 feet South of Hubbard Road and East of Kay Avenue, Kuna.

2. Consideration to approve 17-01-FP (Final Plat) for Journey's End Subdivision No. 2

Steve Arnold, with A Team Land Consultants, is requesting Final Plat approval for the second phase of Journey's End Subdivision. The final plat for Journey's End Subdivision No. 2 proposes ten (10) total four-plex lots and one (1) common lot for the future construction of 32 multi-family units. Two (2) of the ten (10) lots have been previously plated with phase 1 in order to correct a setback. The property contains approximately 2.4 acres and is located at the 987 East Kuna Road, between Kay Avenue and Sailer Place.

D. Resolutions

~~I. Consideration to approve Resolution No. R42-2017 Awarding Contract for Water Rights Application Support to Keller Associates, Inc.~~

~~A RESOLUTION OF THE CITY COUNCIL OF KUNA, IDAHO AWARDED CONTRACT FOR THE WATER RIGHTS APPLICATION SUPPORT TO KELLER ASSOCIATES, INC. IN THE AMOUNT OF \$2,565.00; DIRECTING EXPENDITURE OF FUNDS FROM THE WATER FUNDS FOR SAID PROJECT; AND AUTHORIZING THE MAYOR, CITY CLERK AND CITY ENGINEER TO EXECUTE CONTRACT DOCUMENTS WITH SAID PROPOSER.~~

**Council President Cardoza moved to move item 4.D.1 to item 8.E. Seconded by Council Member Buban-Vonder Haar. Motion carried. 4-0.**

**Council Member Buban-Vonder Haar moved to approve the consent agenda as amended. Seconded by Council Member Jones. Approved by the following roll call vote:**

**Voting Aye: Council Members Cardoza, Jones, Buban-Vonder Haar, and McPherson.**

**Voting No: None**

**Absent: None**

**Motion carried 4-0.**

**5. Community Reports or Requests:**

- A.** Request for funds to hire a full time Economic Development Person for Fiscal Year 2018 – Mike Smith, Kuna Economic Development Committee Member  
(Timestamp 00:04:00)

Mike Smith, Kuna Economic Development Committee Member, presented to Council that the committee had discussed having an economic development person many times. As a group of volunteers they had been able to reach out to little restaurants and gas stations but continued to notice other communities the same size or smaller than Kuna were going with a full time economic development position working for the city. The committee felt Kuna could use such a position. He asked Council to consider budgeting some funds for an economic development person's salary, benefits, and creating a full time position with the City of Kuna. This person would reach out to different businesses, manufacturers, or anything that would bring more good paying jobs to Kuna.

The Mountain Home Economic Development person was full time and they hadn't even reached the population numbers Kuna had. It also had come to Mr. Smith's attention that they had hired a second full time person. Meetings he attended in Canyon County always had Nampa's or Caldwell's Economic Development person as well. Mr. Smith and the committee felt it was time to look at creating that position within the City of Kuna. They discussed some numbers and thought to get someone qualified a \$60,000.00 salary would be on the high end plus benefits. He commented on all the things happening such as the Youth Ranch building in Middleton and Chobani building in Twin Falls. Kuna only found out about those types of things when they read about them so someone was needed for Kuna that could be out there rattling cages all the time to bring in industry. He stood for questions.

Council Member Buban-Vonder Haar asked Mr. Smith to expand on why the committee settled on full time versus part time.

Mr. Smith explained the reason he really felt it should be a full time position was he felt it should be somebody who was completely dedicated and they would know that was what they were working for all the time. He also personally felt it needed to be a position that was up for review every year. They didn't want to create another position where someone just sat at a desk and made a few phone calls. They wanted the position to be accountable and they wanted to see results.

Council Member Jones asked if the Economic Development Committee would like to be part of the hiring process.

Mr. Smith replied they would not be opposed to that. They could put together some of the criteria. He felt Council should probably review the job description Planning & Zoning Director Wendy Howell had for the position and add anything they saw fit before approving to budget for it. The committee would also review it. As far as the interviewing process, they could have some input but he did feel that since the position would most likely be reporting to Ms. Howell the final decision should be hers or whoever does the hiring for the City.

Council Member Jones asked if Mr. Smith thought hiring someone with experience would be valuable.

Mr. Smith responded absolutely. If Kuna could steal someone it would be wonderful.

Council Member Jones was concerned about putting the cart before the horse by hiring an advisor that could land a big company before Kuna was ready for it, especially in regards to infrastructure.

Mr. Smith agreed but, knowing the way wheels of government work, if they started getting the position in the works then, by the time someone was hired for the position, the comprehensive plan committee would have already been meeting and perhaps they could line a big company up that would help pay to bring infrastructure out to their location. Places for big companies to go were getting harder to come by all the time but Kuna had miles and miles of desert.

Mayor Stear added the committee had discussed that bringing an economic development person on staff sooner rather than later would be beneficial to the comprehensive plan and allow them to have some input on the plan and its design.

Mr. Smith added they might have a feel for what needed to be done and how many acres were needed. There weren't very many places to put a manufacturing business.

Council Member Jones supported what the committee wanted to do especially the idea of progress reports.

Mayor Stear felt an Economic Development person could pay for their position. In the past he tried to follow up on information about people looking for places and it only took two weeks for the information to become outdated. If someone was not on top of it they would be behind in a matter of weeks.

Mr. Smith said there were a lot of things that needed to be done. He felt everyone was concerned with the community evacuating every day. As homes continued to be built in Kuna there would need to be places for those people to go to work every day.

Mayor Stear thanked Mr. Smith. If Council was interested in doing this they would put something together to present at budget time for further discussion.

- B.** Request for funds of \$4,500.00 for Fiscal Year 2018 for the Kuna Arts Commission – Ronnie Soldano, Kuna Arts Commissioner  
(Timestamp 00:17:33)

Ronnie Soldano, Kuna Arts Commissioner, introduced himself. The Kuna Arts Commission was excited and ready to go. They were looking for \$4,500.00 to get things started off right. He explained the breakdown of what the money would be used for. The vision the commission had, a lot of the members had done their due diligence on what had been successful in other cities, was to have people drawn to Kuna as an art city. The revenues generated from that would help facilitate the Economic Development position that was just discussed but in order to do that they would need the backing of the Council to facilitate that. He stood for questions.

Council Member Jones asked about the \$1,000.00 Mr. Soldano had said would be used to pay artists and performers. He wanted to know if the money would be to pay the artists themselves or to pay for venues for the artists to display in.

Mr. Soldano explained it was for both. He personally felt it should be higher. The average artist might perform for 2 hours at \$200.00 which was good. They could pull in maybe 3 or 4 bands and they would need to do media promotions. He felt it was critical for the quality they wanted.

Council Member Jones was concerned about paying for an event versus encouraging artists to come to Kuna. He mentioned Boise's grant program for artists to help pay for their product which was a tangible item that could be displayed. He felt it would be better to go towards displays like the City Hall Art Display or having someone design an entry way to the city.

City Clerk Chris Engels clarified the conversation that occurred during the commission meeting on that subject was that when there was a larger event that promoted all types of artists; performing, painting, display artists, there should be some small funding available to compensate them for their performance or display. It was not about renting a facility but about compensating artists in all mediums.

Mr. Soldano added that as they created larger venues they wanted to bring in good bands. They wanted quality instead of mediocrity and wanted to do their part to help facilitate that.

Council President Cardoza asked if Mr. Soldano realized that once they started to pay artist to come out and play it would be harder and harder to get volunteers.

Mr. Soldano agreed with that to a certain extent. Up and coming musicians knew they had to pay their dues but they also knew if they could get in with people who

were established they would get seen. There were plenty of people who would want to ride the coattails of known musicians.

Council President Cardoza replied \$1,000.00 would not go very far.

Mr. Soldano agreed. However, they were not starting with a lot of venues, a summer venue and a winter venue, so they would be able to bring in a little higher dollar entertainer or entertainers. He had contacted some entertainers he knew that had traveled throughout the world and they had agreed to play for Kuna at \$200.00 an hour for 2 hours. That was not going to happen all the time going forward but it was an amazing gesture to help Kuna get things started.

Council President Cardoza asked how long it would be before they came to Council wanting a facility.

Mr. Soldano replied as soon as possible. He and the commission wanted to be a part of the direction Council wanted to take Kuna and would do whatever they could to bring that to fruition. They knew quality entertainment would be a part of that.

Council President Cardoza felt the greenbelt had good potential for that.

Mr. Soldano would love to see an amphitheater in Kuna.

Council Member Jones clarified they were not looking for funds for actual art exhibits through the town.

Mr. Soldano deferred to Ms. Engels.

Ms. Engels explained the intent of the commission was to promote all aspects of art. Visual and performing arts were equated the same. When they worked on the budget they wanted to look at, promote, and offer opportunities to all types of artists.

Mayor Stear and the Council thanked Mr. Soldano.

Mayor Stear noted this was the commissions attempt at a startup and it would take them a little while to get things set up and moving.

- C. Request for matching funds to continue the Kuna Middle School After School Program in the Fall of 2018 – Cathy Gealy, Kuna Middle School After School Program Administrator  
(Timestamp 00:33:04)

Cathy Gealy, Kuna Middle School After School Program Administrator, passed out a handout and shared the mission and goals of their program as listed in that brochure. The program was funded by the 2013 award of the Idaho 21<sup>st</sup> Century Community Learning Center 5 year grant. They were entering their fifth year and

were at 70% of their original funding. They expected to apply for the grant again but it was unusual for those grants to be refunded. There would be a lot of returning applicants, they expected another 25 applicants to apply for refunding, and the proposed Trump Budget cuts all federal funding for after school programs. The 21<sup>st</sup> Century is funded through what used be the No Child Left Behind Act which was federal funds that were administered by the State Department of Education. It was funded again for that year so they would make it through their last year. For this reason she was looking for other funding sources to keep the program going beyond June of 2018.

Ms. Gealy requested the Kuna City Council consider contributing \$10,000.00 to the Kuna Middle School After School Program for the fiscal year beginning in October of 2018. She expected they would be able to run the program at its current level for about \$110,000.00 a year with 90% of that cost being personnel, most of which were certified teachers to help tutor, help with homework, and provide enrichment activities. She gave a rundown of staffing and explained the students they serve. She shared some of the activities they provided and invited Council to checkout their Facebook page and website for more information and to visit there program anytime during the school year. She shared some upcoming events and meetings they were also welcome to attend.

Council Member Buban-Vonder Haar clarified any funding from Council would be effective October 2018.

Ms. Gealy confirmed that and added their current funding would end June of 2018. She had a little bridge.

Council Member Buban-Vonder Haar appreciated Ms. Gealy approaching Council so early. October 2018 would technically be Fiscal Year 2019 for the City of Kuna so that gave Council plenty of time to figure it out.

Council Member Jones asked if Ms. Gealy had a deadline for when she needed the funding.

Ms. Gealy would need a commitment by the end of June 2018.

Council Member Jones clarified she would not need the funds until October 2018.

Ms. Gealy replied that was correct. She added that if they applied for and did not receive the 21<sup>st</sup> Century grant that would give them a little more flexibility in the kind of program.

Council Member Jones asked when they would know about that funding.

Ms. Gealy responded they would write the application in December 2017 and submit in January 2018. They would know mid-April of 2018 if they had been re-funded. She reiterated the statistics for being refunded were not good.

Council President Cardoza asked if the Kuna School District was supporting the program.

Ms. Gealy said the Kuna School District was incredibly supportive. They provided a large amount in terms of match funds, a building to meet, office supplies, student ID cards, and tremendous support from the administration.

Council President Cardoza asked if she was anticipating any financial aid from the school district.

Ms. Gealy had made that request but had not taken it to the school board yet. She added that any suggestions on improving her presentation or of other places she might go for funding would be appreciated.

Council President Cardoza asked how the students got home from the program.

Ms. Gealy replied they did not provide transportation so most of their students walked and some were picked up by their families.

Mayor Stear thanked Ms. Gealy for all the things she did for the City.

Ms. Gealy shared she had gotten an award for an AmeriCore Member to do the Bicycle Project. She thanked Council for hearing her request.

Council President Cardoza confirmed it was a \$10,000.00 request.

Mayor Stear said it was and the program as a whole would take \$110,000.00 a year to run.

- D.** Ada County Prosecutor's Office funding request for Fiscal Year 2018– Tamera Kelly, Ada County Deputy Prosecutor  
(*Timestamp 00:44:12*)

Tamera Kelly, Ada County Deputy Prosecutor, had not arrived yet.

Mayor Stear explained this was just a breakdown of cost and the City's bill for services used.

City Treasurer John Marsh reviewed the request from the Ada County Prosecutor's office. It was also explained in Ms. Kelly's letter in the Council Packet.

Council President Cardoza asked what was allotted to the Ada County Prosecutor's office the previous year.

Mr. Marsh replied \$50,794.00 and they were asking for \$52,552.00 for the upcoming year so it was a 3.5% increase.

Ms. Kelly arrived and gave her presentation after Police Chief John McDaniel's.  
(Timestamp 01:08:22)

Ms. Kelly reviewed the letter she sent to Council and their request of \$52,552.00. She noted they were asking for more than they had in previous years but the number of misdemeanors had gone down. Overall there was a fairly large decrease in misdemeanor cases filed by her office in the last fiscal year. The number of Kuna cases going down made prosecution for each a little more expensive. They increased their starting salary October 1, 2016 so all the people in the misdemeanor division were all paid basically the same amount. That also caused an increase in cost. In regards to the contract, the amount they were asking for was just for the attorneys in cases they filed. She reviewed all the services they provided that were not in the contract amount.

Ms. Kelly explained they also changed software that was supposed to bring them more efficiency but did not. That caused a big delay on her reports. Her report did look different but she said there was actually a little more information. If there was any issue with the reports she was happy to modify them or provide a summary in her e-mail to Council. She expressed the Ada County Prosecutor's Office's appreciation of the contract they had with Kuna.

Ms. Kelly briefly reviewed the increase in felony cases although Kuna would not be charged for those. There were some changes coming to that division but none of them would affect the request she was making to Council. She stood for questions.

Council Member Jones commented on his appreciation of Ms. Kelly's department's increase in Fine Revenue in the previous 2 years.

Council President Cardoza clarified if a COLA was given to the Ada County Prosecutor's Office by the County Commissioners it would not affect this.

Ms. Kelly said no and added they did not have COLAs in that way. She explained how their COLAs worked.

Council President Cardoza noted she was only asking for \$1,758.00 more than the last year.

Ms. Kelly replied he was correct.

Mayor Stear and Council thanked Ms. Kelly for her presentation.

**E. Kuna City Police Fiscal Year 2018 Budget Presentation – Police Chief Jon McDaniel**  
(Timestamp 00:46:01)

Kuna Police Chief Jon McDaniel shared some of his background and that he had been out of the day to day police world for about 6 ½ years before taking the Kuna Police Chief position. He was shocked by how the calls had changed with all the growth coming in. That year, 1 of his deputy was involved in 2 police involved shootings in an 8 month period, there was an armed robbery at the Jacksons and the Chevron in last 2 weeks, and that week they had another aggravated assault with a gun involved. What used to be more of a rarity was becoming more of a common call.

Chief McDaniel explained there had not been an increase for the police department in 8 years. He was requesting funding for 1 patrolman for each side of the week. He explained how that would help and the staffing studies used to determine what staffing was needed. He also asked for help for Kuna's 2 detectives for the next summer. Additional funds would allow them to keep 1 of their 3 school resource officers for juvenile enforcement. Normally they left Kuna when the school district was not paying for them. They could also help out with referrals and more.

Chief McDaniel reviewed the annual summary that was included in the Council Packet. There had not been an increase for 8 years and during those 8 years there was a 27% increase in population. They were at .7 officers per 1000. The Idaho average was at 1.6 officers per person. Kuna didn't need to be at that number but it would be nice to work towards that number instead of going the opposite direction. He expanded on growth, past and potential, in Kuna and the effects on law enforcement.

Chief McDaniel believed the Kuna Police Department was providing a high level of service at a cost that was a bargain. The cost for the 2 deputies might be an eye opener at first glance. He pointed out the specialized support staff the contract included and that the deputies were constantly using. He explained staffing in each department and team. He stood for questions.

Council Member Buban-Vonder Haar clarified Chief McDaniel was asking for 2 deputies, a car, and a .25 SRO. If he had to prioritize would the deputies and the car be the most important.

Chief McDaniel hesitantly replied yes but explained the value of having the SRO officer.

Council Member Buban-Vonder Haar, as a side note, thanked Chief McDaniel and his staff for all the work they do.

Chief McDaniel appreciated that. He pointed out that for a little more money they were able to do all those extra things versus a smaller city like Burley.

Council Member Buban-Vonder Haar asked if Chief McDaniel knew if County Commissioners were likely to approve a COLA.

Chief McDaniel replied the Sheriff presented the previous week and there was no word yet. They probably wouldn't know for another month. He would let Council know as soon as he heard.

Council President Cardoza noted COLA was listed at 4% in packet given to Council.

Chief McDaniel said it was put in at 0 - 4% to be prepared but they were optimistic.

Council President Cardoza asked why the shared services credit went up drastically with 2 deputies, a car, and an SRO.

Chief McDaniel deferred to Nolan Presnell but was pleased to announce the Sheriff agreed to a flat 7% for the shared services credit.

Nolan Presnell explained the credit went up because it was a flat 7% on total costs. The higher the costs; the higher the credit.

Council President Cardoza clarified it would be 7% flat regardless of the shared responses.

Mr. Presnell replied yes and it was assuming with more deputies there would be more responses outside and inside the city of Kuna.

Council President Cardoza asked if that meant the Sheriff was expecting Kuna's policemen to respond more outside of Kuna.

Mr. Presnell said it would be at the same rate.

Council Member Buban-Vonder Haar explained with more policemen there would be more responses. She did not think it was an expectation that Kuna would respond more without getting credit for it.

Chief McDaniel added, if it had been kept at the same shared services level which changed each year, this year Kuna would have been hit.

Mr. Presnell explained that with the calls going up but not the number of deputies Kuna would have been charged for that. The flat 7% was beneficial to Kuna.

Council President Cardoza asked why an unmarked car was a third less operating as opposed to a marked car.

Mr. Presnell replied the unmarked cars were typically non-police rated vehicles and did not have all the same equipment as a police rated vehicle. They could also be run for 8 years while the police vehicles could only be run for 5 years.

Council President Cardoza asked what an unmarked car was used for.

Mr. Presnell said it was a detective vehicle.

Council Member Jones clarified all the police cars were pursuit rated.

Mr. Presnell said they were.

Council Member Jones asked if Chief McDaniel's goal was to have 1 officer per 1,000 population.

Chief McDaniel said it was.

Council Member Jones thought that was a good goal and matched the current comp plan. He said based on that they were looking at 2 officers per year over the next 5 years to catch up.

Chief McDaniel said yes, based on their projection<sup>2s</sup>. He shared a copy of their 5 year staffing plan with Council and explained where they thought they would be in 5 years. He said their next request would be for a detective at least.

Council Member Jones stated even at that rate Kuna would still be less than the Idaho average.

Chief McDaniel stated Kuna was behind the ball on staff but also on a police station. He felt Kuna would need to be really creative in getting caught up and was looking forward to the comp plan meetings to discuss ways they might be able to do that.

Mayor Stear and Council thanked Chief McDaniel for his presentation.

Tamera Kelly, Ada County Deputy Prosecutor, arrived. Council returned to her presentation.

**6. Budget Workshop**  
(Timestamp 01:15:15)

City Treasurer John Marsh briefly reviewed the items presented to Council and Council's direction for each.

Mayor Stear said there was no direction for the Economic Development Committee's request because they still needed to put together a budget to give to Council.

Council President Cardoza thought \$50,000.00 was low for a qualified applicant.

Mayor Stear responded Planning & Zoning Director Wendy Howell had done quite a bit of research on that and they would get back to Council on that budget request.

Council Member Jones was not opposed to anything presented that night but could not agree to any of it without seeing the total numbers. He suggested Mr. Marsh pencil each item in as a line item for discussion during the budget workshops like he had done in the past.

Council was in agreement with doing that for all of the items presented that night.

*A.* Ada County Prosecutor Budget Proposal FYE 2018 – John Marsh, City Treasurer

*B.* Ada County Sheriff Budget Proposal FYE 2018 – John Marsh, City Treasurer

**7. Public Hearings:** (6:00 p.m. or as soon thereafter as matters may be heard.)

**8. Business Items:**

*A.* Consideration to approve Resolution No. R43-2017 Authorizing the Destruction of Certain Records – Chris Engels, City Clerk  
(Timestamp 01:18:31)

A RESOLUTION OF THE CITY COUNCIL OF KUNA, IDAHO AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS

City Clerk Chris Engels explained these records were temporary or semi-permanent records that required Council's approval to be destroyed. They were not permanent and the City had met the time needed to hold them. She asked for Council's consideration and approval and stood for questions.

Mayor Stear added there was a list included in the packet. He noted the Clerk's Office had gotten through quite a bit. He asked Ms. Engels how many pallets were ready to go.

Ms. Engels said she had 2 pallets of permanent records. She would be asking Council permission to move them to State Archives at the next council meeting. They had also cleared out 2 more pallets that could be destroyed and another pallet and a half that had been scanned and index. She thanked Council for allowing for some staff help.

**Council Member Buban-Vonder Haar moved to approve Resolution No. R43-2017. Seconded by Council President Cardoza. Motion carried 4-0.**

- B.** Consideration to approve Resolution No. R44-2017 Amending City Parks and City Public Property Fees Pertaining to City Hall Parking Lot – Richard Roats, City Attorney  
(Timestamp 01:20:22)

A RESOLUTION OF THE CITY COUNCIL OF KUNA, IDAHO AMENDING RESOLUTION NO. R21-2017 TO ADD A NEW SECTION TO THE KUNA CITY HALL PARKING LOT, RE-DESIGNATE THE SECTIONS- NORTH, CENTER AND SOUTH, AND PROVIDE AN EFFECTIVE DATE.

City Attorney Richard Roats explained how the parking lot had originally been sectioned off. There had been some use and interest in continued used of what would be called the north section. He stood for questions.

Mayor Stear added how the need for this amendment came about through a miscommunication when the previous resolution was approved and how this amendment was the best solution for the time being.

Council President Cardoza asked why the line on the north section did not go north and south evenly.

Mr. Roats said there had been an interest in renting those parking spaces by that section.

Council President Cardoza confirmed the parking would still be available for the greenbelt.

Mr. Roats explained everything on the west would be for greenbelt parking during an event and everything on the east would be for event parking.

Council Member Buban-Vonder Haar asked if there were parking spaces to the east of the north section.

Mr. Roats said there weren't.

Council Member Buban-Vonder Haar was concerned Sandstone Plaza or other areas would be burden with parking due to a lack of available parking at events held in the City Hall Parking Lot.

Mr. Roats had not been to an event held in the parking lot so he was not sure if there was enough parking or if more was needed. He said that could be monitored and if it needed to be brought back to Council it could be.

Council Member Buban-Vonder Haar was unsure of how parking would work if the 3 sections were rented separately.

Mr. Roats said they had not come across that detail.

City Clerk Chris Engels explained they required an SEP, Special Event Plan. If there was an event in place mobile vendors were not allowed within 750 feet unless that event approves it. Events are not layered in unless one approves the next. If it was a private event, which they had not been approached by a private event yet, they would take a look at the parking plan for that and try to facilitate it.

Council Member Buban-Vonder Haar asked if there had been any parking issues with there being only 10 spaces.

Ms. Engels said she had not attended an event held in the parking lot yet but had received no complaints. Typically the community was really good about letting them know if there wasn't enough parking available or if it was dangerous to cross the street or any of those kinds of things and she had not received any feedback like that regarding this.

Council Member Buban-Vonder Haar was concerned about burdening the parking lots of other businesses.

Ms. Engels explained as part of the event plan they do not allow an event to use another businesses parking lot unless they provide a letter from that property owner.

Council President Cardoza shared he had driven by an event held at the parking lot a few weeks prior and parking was all the way down School Street, up to the gymnasium, and in Sandstone Plaza. He asked Sandstone Plaza property owner Ana Paz her feelings on people parking there.

Ms. Paz explained she had been approached about the parking lot being used and for the time being she did not have an issue with it but she did not know how she would feel about it once their business was there full time.

Council Member Buban-Vonder Haar felt bad for Hippy Swirl, the Vape Shop, and other businesses already there if the events were making it harder for them to have regular customers.

Council President Cardoza thought the event that was going on at the parking lot regularly that year was over before Cowgirls started using that lot but if they had a restaurant there and they were open until 10 it would be a problem.

Mayor Stear said if they could get through that year they could reevaluate what needed to be done differently for the next year or if it became problematic not rent out the parking lot at all.

Council Member Buban-Vonder Haar requested staff keep a close eye on the parking issue.

Ms. Engels added staff recommended to event planners they talk to the school district about any rules to encourage parking at Indian Creek if they think they are going to have a lot of parking.

Council Member Jones stated when the previous resolution was being discussed they were not wanting to rent the grass area due to planned renovations. He asked if those renovations were no longer in the works.

Mr. Roats explained the goal was to get through that year. He was not aware of plans for renovations between then and the end of the year. If there were they would come back.

Council Member Jones was concerned about the loss of the parking spaces. There were about 110 parking spaces and approximately 60 were contained in the south and center spots so half were being used with those sections and then there were 7 on either side of the grass area so that was another 14 no longer available. He was fine with the idea of renting out the grass area alone. It would work fine for vendors and not take away parking spaces.

Council Member Buban-Vonder Haar suggested changing the boundary lines to free up 7 spaces.

Council Member Jones would rather take away the patron/vendor side parking and leave the 7 for the greenbelt side. He understood what Council Member Buban-Vonder Haar was saying and he was fine either way.

Council Member Buban-Vonder Haar thought it would be good to put up signage to make it really clear.

Council Member Jones was fine with giving them 7 parking spaces and all the grass at the same price as the other sections with the east side remaining parking.

Mayor Stear said if that was the way Council wanted to do things they could pull the SEPs that had already been issued and reissue them.

Council Member Jones said they as a City would have to accept the mistake made and the miscommunication that occurred. The map only included the south and center and did not show those other spaces as vendors. He also clarified a temporary vendor was still considered a temporary vendor and should not be put under an SEP to allow them to use those parking spaces. He gave the example of a fireworks stand.

Mr. Roats said that was correct but deferred to Ms. Engels.

Ms. Engels explained in the code as she understood it there were certain public or City owned parking lots that were excluded but she did not know that it included all the parking lots.

Mr. Roats said it included all the City owned parking lots but to answer Council Member Jones' question, they would not prohibit a special event for a day, they would process it as a Special Event Plan.

Council Member Jones asked how a temporary vendor would fall under a Special Event Plan. That issue was supposed to be discussed before implementing it.

Mr. Roats said he would be happy to sit down to go through the code with Council Member Jones but the request for that night was to cover the uses that had been approved previously.

Council Member Buban-Vonder Haar clarified Council Member Jones was talking about discussing something like a fireworks stand that would be there overnight.

Council Member Jones said that was correct.

Council Member Buban-Vonder Haar believed that was separate and distinct from what they were discussing that evening which was a Special Event Permit which would be for a single day use.

Council Member Jones was fine with whatever Council decided for the parking spaces.

Council Member Buban-Vonder Haar said she would like to re-evaluate the parking issue once they got through the season but did not want the City to fall into the trap of having already allowed it. She wanted to make sure if there were issues it would come back to Council.

Ms. Engels clarified the north side spaces on the east side would not be included for any new SEPs issued but they would be for those who were already renting them.

Council Member Buban-Vonder Haar said yes but, if they found those who had already been issued an SEP including those spaces were creating parking spaces elsewhere, they revisit it and possibly impose that restriction on existing SEPs.

Ms. Engels said she would talk with the existing SEP, work through that process with them, and see about getting it resolved. She would also see if there was a possibility of moving up to the grass.

Council President Cardoza asked if it would just be easier to accept R44-2017 for the remainder of the year.

Mayor Stear responded yes but staff would follow Council's direction for going forward.

Council Member Buban-Vonder Haar asked how the motion should be stated to reflect the change in the map.

Mr. Roats explained how to make the motion.

**Council Member Buban-Vonder Haar moved to approve Resolution No. R44-2017 with a modified map showing the portion of parking to the east side of the north block as not being part of the rental. Seconded by Council Member McPherson. Motion carried 4-0.**

- C. Consideration to approve Resolution No. R45-2017 Awarding Contract for Orchard Lift Station Replacement Project to Keller Associates, Inc. – Antonio Conti, City Engineering  
(Timestamp 01:44:38)

A RESOLUTION OF THE CITY COUNCIL OF KUNA, IDAHO AWARDING CONTRACT FOR DESIGN AND CONSTRUCTION ADMINISTRATION OF THE ORCHARD LIFT STATION REPLACEMENT PROJECT TO KELLER ASSOCIATES, INC. IN THE AMOUNT OF \$240,200.00; DIRECTING EXPENDITURE OF FUNDS FROM THE SANITARY SEWER FUNDS FOR SAID PROJECT; AND AUTHORIZING THE MAYOR, CITY CLERK AND CITY ENGINEER TO EXECUTE CONTRACT DOCUMENTS WITH SAID PROPOSER.

City Engineer Antonio Conti explained the project. It had been going on for a couple years and gave a little of its history. He was requesting permission to hire Keller to move forward with the project. It was budgeted for that year for about half a million dollars for the design. They also had it slated for the next year for a little more for construction. If the contract was awarded that night or at the next meeting the expectation was to put the project out for bid in January 2018 with construction starting in March of 2018. He stood for questions.

Council Member Jones asked if Mr. Conti was satisfied with everything.

Mr. Conti said he was even though it was a bit of a struggle with Keller.

Council President Cardoza asked if the lift station was already in the plans for Young's development.

Mr. Conti replied that was correct.

Council President Cardoza asked if it was already budgeted and accounted for.

Mr. Conti explained it was not actually in that plat. He explained where it was located. He had met with the land owner who was looking to move it a little. Also there were some flood zone issues. It was not plat approved; they just had easements.

Council President Cardoza had thought it was in a right-of-way south of the carwash.

Mr. Conti said it was south of the lumber yard and adjacent to the creek.

Mayor Stear thought it was originally designed to be down by the bottom part of Orchard but that was when it was smaller and now it was expanded.

Council President Cardoza asked how far east this would serve.

Mr. Conti said all the way to Falcon Crest. They had easements secured all the way to Strobel.

**Council Member Buban-Vonder Haar moved to approve Resolution No. R45-2017. Seconded by Council Member Jones. Approved by the following roll call vote:**

**Voting Aye: Council Members Cardoza, Jones, Buban-Vonder Haar, and McPherson.**

**Voting No: None**

**Absent: None**

**Motion carried 4-0.**

- D.** Consideration to approve moving Jake Adams to the Building Department and to hire a new person to fill facilities maintenance position. – Bob Bachman, Public Works Director  
(Timestamp 01:51:02)

Public Works Director Bob Bachman reviewed the position and the need for it before the next fiscal year. He stood for questions.

Council Member Jones asked if Jake Adams was certified to do everything he needed him to do.

Mr. Bachman replied he had 6 months to get certified once he stepped into that role. He could work under Mr. Bachman's and Inspector Jerry Coulter's licenses until then.

Council Member Jones clarified he would be an apprentice inspector until then.

Mr. Bachman said that was correct.

Mayor Stear added he had already done some training and they were already able to test it out to see if it would work out.

Mr. Bachman said that had been nice. He explained that process.

Council Member Jones asked if there were any budget issues with hiring another person for the remainder of the year.

Mr. Bachman said moving Mr. Adams would have to come from the contingency fund. He explained the breakdown of budgeting for his pay.

Council Member Jones asked if he needed Council's approval for that number coming out of contingency.

Mr. Bachman said he did need their approval but he did not have the number yet. He was just coming to Council to see if they were interested in pursuing this right away or waiting. The wage would be the same as what Mr. Adams came in at it would just be moved over. He would have to look that up to see what it was.

Council Member Jones felt that if Mr. Bachman was concerned enough to come to Council it should be addressed.

Mr. Bachman said there was a lot coming that would make the demand even higher and he did not see a way around it.

Council Member Jones thought it could also put a burden on Planning & Zoning.

Mr. Bachman said it put a burden on customer service more than anything else.

Mayor Stear stated Council's direction was to go forward and to let them know the numbers when he got them.

**E. Consideration to approve Resolution No. R42-2017 Awarding Contract for Water Rights Application Support to Keller Associates, Inc.**  
(Timestamp 01:55:20)

**A RESOLUTION OF THE CITY COUNCIL OF KUNA, IDAHO AWARDING CONTRACT FOR THE WATER RIGHTS APPLICATION SUPPORT TO KELLER ASSOCIATES, INC. IN THE AMOUNT OF \$2,565.00; DIRECTING EXPENDITURE OF FUNDS FROM THE WATER FUNDS FOR SAID PROJECT; AND AUTHORIZING THE MAYOR, CITY CLERK AND CITY ENGINEER TO EXECUTE CONTRACT DOCUMENTS WITH SAID PROPOSER.**

City Engineer Antonio Conti explained how water rights work, the deficiencies with the water rights they came across, and how that related to the Water Master Plan. He also explained why he needed Keller Associates' help instead of doing it himself. He stood for questions.

Council President Cardoza clarified there was no one qualified within the City to do this.

Mr. Conti said not that he knew of.

Council Member Buban-Vonder Haar asked City Attorney Richard Roats if ICRMP let the City indemnify.

Mr. Roats said no.

Council Member Buban-Vonder Haar noted an indemnity clause on page 4 of 7 for 4.D.1. under standard terms and conditions listed as number 8.

Mr. Roats explained it indemnified the other party for negligent acts. If the City were to be negligent they would indemnify them for the City's negligent act and they would do the same under their insurance policy. It was indemnifying any negligence the City did that the other party was charged with.

Council Member Buban-Vonder Haar wanted to be sure they would not get in trouble with ICRMP for including a term they were not allowed to include.

Mr. Roats replied he discussed that language when the contract was reviewed.

Council Member McPherson asked Mr. Roats if he was fine with the contract.

Mr. Roats responded yes.

**Council Member Buban-Vonder Haar moved to approve Resolution No. R42-2017. Seconded by Council Member Jones. Motion carried 4-0.**

**9. Ordinances:**

- A. Consideration to approve Ordinance No. 2017-09 Annexing Renascence Farms, LLC and Mason Creek Farms, LLC Properties  
(Timestamp 02:01:20)

AN ORDINANCE ANNEXING CERTAIN REAL PROPERTIES INTO THE CITY OF KUNA, IDAHO, TO WIT:

PARCEL NO. S1235336450 OWNED BY GAVIN & JESSICA KEMPE, SUCCESSORS IN INTEREST TO OWNERS DOUG ROBERTS & SUSAN HICKMAN,

PARCEL NO. S1234417520 OWNED BY WATERS EDGE FARM LLC, SUCCESSOR IN INTEREST TO ALAN & KATHRYN COLSON,

PARCEL NO. R0967660156 OWNED BY RENASCENCE FARMS, LLC,

PARCEL NO. R0967660155 OWNED BY RENASCENCE FARMS, LLC,

PARCEL NO. S1234142351 OWNED BY RENASCENCE FARMS, LLC,

PARCEL NO. S1234212935 OWNED BY RENASCENCE FARMS, LLC,

PARCEL NO. S1234212405 OWNED BY RENASCENCE FARMS, LLC,

PARCEL NO. S1234121105 OWNED BY RENASCENCE FARMS, LLC,  
PARCEL NO. R0967660151 OWNED BY RENASCENCE FARMS, LLC,  
PARCEL NO. S1234244200 OWNED BY BRENT F & LESLIE L ANDERSON,  
PARCEL NO. S1234131300 OWNED BY MELVIN A & JEANNE A  
SPAULDING,  
PARCEL NO. S1235347051 OWNED BY MASON CREEK FARMS, LLC.

ALL PROPERTIES SITUATED IN THE UNINCORPORATED AREA OF ADA COUNTY, IDAHO AND CONTIGUOUS TO THE CORPORATE LIMITS OF THE CITY OF KUNA, IDAHO; ESTABLISHING THE ZONING CLASSIFICATION OF SAID REAL PROPERTIES; DIRECTING THAT COPIES OF THIS ORDINANCE BE FILED AS PROVIDED BY LAW; AND PROVIDING AN EFFECTIVE DATE.

*Consideration to waive three readings*  
*Consideration to approve ordinance*  
*Consideration to approve summary publication of ordinance*

**Council Member Buban-Vonder Haar moved to waive three readings of Ordinance No. 2017-09. Seconded by Council Member Jones. Motion carried 4-0.**

**Council Member Buban-Vonder Haar moved to approve Ordinance No. 2017-09. Seconded by Council Member Jones. Approved by the following roll call vote:**

**Voting Aye: Council Members Cardoza, Jones, Buban-Vonder Haar, and McPherson.**

**Voting No: None**

**Absent: None**

**Motion carried 4-0.**

**Council Member Buban-Vonder Haar moved to approve the summary publication of Ordinance No. 2017-09. Seconded by Council Member Jones. Motion carried 4-0.**

**10. Mayor/Council Announcements:**

*(Timestamp 02:05:24)*

Council Member Jones asked about Idaho Power and the pole.

Public Works Director Bob Bachman responded they were waiting on Cable One. It should be done in the next few days.

Mayor Stear updated Council that staff and he met with Meridian to discuss how best to service areas out where the recent annexation on the other side of Lake Hazel took place. They agreed it would be best to let the experts look at that and make a determination. He

felt the meeting went really well. The intent was to let staff deal with it and make a suggestion. Any decisions made to adjust Area City Impact Lines or anything like that would go before both Councils.

Council Member Buban-Vonder Haar reminded everyone the next Council meeting would be on a Wednesday.

**11. Executive Session:**

- A. Adjourn to Executive Session Pursuant to Idaho Code 74-206(b) for the Purpose of Discussing a Personnel Matter  
(Timestamp 02:07:35)

**Council Member Buban-Vonder Haar moved to adjourn to Executive Session pursuant to Idaho Code 74-206(b) for the purpose of discussing a personnel matter. Seconded by Council Member McPherson. Approved by the following roll call vote:**

**Voting Aye: Council Members Cardoza, Jones, Buban-Vonder Haar, and McPherson.**

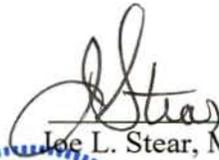
**Voting No: None**

**Absent: None**

**Motion carried 4-0.**

**Council Member Buban-Vonder Haar moved to leave the Executive Session. Seconded by Council Member McPherson. Motion carried 4-0.**

**12. Adjournment: 8:12 PM**

  
\_\_\_\_\_  
Joe L. Stear, Mayor

ATTEST:

  
\_\_\_\_\_  
Chris Engels, City Clerk



Minutes prepared by Ariana Welker, Deputy City Clerk  
Date Approved: CCM 07.05.2017

1. Budget: Commissioner Ronnie Soldano will present to Council on June 20, 2017 at 6:00 pm.

The Arts Commission would like to ask for \$4,500.00

The funds would go to:

**\$1,000.00**-Pay artists or performers at summer event or other events that arise

**\$2,000.00**-Media/Ads/Printing/Face Book-Summer & Winter Artist and Crafters event including general business cards

**\$ 500.00**-Facility/Janitorial Fees/Staffing – Indoor Events (Winter, Paint and Sip etc)

**\$1,000.00**-Sponsor/Meet & Greet for quarterly art displays in City Hall (\$250 each)

<b>\$4,500.00</b>
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## *21st Century Community Learning Centers*

### *US Department of Education*

The 21st CCLC program is established under Title IV Part B of the *No Child Left Behind (NCLB) Act of 2001*.

In keeping with the overall goals of NCLB, the 21st CCLC program has **three primary purposes**:

- ⇒ *To provide students with out-of-school time academic enrichment opportunities* specifically designed to help them achieve local and state achievement goals in primary academic subjects;
- ⇒ *To provide students with a broad array of additional activities* that, while different from school-day activities, complement and reinforce school-day learning; and
- ⇒ *To provide adult family members of 21st CCLC students with opportunities in language-learning, literacy, and related educational activities.*

The 21st CCLC program is designed to serve students attending low-performing and high-poverty schools.

For additional information, visit the US Department of Education's 21st CCLC website.

*Source—PPICS*

## *What is 21st CCLC?*

### *21st Century Community Learning Centers*

#### *Idaho State Department of Education*

*"The 21st CCLC programs have demonstrated powerful outcomes in deterring delinquency and improving academic performance,"* said Superintendent of Public Instruction Tom Luna. *"This is a great opportunity for Idaho communities to provide quality, structured programming for youth during the time of day when they need it most."*

*Source—SDE*

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#### **Kuna School District Kuna Learning Center**

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Kuna Middle School  
Afterschool Program  
1360 W Boise St.  
Kuna, ID 83634

Phone: 208-955-0261  
Email: [afterschool@kunaschools.org](mailto:afterschool@kunaschools.org)  
Website: [www.kunaschools.org](http://www.kunaschools.org)

# Kuna Learning Center

21st Century Community  
Learning Centers



## *Kuna Middle School Afterschool Program*

**2017-2018**

## *Kuna Learning Center*

## *Afterschool Program*

## *Kuna Middle School*

### **Mission**

The mission of the Kuna Middle School (KMS) Afterschool Program is to provide unique out-of-school time opportunities for Kuna youth to learn, improve academically, explore and exercise in a constructive, safe place.

### **Goals**

The goals of the program are to improve academic achievement, social skills and behaviors of participants; improve family involvement and parenting skills; encourage healthy living; and reduce crime and delinquency.

### **Funding**

The Kuna Middle School Afterschool Program is funded by the 2013 award of the Idaho 21<sup>st</sup> Century Community Learning Center (CCLC) five-year grant.

### **Program Description**

The KMS Afterschool Program offers enrichment activities in science and technology, healthy living and physical fitness, the arts, literacy, and homework help. Through hands-on activities students build communication, self-responsibility, and social skills.

Students engage in service-learning opportunities and complete a community service project during the year.

The program provides students with a rich, stimulating environment much different from the regular school day.

Best of all, the program is a great place for students to have fun and be with friends.

In addition, several family nights are hosted to encourage participation of the families of students.

The Afterschool Program serves grades 7 and 8 reaching 75 students.

### **Community Support**

Broad-based community involvement and support helps to build a high-quality sustainable program.

A Community Advisory Board provides transparency and sustainability.

### **Volunteer!**

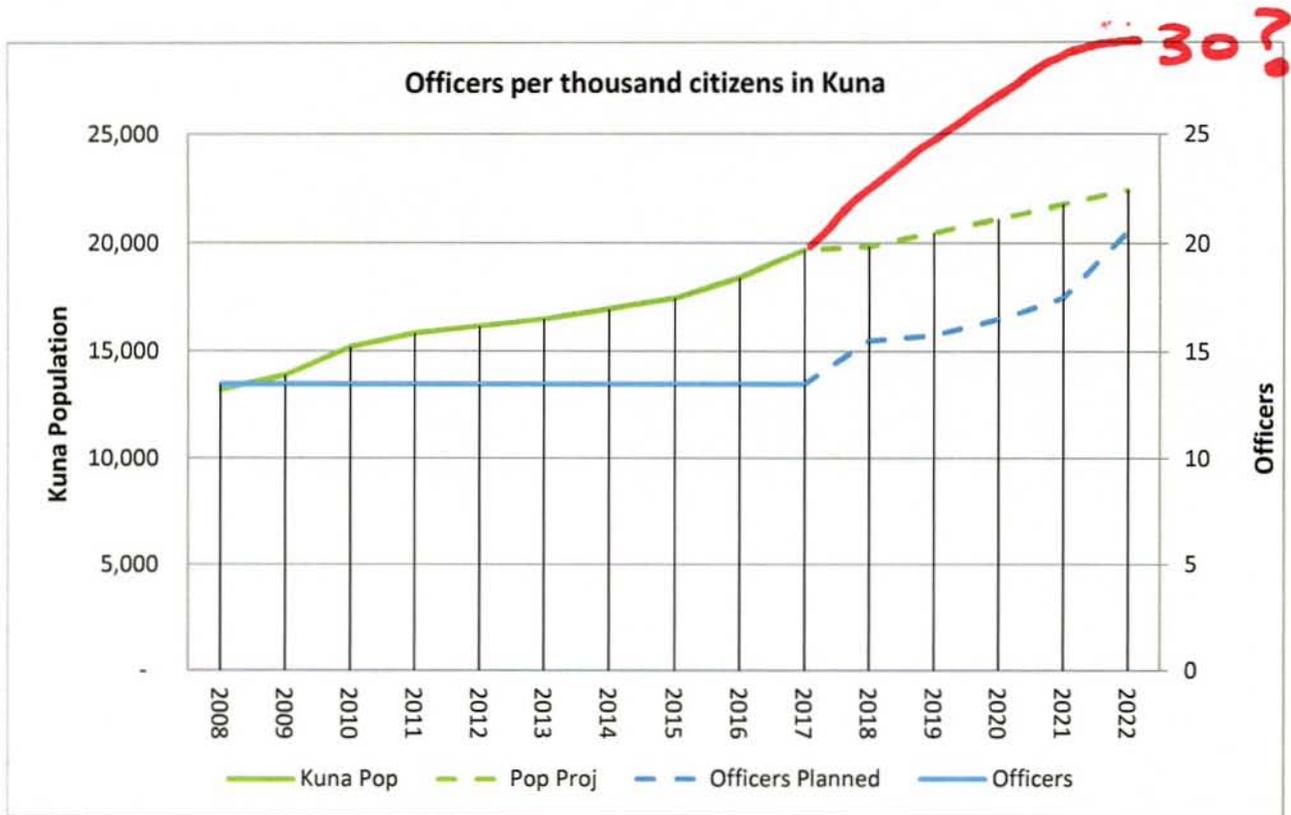
A core team of staff supports our students each day.

If you would like to volunteer your time, talents and/or other resources, please contact the Afterschool Program at Kuna Middle School.

### **Schedule**

The KMS Afterschool Program will meet everyday school is in session, beginning September 5, 2017 until May 24, 2018 Monday—Thursday, from the last bell until 6:00 pm.

# Five year staffing plan



Year	Cost	Note
2018	\$ 290,639	Two patrol deputies (one for each team), .25 summer juvenile enforcement, one marked patrol vehicle
2019		
2020	\$ 87,217	Upgrade summer juvenile enforcement to full time detective, plus unmarked vehicle
2021	\$ 120,058	Neighborhood contact officer, plus marked vehicle
2022	\$ 263,352	Two patrol deputies

Please note: the above figures are estimates based on current costs, and will not be the actual cost increases to the contract. The above numbers do not include COLAs or price increases we may experience in the next 5 years.

The final contract cost will include any applicable COLA increases, cost/price increases, benefit cost increases, or other cost increases to items charged in the contract. The ACSO's policy is to pass cost increases to the contract cities only when the cost increases occur, and only in the exact amount of the increases.