



Housing Choice Voucher (Section 8) Waiting List Opening April 16th – May 11th 2018

On April 16, 2018, the Boise City/Ada County Housing Authority (BCACHA) will begin accepting pre-applications for placement on the Housing Choice Voucher (Section 8) waiting list.

- ♦ All Applications must be submitted online by accessing the BCACHA website at www.bcacha.org from April 16th, 2018 through May 11th, 2018.
- ♦ After May 11th, a drawing will be held to determine random placement on the waiting list. Only 2,500 names drawn will receive a place on the waiting list.
- ♦ *There is **NO** advantage to submitting an application on the first day, since all pre-applications submitted during the application period have an equal chance of being drawn in the lottery.*
- ♦ Applicants must meet all of the following qualifications in order to be eligible for the waiting list:
 - ✓ Head of Household must be over 18 years of age; AND
 - ✓ Must meet at least one of the following definitions:
 - Head of household, co-head or spouse are age 62 or older; or
 - Head of household, co-head or spouse is disabled; or
 - Families with minor children; AND
 - ✓ The household must be low-income (see chart below).

| 1 person | 2 person | 3 person | 4 person | 5 person | 6 person | 7 person | 8 person |
|----------|----------|----------|----------|----------|----------|----------|----------|
| \$24,650 | \$28,150 | \$31,650 | \$35,150 | \$38,000 | \$40,800 | \$43,600 | \$46,400 |

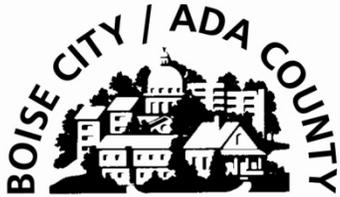
**For more information please visit www.bcacha.org
or call 208-287-1092**

FRAUD WARNING: Agencies or websites requesting a fee to assist you in applying are fraudulent. The application process is free and should only be accessed through our website. Please do not pay any agency who advertises guaranteed placement on the waiting list. Should you discover such an agency, please contact our office at 208-287-1092.

If an applicant has a disability and requires a reasonable accommodation, or has extenuating circumstances that prevent them from applying online, please contact our office at (208) 287-1092.

It is the policy of the BCACHA to see that every individual regardless of race, religion, color, sex, gender identity, national origin, sexual orientation, familial status or disability shall have equal opportunity in accessing affordable housing.





HOUSING AUTHORITY

**FREQUENTLY ASKED QUESTIONS (FAQ)
SECTION 8 HOUSING CHOICE VOUCHER
WAITING LIST**

This FAQ is designed to answer questions about applying for the Boise City/Ada County Housing Authority’s (BCACHA) Housing Choice Voucher (Section 8) Program. If you have additional questions after reviewing these materials, please call the Waiting List phone line at (208)-287-1092.

How do I apply for the HCV Waiting List Lottery?

You may apply at any time between Monday April 16th, 2018 and Friday May 11th, 2018. A pre-application is done through an online-only process (i.e. we will **not** accept paper applications). To start the application process once the application period is open, please visit www.bcacha.org and click on the appropriate link. Applications can be submitted online 24 hours a day during the pre-application period.

Why are you using a lottery to determine positions on the waiting list? Wouldn’t it be more fair if the list were first-come, first-served?

The lottery is the fairest way to give everyone an equal chance. This avoids families having to wait for hours in line since there is no rush to be the first one to apply. *Applying early will not improve someone’s chances of being selected for the lottery. All households will have the same chance of being selected for the lottery regardless of when they apply during the pre-application period.*

I don’t have a computer at home. Where can I go to apply online?

Any computer, smart phone, or internet enabled device can be used to complete a pre-application. The BCACHA has also partnered with many service providers in the community who will provide free access to computers at different locations throughout the county. See the attached list of locations and times.

How do I know if I am eligible to apply for the lottery?

There are three basic rules for qualification. To qualify, you must be able to answer yes to each of the three criteria.

- Head of Household must be over 18 years of age; AND
- Must meet at least one of the following definitions:
 - ❑ Head of household, co-head or spouse are age 62 or older; or
 - ❑ Head of household, co-head or spouse is disabled; or
 - ❑ Families with minor children; AND
- The household must be low-income

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Are there other factors that could make me ineligible?

The BCACHA may deny assistance to applicants that meet certain criteria. To view a list of this criteria, please visit www.bcacha.org.

What information do I need to apply for the lottery?

The online pre-application will require the following information:

- Name, relationship, and date of birth for each member of the household
- Social Security Numbers for all household members
- Monthly gross income for the household (before taxes and other deductions)
- In addition, you **MUST** have a valid mailing address to receive notification of lottery information.

Please have this information available before you start the pre-application process. The pre-application form will not allow you to save partially completed pre-applications (i.e. If you complete part of the pre-application but do not have all of the information on you, then the partially completed pre-application will be discarded and you will have to start the pre-application process from the beginning).

Will I need a social security number to apply?

Yes, all household members will be required to have a valid SSN. Please contact Social Security now to get this process started if you do not have a number.

Do I have to live in Ada County to be eligible to apply for the waiting list?

No. However, if you do not currently live in the Ada County jurisdiction, you will be required to live here for the first year of program participation.

Can my family submit more than one pre-application?

No. Only one pre-application per family will be allowed. Families that submit more than one pre-application may be disqualified.

How do I know if my pre-application went through?

At the end of the pre-application process, you will receive a confirmation number. This number confirms your pre-application has been received. Please save a copy of the number for future reference in case any questions arise regarding your pre-application.

The pre-application form is running slow. What do I do?

We are expecting a large number of applicants during the first days of opening. Therefore, the pre-application form may run slower due to heavy traffic.

Will the pre-application be available in languages other than English?

Yes, the pre-application will also be available in Spanish. If you need assistance in completing the pre-application due to language barriers, please contact our office at (208) 287-1092 and we will arrange for assistance in your language.

If I fill out the online-only pre-application form, does this mean I will receive housing assistance?

No. The pre-application will only give you a chance to be placed in the pool of applicants that will be used to select the list of 2,500 households that will be placed on the waiting list. We'll send you a confirmation letter letting you know if your pre-application was selected for the list of 2,500, and if so, your household's position on the list.

When will I find out if I've been placed on the waiting list?

A list of confirmation numbers that were selected for the waiting list will be posted on our website at www.bcacha.org no later than June 8th, 2018. Also, if your pre-application was chosen during the lottery, you will receive a letter from us, so please make sure to use a reliable mailing address.

PLEASE NOTE: If you do not see your confirmation number listed on the website, this means your pre-application was NOT selected for the waiting list. Your pre-application will be discarded and you will need to re-apply once the waiting list is opened again

In what order will the pre-applications be placed on the waiting list?

Pre-applications that are selected through the lottery process will be placed in the order they were selected. Households that also meet local preferences may be moved to the top of the list and served first, before other households.

How many total pre-applications for the lottery will be accepted?

There is no limit to the number of pre-applications we will accept. Everyone who wants to apply may do so as long as they are eligible. However, only one pre-application per family will be allowed. Households that submit more than one pre-application will be disqualified.

How do I contact BCACHA if I'm having problems with the pre-application?

You can call the office at (208) 287-1092. Because we are expecting high volumes of phone calls during the pre-application period, please be patient. We will respond to your questions as soon as possible.

I don't understand how to fill out the information in the pre-application form. What do I do?

If you have difficulty with the pre-application process, please contact our office at (208) 287-1092. A customer service member will then help you with the pre-application process. **Please note:** Due to expected high volumes of calls, pre-application assistance may be delayed through the pre-application period. This will not affect your placement on the list since the final list is determined randomly.

I have a disability and need assistance completing the pre-application. Is there someone who will assist me?

Yes, the Housing Authority will have staff available to assist anyone who needs assistance completing a pre-application by calling (208) 287-1092. Because we are expecting high volumes of phone calls during the pre-application period, please be patient. We will respond to your questions as soon as possible.

I believe I have a disability. What is your definition of a disabled person?

In general, for the purposes of program eligibility, the definition includes a person who has a disability as defined under the Social Security Act or Developmental Disabilities Care Act, or a person who has a physical or mental impairment expected to be of long and indefinite duration and whose ability to live independently is substantially impeded by that impairment but could be improved by more suitable housing conditions.

American with Disabilities Act- We need help to ensure that all of our programs, services, and activities are fully accessible to persons with disabilities. If you encounter any type of barrier that prevents you from receiving the full benefit of our programs, services, or activities, please contact our main office at (208) 345-4907.

It is the policy of the BCACHA to see that every individual regardless of race, religion, color, sex, gender identity, national origin, sexual orientation, familial status or disability shall have equal opportunity in accessing affordable housing.

Boise City/Ada County Housing Authority
1276 W. River St., Suite #300
Boise, ID 83702
Waiting List Phone Line: (208) 287-1092





Housing Choice Voucher (Sección 8) Apertura de Lista de Espera Abril 16, 2018 hasta Mayo 11, 2018

El 16 de Abril 2018, Boise City/Ada County Housing Authority (BCACHA) comenzará a aceptar pre-solicitudes para la colocación en la lista de espera del programa Section 8 Housing Choice Voucher (Sección 8).

- ♦ Todas las pre-solicitudes deben ser completadas en línea, vía computadora, por medio del sitio web www.bcacha.org. Comenzando el 16 de Abril 2018 hasta el 11 de Mayo 2018.
- ♦ Después del 11 de Mayo de 2018, un sorteo se llevará a cabo para determinar la colocación aleatoria en la lista de espera. Solamente 2.500 solicitudes elegidas al azar recibirán lugar en la lista de espera.
- ♦ No hay ninguna ventaja en presentar la solicitud el primer día, por la razón que todas las pre-solicitudes tienen una oportunidad equitativa de ser seleccionado en la lotería.
- ♦ Los solicitantes deben cumplir con las siguientes cualificaciones para poder ser elegibles para la lista de espera.
 - ✓ Jefe de familia debe de tener más de 18 años de edad; Y
 - ✓ Debe cumplir al menos una de las siguientes definiciones:
 - Jefe de familia, co-jefe de familia o cónyuge tengan 62 años de edad o mas; O
 - Jefe de familia, co-jefe o cónyuge esta deshabilitado; O
 - Familias con hijos menores de 18 años de edad; Y
 - ✓ Los miembros del hogar deben ser de bajos ingresos (véase la tabla de abajo)

| 1 persona | 2 personas | 3 personas | 4 personas | 5 personas | 6 personas | 7 personas | 8 personas |
|-----------|------------|------------|------------|------------|------------|------------|------------|
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Para más información por favor visite www.bcacha.org o llame al 208-287-1092

ADVERTENCIA DE FRAUDE: Agencias o sitios de web que solicitan un costo para asistirle en solicitar son fraudulentos. El proceso de solicitud es gratuito y sólo deberá ser accedido por medio de nuestro sitio de web. Por favor NO pague a ninguna agencia que anuncie que garantiza colocación en la lista de espera. Si usted descubre tal agencia, por favor comuníquese con nuestra oficina al 208-287-1092.

Si un solicitante tiene una discapacidad y requiere una acomodación razonable, o tiene circunstancias atenuantes cual le previene solicitar por computadora, por favor comuníquese con nuestra oficina (208) 287-1092.

Es la póliza de BCACHA ver que cada individuo sin distinción de raza, religión, color, sexo, identidad de género, origen nacional, orientación sexual, estado civil o discapacidad tenga oportunidad equitativa en el acceso a la vivienda asequible.

